

GOVERNMENT OF WEST BENGAL
OFFICE OF THE DEPUTY COMMISSIONER OF POLICE
SPECIAL TASK FORCE, KOLKATA POLICE
112, RIPON STREET, KOLKATA – 700 016

Memo No. 199 /HA/STF

Dated 30/6/2026

NOTICE INVITING QUOTATIONS

Sealed Quotations are invited from the willing firms/Government Undertaking/SSI Units for purchasing of Toner Cartridges at Special Task Force, Kolkata Police.

Details of Work:

| Sl. No. | Model of Printer & Cartridge | Amount (including GST)/PC |
|---------|--|---------------------------|
| 1. | HP CF280A Toner (80A) | |
| 2. | HP CE278A Toner (78A) | |
| 3. | HP CE505A Toner (05A) | |
| 4. | HP Q2612X Single Toner High Yield (12X) HP Q2612AF Dual Toner (12A) | |
| 5. | HP CC388X Single Toner High Yield (88X) HP CC388AD Dual Toner (88A) | |
| 6. | HP Laser Jet Pro MFP M329N Toner CF277A (77A) | |
| 7. | HP W1520A Toner (152A) | |
| 8. | HP Laser Jet Tank MFP 2606sdw Printer Toner (HP 158X (W1580) | |
| 9. | HP Laser Jet A3 MFP 76265 Printer Toner HP 158X (W1002YC) | |
| 10. | 222A | |

The following instructions are to be followed during submission of Sealed Quotations at the office of the Deputy Commissioner of Police, Kolkata Police, 112, Ripon Street, Kolkata – 700 016.

1. The quoted rate should be for per item with GST to be mentioned separately.
2. The transportation of the approved items to be delivered at Special Task Force by the selected firms at their own cost.
3. Willing firm should have credential in the field.
4. The quotation is to be submitted in closed and sealed envelope, being addressed to the Deputy Commissioner of Police, Special Task Force, 112, Ripon Street, Kolkata – 700 016 latest by 15.00 hrs on 7/07/2026.
5. The sample should also be submitted separately putting a tag mentioned the details of the firm and NIQ No. 199/HA/STF Dated 30/6/2026 along with the quotation for necessary evaluation process.
6. Late submission won't be entertained.
7. The competent authority reserves the right to cancel the process without sharing any reason.
8. The required quantity may vary according to need.
9. The quotation may also be sent in closed and sealed envelope through Registered post/ Speed Post addressing the envelop as "Submission of Quotation in response to Quotation Notice No. NIQ/ 199/HA/STF dated 30/6/2026" so as to reach to the office of the Deputy Commissioner of Police, Special Task Force, Kolkata Police, 112, Ripon Street, Kolkata – 700 016 within the stipulated date and time.

10. Validity of the lowest rate (L-1) may remain valid for next 12 (twelve) months from the date of Work Order subject to the non-reduction of market price of the quoted item(s).
11. The authority reserves the right to cancel the N.I.Q.

Important documents required to be furnished at the time of submission of sealed quotation:

1. Copy of valid Registration/Enlistment Certificate.
2. Copy of latest renewal of Registration.
3. Copy of 1st (first) page of Bank Pass Book/ Account Details/ Cheque Leaf.
4. Copy of PAN Card.
5. Copy of latest Income Tax Return.
6. Copy of GSTIN.
7. Copy of latest Professional Tax Challan.

Deputy Commissioner of Police
Special Task Force, Kolkata Police

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