

GOVERNMENT OF WEST BENGAL
Office of the Commissioner of Police, Kolkata,
Administration (Equipment) Branch
18, Laibazar Street, Kolkata-1

NIQ No. 5082 /EQP

Date: 11/03/26

Sub : **Non Comprehensive Annual Maintenance Contract of Photocopier Machine running at different section of Kolkata Police.**

NOTICE INVITING QUOTATION

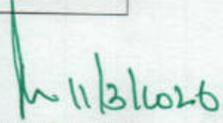
Sealed quotations are invited from the willing firms for repairing of below mentioned articles.

Sl.No.	Description of Articles	Qty	Sl.No.	Description of Articles	Qty
01.	Kyocera Mita 1620	08 nos	07.	Ricoh 2014D	01 nos
02.	Kyocera Mita 1635	10 nos	08.	Ricoh MP 200IL	01 nos
03.	Task Alfa 180	22 nos	09.	Gestetner DX 2430	01 nos
04.	Task Alfa 1800	83 nos	10.	Sumsung Multi Xress K 2200	06 nos
05.	Bizhub 164	20 nos	11.	HP 72525 MFP	05 nos
06.	Bizhub 211 & 266i	01 nos each	12.	Canon iR 2420 L	02 nos

- Minimum Guarantee/ Warranty period of replaced parts for a period of 01(one)year to be mentioned at the time of quoting rate.
- Vender should repair the defective machines at Computer Cell, KPD, Laibazar.
- Vender should paste a sticker declaring warranty period and support helpline number.
- The price should be quoted inclusive of GST.
- Willing firms having necessary & sufficient financial capability and experience (Authorised Dealer / Service Center) in this type of work may submit their quotations with the Photo copy of the latest Professional Tax Certificate, Trade License, PAN Card, Valid 15 digit goods & services taxpayer identification number (GSTIN) under act 2017 to the Equipment Cell, KPD, Laibazar within 7 (seven) days from the date of issue of this notice.
- The authority reserves the right to reject any or all the quotations without assigning any reason in this regard.
- The quantity may increase according to need.
- Lowest accepted rate in this quotation will valid for next one year or till further orders.
- Firms/Agencies who are willing to comply with the above criteria only should submit rate.
- Intending bidders shall have to furnish financial bid in the following proforma :
- The vendors who had previously received work order but were unable to complete the job in time are barred from participating in this bid.
- The Company should have Office/ Branch in Kolkata.

Submission of financial bid by M/s.....in response to NIQ No.

Description of Article	Quoted Base Price	Applicable GST	Total


for Commissioner of Police,
Kolkata

NIQ No. _____ / EQP

Date : _____

Copy forwarded for information and necessary action to communicate the matter among the interested bidders :

01) The DC EB, Kolkata. 02) O/G Computer Cell, KPD, 03) HA Tender Section, KPD.

A copy is being uploaded in Kolkata Police website.

for Commissioner of Police
Kolkata