



Government of West Bengal
Office of the Deputy Commissioner of Police
South Suburban Division (Jadavpur Division)
5, Moore Avenue, Kolkata- 700 040

Memo No. SSD/1- 550 /HA

Dated 17/02/2026

NOTICE INVITING TENDER / QUOTATION

(Percentage rate type)

1. Scaled tenders are invited for the following works from eligible tenderers as per particulars given below:
 - (a) Name of Work : Necessary Wooden Door repairing, renovation & painting works of the main entrance in the divisional office building at 5, Moore Avenue, Kolkata-700040 during the year 2025 -2026.
 - (b) Who are eligible to submit : All bonafide Contractors / Firms having such business and knowledge in this regard and having necessary & sufficient financial capacity & experience
 - (c) Last date for receipt of Tender : 26.02.2026
 - (d) Tender opening date : 27.02.2026
 - (e) Estimated amount put to tender : Rs. 53,310.00 (Rupees Fifty Three Thousand Three Hundred & Ten) only
 - (f) Time allowed for completion of work : 15 (Fifteen) days after the issue date of the Work Order.
2. The Tender documents and other relevant particulars (if any) may be seen by the intending tenderers during office hours in the Office of the Deputy Commissioner of Police, South Suburban Division (Jadavpur Division), Kolkata Police of 5, Moore Avenue, Kolkata - 700040.
3. The Contractor shall submit filled tender documents enclosed with valid & currant Trade Licence (Photocopy), G.S.T. Registration Certificate (Photocopy), PAN (Photocopy), Latest IT Return (Photocopy) and currant Professional Tax Receipt (Photocopy).
4. Scaled Tender addressed to "The Deputy Commissioner of Police, South Suburban Division (Jadavpur Division), Kolkata Police" should be sent in a sealed cover super scribing the envelope as name of tender "Necessary Civil Renovation Works like plastering and white washing in the divisional office at 5, Moore Avenue, Kolkata - 700040 during the year 2025 -2026 to be dropped in the sealed TENDER DROP BOX, kept at the office of the D.C. S.S.D (Jadavpur Division), Kolkata Police of 5, Moore Avenue, Kolkata-700040 on or before 26.02.2026 within 16:00 Hrs. or, may also be sent by Register Post / Speed Post to reach on or before 26.02.2026 within 16:00 Hrs.
5. The Tender Committee reserves the right to reject any / or all the tenders without assigning any reason. If requires, the Undersigned & also the Chairman of the Tender Committee holds the right to change /alter & addition of rules of the Tender. The undersigned also reserves the right not to enter in any contract with tenderers at all.
6. The Tender Committee will open the sealed tenders in the office of the Deputy Commissioner of Police, South Suburban Division (Jadavpur Division), Kolkata Police of 5, Moore Avenue, Kolkata-700040. The tenderers may be present or send Their authorised representatives at the time of opening the sealed tenders on 27.02.2026.

❖ Terms & Conditions of Tender

1. All works to be carried out in a manner according to specification for original work.
2. All materials, tools, plant, labour & transport will have to be provided by the contractor at their own cost inclusive of all Taxes and other.
3. No extra work shall be allowed without prior approval of the competent authority.
4. In no case, there shall be any change in the amount of Rs. 53310.00 (Rupees Fifty Three Thousand Three Hundred & Ten) only.
5. The contractor shall inspect the schedule of nature of work at site to assess all eventualities connected with works. Any Other information connected with this work may be obtained from the Head Assistant Section, South Suburban Division (Jadavpur Division), Kolkata Police of 5, Moore Avenue, Kolkata-700040. No deviation after submission of tender by the contractors will be considered.


Deputy Commissioner of Police
South Suburban Division (Jadavpur Division)
Kolkata Police
~~Deputy Commissioner of Police~~
~~South Suburban Division (Jadavpur Division)~~
Kolkata Police
Date: /2026

Memo No. SSD/I- /HA

Copy forwarded for information to:

1. The Joint Commissioner of Police (O), Kolkata for kind information only
2. The Administrative Officer, Kolkata Police Directorate, Lalbazar Kolkata for information only
3. The Assistant Engineer, Kolkata Police Directorate, Lalbazar Kolkata
4. The Assistant Commissioner of Police (IV), S.S.D. (Jadavpur Division), Kolkata Police
5. The Assistant Commissioner of Police (II & A), S.S.D. (Jadavpur Division), Kolkata Police
6. The Head Assistant, Tender Section, Kolkata Police Directorate, Lalbazar Kolkata
7. The Reserve Officer, S.S.D. (Jadavpur Division), Kolkata Police

~~Deputy Commissioner of Police
South Suburban Division (Jadavpur Division)
Kolkata Police~~

Annexure

me of work: Estimate for Necessary Wooden door repairing, renovation and painting work of the main entrance of office building of DRO under SSD, During the year 2025-2026.

Page & Item No	Description of Item	Quantity	Rate	Unit	Amount
1 Page-11 Item-10	Stripping off worn out plaster and raking out joints of walls, ceilings etc. upto any height and in any floor including removing rubbish within a lead of 75m as directed.	22.00	19.00	sqmtr	418.00
2 Page-198 Item-02	Scraping and removing greasy soot from walls or ceiling of kitchen or similar smoke affected rooms and preparing the surface.	36.255	11.00	sqmtr	398.81
3 Page-189 Item-1	Plaster (to wall, floor, ceiling etc.) with sand and cement mortar including round off or chamfering corners as directed and raking out joints including throating, nosing and drip course, scaffolding/staging where necessary (Ground floor). [Excluding cost of chipping over concrete surface] (i) With 1:6 cement mortar (c) 15 mm thick plaster				
4 Page-198 Item-05	Rendering the Surface of walls and ceiling with White Cement base WATER PROOF wall putty of approved make & brand. (1.5 mm thick)	22.00	151.00	sqmtr	3322.00
		74.588	122.00	sqmtr	9099.74
5 Page-201 Item-04	Applying Acrylic Emulsion Paint of approved make and brand on walls and ceiling including sand papering in intermediate coats including putty i) Luxury Quality	74.588	70.00	sqmtr	5221.16
6 Page-195 Item-07	Applying Interior grade Acrylic Primer of approved quality and brand on plastered or concrete surface old or new surface to receive Distemper/ Acrylic emulsion paint including scraping and preparing the surface thoroughly, complete as per manufacturer's specification and as per direction of the EIC. (In Ground Floor)ii) Solvent based Interior grade Acrylic Primer	74.588	33.70	sqmtr	2513.62
7 Page-117 Item-1	Panel shutters of door and window, as per design (each panel consisting of single plank without joint), including fitting and fixing the same in position but excluding the cost of hinge and other fittings. In ground floor. (In case of non-supply of single plank, penal rate of reduction of 20% will be made) (iv) 25mm thick shutters with 12mm thick panel of size 30 to 45 cm. (b) Sishu, Gamar, Champ, Badam, Bhola, Mogra, Hallak.	2.10	2948.00	sqmtr	6190.80
8 Page-200 Item-2	(A) Painting with best quality synthetic enamel paint of approved make and brand including smoothening surface by sand papering etc. including using of approved putty etc. on the surface, if necessary : (a) On timber or plastered surface : With super gloss (hi-gloss) - (iv) Two coats (with any shade except white)	74.588	81.00	sqmtr	6041.63
9 Page-114 Item-01	Wood work in door and window frame fitted and fixed in position complete including a protective coat of painting at the contact surface of the frame excluding cost of concrete, Iron Butt Hinges and M.S clamps. (The quantum should be corrected upto three decimals) (f) Sishu, Gamar, Champ, Badam, Bhola, Mogra, Hallak	0.098	76096.00	Cum	7457.41
10 Page-202 Item-11	French polishing to wood work including preparing surface (ordinary gloss) (b) On old French polished surface including complete removal of the old polish.	7.56	538.00	sqmtr	4067.28

	44730.43		
Add 9% for CGST	4026.74		
Add 9% for SGST	4026.74		
Total =	52781.91		
Add 1% for L.W.Cess	527.82		
Grand Total =	53309.73		
Say, <table border="1" style="display: inline-table;"><tr><td>Rs.</td><td>53310.00</td></tr></table>	Rs.	53310.00	
Rs.	53310.00		

RUPES: FIFTY-THREE THOUSAND THREE HUNDRED TEN ONLY.