

Government of West Bengal
Office of the Commissioner of Police
18, Lalbazar Street, Kolkata-700 001.

No. T-376/Gen/25-26

Date – 12.02.2026

NOTICE INVITING TENDER

Sealed tenders in printed form are invited for the following works from eligible tenderers as per particulars given below :

1. Name of work : Necessary repairing and painting of the office chamber of DC(III), SB at ground floor at 14, Lord Sinha Road, Kolkata.
(Details Estimate annexed)
2. Eligibility : All bonafide contractors /firms having experience / valid license for this type of field.
3. Estimated Cost : Rs. 60,163/-
4. Last date for submission of the tender : **20. 02. 2026 up to 15.00 hrs.**
5. Time allowed for completion of works : 10(ten) days after the issue of Work Order.
6. The intending tenderer may inspect the site on any working day during office time.
7. The intending tenderers will have to submit copy of valid Certificate of up to date Clearance of Trade License, Professional Tax, Income Tax, G.S.T and Credential along with tender papers for the work and tenderers must quote percentage rate of tender in the annexed estimate.
8. Sealed Tender addressed to The Commissioner of Police, 18, Lalbazar Street, Kolkata-700001 may be dropped in the box kept in front of the office of the Officer-in-Charge, Building Section, 2nd floor, Northern Building and also in the Drop Box kept beside In Gate, Lalbazar at 18, Lalbazar Street, Kolkata-700001 before the last date.
9. Sealed tender may also be sent by Registered Post / Speed Post superscribing the envelope as “Tender in response to Tender Notice No. T-376/Gen/25-26 dt. 12. 02. 2026” so as to reach this office on or before the last date & time.



**O.C. Buildings,
Lalbazar, Kolkata.**

Estimate

me of works.. Repairing and painting of the DC III office room at ground floor of Special Branch at 14, LordSinha Road, Kolkata.

SL NO.	Page No & Item No	Description of item.	Quantity	Unit	Rate	Unit.	Amount
1	Page-11 Item-10	Stripping off worn out plaster and raking out joints of walls, ceilings etc. upto any height and in any floor including removing rubbish within a lead of 75m as directed.	98.00	sqmtr	19.00	sqmtr	1,862.00
2	Page-189 Item-1	Plaster (to wall, floor, ceiling etc.) with sand and cement mortar including round off or chamfering corners as directed and raking out joints including throating, nosing and drip course, scaffolding/staging where necessary (Ground floor).[Excluding cost of chipping over concrete surface] (i) With 1:6 cement mortar (b) 20 mm thick plaster	78.99	sqmtr	167.00	sqmtr	13,191.33
3	Page-189 Item-1	Plaster (to wall, floor, ceiling etc.) with sand and cement mortar including round off or chamfering corners as directed and raking out joints including throating, nosing and drip course, scaffolding/staging where necessary (Ground floor).[Excluding cost of chipping over concrete surface] (ii) With 1:4 cement mortar (b) 15 mm thick plaster	41.82	sqmtr	161.00	sqmtr	6,733.02
4	Page-204 Item-5	(b) Rendering the surface of walls and ceiling with white cement based wall putty of approved make and brand(1.5mm thick)(103.63)	65.00	sqmtr	110.00	sqmtr	7150.00
5	Page-198 Item-1	Scrapping of moss, blisters etc.thoroughly from exterior surface of walls necessitating the use of scraper, wire brush etc.(Payment against this item will be made only when this has been done on the specific direction of the Engineer-in-charge)	186.32	sqmtr	7.00	sqmtr	1,304.24
6	Page-195 Item-7	Applying Interior grade Acrylic Primer of approved quality and brand on plastered or concrete surface old or new surface to receive Distemper/ Acrylic emulsion paint including scraping and preparing the surface thoroughly as per (a) One Coat	186.32	sqmtr	30.80	sqmtr	5,738.66
7	Page-196 Item-11	Synthetic Distemper to interior wall, ceiling with a coat of solvent based interior grade acrylic primer (as per manufacturer's specification) including cleaning and smoothing of surface. Two Coats	186.32	sqmtr	68.00	sqmtr	12,669.76
8	Page-200 Item-2	(A) Painting with best quality synthetic enamel paint of approved make and brand including smoothening surface by sand papering etc. including using of approved putty etc. on the (b) On steel or other metal surface : With super gloss (hi-gloss) - (ii) Two coats (white in shade)	98.32	sqmtr	77.00	sqmtr	7,570.64

50480.99

4543.29

4543.29

59567.57

595.68

60163.25

60163.00

Add 9% for CGST

Add 9% for SGST

Total

Add 1% for L.W.Cess

Grand Total

Say

56,219.65

3,373.18

3,373.18

62,966.00

629.66

63,595.66

63,596.00

Sixty thousand one hundred sixty three only

AE KPD

Technically Checked & Verified

Assistant Engineer
Kolkata Police Directorate
Govt. of West Bengal

TERMS AND CONDITON OF TENDERS

1. All works to be carried out in a manner according to specification for original work now in laid as the regional works in building department circle.
2. All materials, tools, plant and labour, the housing, water supply and transport will have to be provided by Contractor at their own cost inclusive of G.S.T. and other charges.
3. No extra work will be allowed without prior approval.
4. The contractors are requested to inspect the schedule of nature of works at site to save all eventualities connection with works any other information may be obtained from the OC, Buildings Office, Lalbazar. Any place of ignorance after submission of tender by the contractors will not be considered.
5. The quantities as shown against the item of work can be verified according to nature of works. Actual requirement to be done soon after containing the written approval of the Jt. CP(O), but contractors are liable for execution of varied quantities at their accepted rates. The rate of the addition item which are not found in the enclosed schedule will be based on building schedule of the regional works and buildings circle subject to approval of proper authority.
6. The contractors should submit tender enclosed with Trade License, Income Tax return, GST, Credential, Under taking of black listed failure to which will be disqualified.
7. The work will be taken up within 07(Seven) days after receipt of work order, failing to which legal action may be taken against the firm.
8. The Commissioner of Police Kolkata reserves the right to reject any/or all the tender rates without assigning any reason and also to distribute the said works among the tenders . There is no guarantee that the lowest tender will be accepted by the authority concern..
9. Tender addressed to the Commissioner of Police, Kolkata should be sent in a sealed cover super scribed name of tender to be dropped in the sealed TENDER BOX to be kept the OC, Buildings Office, Lalbazar at 18, Lalbazar Street, Kolkata-700 001 within 15.00 hrs on last date.
10. The Tender Committee will open the sealed tender in the Committee Room of Lalbazar, The Agencies may be present or send their authorized representative at the time of opening the sealed tender box.


O.C., Buildings,
Lalbazar.

PERCENTAGE RATE TENDER AND CONTRACT FOR WORKS: GENERAL RULES
AND DIRECTIONS FOR THE GUIDANCE OF CONTRACTS.

1. All works proposed for execution by contract will be notified in a form of invitation of tender posted in public places and signed by the OC, Buildings Office, Lalbazar.

This form will state the work to be carried out, as well as the date of submitting and opening of tenders and the time allowed for carrying out the work, design and drawings and any other documents required in connection with work signed for the purpose of identification by the OC, Buildings Office, Lalbazar shall also be open for inspection by the contractor at the office of the OC, Building, Lalbazar during office hours.

2. In the event of the quotation being submitted by a firm, it must be signed separately by each member thereof or in the event of the absence of any partner it must be signed on his behalf by a person holding a power of attorney authorizing him to do so. Such power of attorney is to be produced with the tender and same in the case of a firm carried on by one member of a joint family, it must be disclose that the firm is duly registered under the Indian partnership Act.
3. Receipts for payment made on account of work, when executed by a firm, must also be signed by the several partners except where the contractors are described in their tender as a firm in which case the receipts must be signed in the name of the firm by one of the partners or by some other person having authority to give effectual receipts for the firm.
4. Any person who submits a tender shall fill up the usual printed form, stating at what rate he is willing to undertake each item of the work. Tenders which propose any alteration, in the work specified in the said form of invitation of tenders or in the time allowed for carrying out the work, or which contain any other conditions of any sort, will be liable to rejection. No single tender shall include more than one work but contractors who wish to quote for two or more works shall submit a separate tender for each. Tenders shall have the name and number of the work to which they refer written outside the envelope.
5. The Committee will open tenders in the presence of any intending contractors who may present at the time and will enter the amounts of the several tenders in a comparative statement in a suitable form.
6. The accepting authority reserves the right to reject any or all the tender without assigning any reasons and he will not be bound to accept either the lowest tender or any of the tenders.


O.C., Buildings,
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