

Government of West Bengal  
Office of the Commissioner of Police  
18, Lalbazar Street, Kolkata-700 001.

No. T-357/Gen/25-26

Date – 29. 01. 2026

NOTICE INVITING TENDER

Sealed tenders in printed form are invited for the following works from eligible tenderers as per particulars given below :

1. Name of work : Necessary repairing of false ceiling and provision of electrical utilities etc works in the Passport Visitors' Waiting Area of SCO at 237, A. J. C. Bose Road, Kolkata. **(Details Estimate annexed)**
2. Eligibility : All bonafide contractors /firms having experience / valid license for this type of field.
3. Estimated Cost : **Rs. 35,768/-**
4. Last date for submission of the tender : **10. 02. 2026 up to 15.00 hrs.**
5. Time allowed for completion of works : 07(seven) days after the issue of Work Order.
6. The intending tenderer may inspect the site on any working day during office time.
7. The intending tenderers will have to submit copy of valid Certificate of up to date Clearance of Trade License, Professional Tax, Income Tax, G.S.T and Credential along with tender papers for the work and tenderers must quote percentage rate of tender in the annexed estimate .
8. Sealed Tender addressed to The Commissioner of Police, 18, Lalbazar Street, Kolkata-700001 may be dropped in the box kept in front of the office of the Officer-in-Charge, Building Section, 2<sup>nd</sup> floor, Northern Building and also in the Drop Box kept beside In Gate, Lalbazar at 18, Lalbazar Street, Kolkata-700001 before the last date.
9. Sealed tender may also be sent by Registered Post / Speed Post superscribing the envelope as "Tender in response to Tender Notice No. **T-357/Gen/25-26 dt. 29.01. 2026**" so as to reach this office on or before the last date & time.



**O.C. Buildings,  
Lalbazar, Kolkata.**

**ESTIMATE**

If work: Necessary repairing of false ceiling and provision of electrical utilities(panel light) etc. works in the Passport s waiting area of Security Control Organisation situated at 237, A.J.C.Bose Road,Kolkata-700020 during the year 2025-

Page & Item No	Description of item	Qty	Rate	Unit	Amount
Page-155 Item-43	Taking out existing partition/ceiling of particle board, masonite board, ply board, soft board etc. of any thickness and refixing same in new position with necessary clamps making holes in walls, floor, roof and mending damages if any.[concrete plaster will be paid separately]	15.50	55.00	sqmtr	852.50
Page-165 Item-17	Providing and fixing false ceiling at all height including providing and fixing of frame work made of special section, power presed from M.S.Sheet and galvanised with zinc. Coating of 150gms/sqmtr(both side inclusive) as per IS:277 and consisting of angle cleats of size 25mm wide x 1.6mm thick with flanges of 27mm and 37mm, at 1200 mm centre to centre, one flange fixed to the ceiling with dash fastener 12.5 mm dia x 50 mm long with 6mm dia bolt, other flange of cleat fixed to the angle hangers of 25 x 10 x 0.50mm of required length with nuts & bolts of required size and other end of angle hanger fixed with intermediate G.I. channels 45x15x0.9 mm running at the spacing of 1200mm centre to centre, to which the ceiling section 0.5mm thick bottom wedge of 80mm with tapered flanges of 26mm each havings lips of 10.5mm, at 450mm centre to centre, shall be fixed in a direction perpendicular to G.I. intermediate channel with connecting clips made out of 2.64mm dia x 230mm long G.I.wire at every junction, including fixing perimeter channels 0.5 mm thick 27mm high having flanges of 20mm and 30mm long, the perimeter of ceiling fixed to wall / partition with the help of rawl at 450mm centre, with 25mm long dry wall screws @ 230mm interval, including fixing of Gypsum board to ceiling section and perimeter channel with the help of dry wall screws of size 3.5 x 25mm at 230mm c/c, including jointing and finishing to a flush finish of tapered and square edges of the board with recommended jointing compound, jointing tapes, finishing with jointing compound in 3 layers covering upto 150mm on both sides of joint and two coats of primer suitable for board, all as per manufacturer's specification and also including the cost of making openings for light fittings, grill, diffusers, cutouts made with frame of perimeter channels suitable fixed, all complete as per drawings, specification and direction of the Engineer-in-Charge but excluding the cost of painting with [ISI Mark on Board]	15.50	1157.00	sqmtr	17933.50
Page-E/14 Item-1(a)	(a) Distribution wiring in 1.1 KV single core stranded 'FR' PVC insulated & unsheathed copper wire (Brand approved by EIC) in 20mm size PVC rigid conduit 'FR' (Precision make) incl. necy. fittings as required. (ii) 2 x 36/0.3 (2.5 sqmm) + 1 x 22/0.3 (1.5 sqmm) ECC	9.00	136.00	mtr	1224.00
Page-E/21 Item-1	Distribution wiring in 1.1 KV grade 2x22/0.3 (1.5 sqmm) single core stranded 'FR' PVC insulated & unsheathed copper wire (Brand approved by EIC) in 'FR' PVC Casing-capping (Precision make) with 1x22/0.3 (1.5 sqmm) suitable size PVC Casing-capping (Precision make) with 1x22/0.3 (1.5 sqmm) single core stranded 'FR' PVC insulated & unsheathed copper wire for ECC, single core stranded 'FR' PVC insulated & unsheathed copper wire for ECC, incl. necy. fittings etc. to light/fan/call bell point with Modular type switch (Brand approved by EIC) fixed on Modular GI / PVC switch board with top (PVC cover plate on wall incl. mending good damages to original finish. [PVC casingcapping and Switch board both on surface]. (b) Average run 6 mtr	2.00	840.00	point	1680.00
	Supplying of Philips make LED luminaire panel light 2'x2' for grid ceiling.	2.00	3884.00	each	7768.00
	Supplying electrician[Minimum wages no. 1.00 nos 554.00 nos 554.00]				
6	Supplying electrician[Minimum wages no. 1.00 nos 554.00 nos 554.00]				
	49/Stat/14/RW/24/2023/LCS/JLC, Dated. 12/12/2023]				
					30012.00
					Add 9% for CGST 2701.08
					Add 9% for SGST 2701.08
					Total 35414.16
					Add 1% for L.W.Cess 354.14
					Grand Total 35768.30
					Say Rs 35768.00

( Rupees Thirty Five Thousand Seven Hundred and Sixty Eight Only)

Technically Checked & Verified

  
 Assistant Engineer  
 Kolkata Police Directorate  
 Govt. of West Bengal

## TERMS AND CONDITION OF TENDERS

1. All works to be carried out in a manner according to specification for original work now in laid as the regional works in building department circle.
2. All materials, tools, plant and labour, the housing, water supply and transport will have to be provided by Contractor at their own cost inclusive of G.S.T. and other charges.
3. No extra work will be allowed without prior approval.
4. The contractors are requested to inspect the schedule of nature of works at site to save all eventualities connection with works any other information may be obtained from the OC, Buildings Office, Lalbazar. Any place of ignorance after submission of tender by the contractors will not be considered.
5. The quantities as shown against the item of work can be verified according to nature of works. Actual requirement to be done soon after containing the written approval of the Jt. CP(O), but contractors are liable for execution of varied quantities at their accepted rates. The rate of the addition item which are not found in the enclosed schedule will be based on building schedule of the regional works and buildings circle subject to approval of proper authority.
6. The contractors should submit tender enclosed with Trade License, Income Tax return, GST, Credential, Under taking of black listed failure to which will be disqualified.
7. The work will be taken up within 07(Seven) days after receipt of work order, failing to which legal action may be taken against the firm.
8. The Commissioner of Police Kolkata reserves the right to reject any/or all the tender rates without assigning any reason and also to distribute the said works among the tenders. There is no guarantee that the lowest tender will be accepted by the authority concerned.
9. Tender addressed to the Commissioner of Police, Kolkata should be sent in a sealed cover super scribed name of tender to be dropped in the sealed TENDER BOX to be kept the OC, Buildings Office, Lalbazar at 18, Lalbazar Street, Kolkata-700 001 within 15.00 hrs on last date.
10. The Tender Committee will open the sealed tender in the Committee Room of Lalbazar, The Agencies may be present or send their authorized representative at the time of opening the sealed tender box.



O.C., Buildings,  
Lalbazar.

**PERCENTAGE RATE TENDER AND CONTRACT FOR WORKS: GENERAL RULES**  
**AND DIRECTIONS FOR THE GUIDANCE OF CONTRACTS.**

1. All works proposed for execution by contract will be notified in a form of invitation of tender posted in public places and signed by the OC, Buildings Office, Lalbazar.

This form will state the work to be carried out, as well as the date of submitting and opening of tenders and the time allowed for carrying out the work, design and drawings and any other documents required in connection with work signed for the purpose of identification by the OC, Buildings Office, Lalbazar shall also be open for inspection by the contractor at the office of the OC, Building, Lalbazar during office hours.

2. In the event of the quotation being submitted by a firm, it must be signed separately by each member thereof or in the event of the absence of any partner it must be signed on his behalf by a person holding a power of attorney authorizing him to do so. Such power of attorney is to be produced with the tender and same in the case of a firm carried on by one member of a joint family, it must be disclose that the firm is duly registered under the Indian partnership Act.
3. Receipts for payment made on account of work, when executed by a firm, must also be signed by the several partners except where the contractors are described in their tender as a firm in which case the receipts must be signed in the name of the firm by one of the partners or by some other person having authority to give effectual receipts for the firm.
4. Any person who submits a tender shall fill up the usual printed form, stating at what rate he is willing to undertake each item of the work. Tenders which propose any alteration, in the work specified in the said form of invitation of tenders or in the time allowed for carrying out the work, or which contain any other conditions of any sort, will be liable to rejection. No single tender shall include more than one work but contractors who wish to quote for two or more works shall submit a separate tender for each. Tenders shall have the name and number of the work to which they refer written outside the envelope.
5. The Committee will open tenders in the presence of any intending contractors who may present at the time and will enter the amounts of the several tenders in a comparative statement in a suitable form.
6. The accepting authority reserves the right to reject any or all the tender without assigning any reasons and he will not be bound to accept either the lowest tender or any of the tenders.

O.C., Buildings,  
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