

Government of West Bengal
Office of the Commissioner of Police
18, Lalbazar Street, Kolkata-700 001.

No. T-339/Gen/25-26

Date – 13.01. 2026

NOTICE INVITING TENDER

Sealed tenders in printed form are invited for the following works from eligible tenderers as per particulars given below :

1. Name of work : Essential civil repairing and renovation works with minor electrical works at Guard Room of Jt. CP(Hqrs) at 34, Park Street, Kolkata..
(Details Estimate annexed)
2. Eligibility : All bonafide contractors /firms having experience / valid license for this type of field.
3. Estimated Cost : **Rs. 98,252/-**
4. Last date for submission of the tender : **21.01.2026 up to 15.00 hrs.**
5. Time allowed for completion of works : 10(ten) days after the issue of Work Order.
6. The intending tenderers may inspect the site on any working day during office time.
7. The intending tenderers will have to submit copy of valid Certificate of up to date Clearance of Trade License, Professional Tax, Income Tax, G.S.T and Credential along with tender papers for the work and tenderers must quote percentage rate of tender in the annexed estimate .
8. Sealed Tender addressed to The Commissioner of Police, 18, Lalbazar Street, Kolkata-700001 may be dropped in the box kept in front of the office of the Officer-in-Charge, Building Section, 2nd floor, Northern Building and also in the Drop Box kept beside In Gate, Lalbazar at 18, Lalbazar Street, Kolkata-700001 before the last date.
9. Sealed tender may also be sent by Registered Post / Speed Post superscribing the envelope as “Tender in response to Tender Notice No. T-339/Gen/25-26 dt. 13.01. 2026” so as to reach this office on or before the last date & time.



**O.C. Buildings,
Lalbazar, Kolkata.**

Name of Work: Essential Civil repairing and renovation works allied with minor electrical works at Guard Room of Joint CP (Hqrs.), Lalbazar within 34, Park Street, Kolkata

SL NO	Ref	DESCRIPTION OF ITEM	QUANTITY	RATE	Unit	Amount	
1	Page-11 item-10	Stripping off worn out plaster and raking out joints of walls, ceilings etc upto any height and in any floor including removing rubbish within a lead of 75m as directed.	23.590 Sqmtr.	19.00	Sqmtr	₹ 448.21	
2	Page-45 item-8	(b) Applying 2 coats of Non-Toxic Acrylic Polymer modified Paint having adhesive & waterproofing properties by mixing in proportion (1 liquid: 4 cementitious material) or as per manufacturer's specification for water proofing layer in water tank etc. (No Departmental Cement is required)	23.590 Sqmtr.	258.00	Sqmtr	₹ 6,086.22	
3	Page-189 item-1	Plaster (to wall, floor, ceiling etc.) with sand and cement mortar including round off or chamfering corners as directed and raking out joints including throating, nosing and drip course, scaffolding/staging where necessary (Ground floor). [Excluding cost of chipping over concrete surface] iii) with 1:4 cement mortar. (a) 10mm thk plaster	23.590 Sqmtr.	133.00	Sqmtr	₹ 3,137.47	
4	Page-245 item-15	Supplying, fitting & fixing of 2-Track / 3-Track Aluminium sliding Window of all Aluminium sections viz. window frame (top, bottom & side frame), shutter (top, bottom, side & interlock member) made of aluminium alloy extrusions conforming to IS 733-1983 & IS 1285-1975, anodised conforming to IS 1868- 1983, fitted with all other accessories viz. PVC roller, EPDM gasket, maruti lock, screws etc. including labour charges for fitting & fixing of aluminium 2-track/3-track sliding window with fixing of glass (excluding cost of glass) all complete as per architectural drawings and direction of Engineer-in-charge. 10-12 Micron thickness Anodizing film Natural white. For 2-Track window: Members for Bottom frame @ 0.875 Kg per Mtr. and for Top and Side frame @ 0.778 Kg per Mtr. and for shutter Bottom and Top member @ 0.472 Kg per Mtr., Style side member @ 0.493 Kg per Mtr. and Interlock member @ 0.612 Kg per Mtr. For 3-Track window: Members for Bottom frame @ 1.233 Kg per Mtr. and for Top and Side frame @ 1.067 Kg per Mtr. and for shutter Bottom and Top member @ 0.472 Kg per Mtr., Style side member @ 0.493 Kg per Mtr. and Interlock member @ 0.612 Kg per Mtr. [Note: for estimate purpose construction wing may consider weight of 2-track Aluminium window @ 5.5 Kg per Sq.M. and 3-track Aluminium window @ 6.5 Kg per Sq.M]	1	5.500 Kg	448.00	Kg	₹ 2,464.00
5	Page-243 item-9	Supplying bubble free float glass of approved make and brand conforming to IS: 2835-1987. ii) 4mm thick coloured / tinted / smoke glass.	0.950 Sqmtr.	468.00	Sqmtr	₹ 444.79	
6	Page-66 item-36	Supplying and laying true to line and level vitrified tiles of approved brand (size not less than 600 mm X 600 mm X 10 mm thick) in floor, skirting etc. (A) Deep Colour & White	16.160 Sqmtr.	1785.00	Sqmtr	₹ 28,845.60	
7	Page-76 item-3	Labour for setting tiles in floor / pavement in cement mortar (1:4) joints finished with white cement.	9.500 Sqmtr.	100.00	Sqmtr	₹ 950.00	
8	Page-204 item-5 (b)	Rendering the surface of walls and ceiling with white cement based wall putty of approved make and brand (1.5mm thick)	23.590 Sqmtr.	110.00	Sqmtr	₹ 2,594.90	
9	Page-203 item-1	Removing loose scales, blisters etc. from old painted surface and thoroughly smoothening the surface to make the same suitable for receiving fresh coat of paint.	42.102 sqmtr	21.00	sqmtr	₹ 884.14	
10	Page-200 item-1	(b) Priming one coat on timber or plastered surface with synthetic oil bound primer of approved quality including smoothening surfaces by sand papering etc.	5.040 sqmtr	38.00	sqmtr	₹ 191.52	
11	Page-196 item-10	Acrylic Distemper to interior wall, ceiling with a coat of solvent based interior grade acrylic primer (as per manufacturer's specification) including cleaning and smoothening of surface. Two Coats	65.692 sqmtr	70.00	sqmtr	₹ 4,598.44	
12	Page-200 item-2	(a) Painting with best quality synthetic enamel paint of approved make and brand including smoothening surface by sand papering etc. including using of approved putty etc. on the surface, if necessary (a) On timber or plastered surface. (iv) Two coats (with any shade except white)	5.040 sqmtr	81.00	sqmtr	₹ 408.24	

13	Page-E/14 Item-1	(a) Distribution wiring in 1.1 KV single core stranded 'FR' PVC insulated & unsheathed copper wire (Brand approved by EIC) in 20mm size PVC rigid conduit 'FR'(Precision make) incl. necy. fittings as required (ii) 2 x 36/0.3 (2.5 sqmm) + 1 x 22/0.3 (1.5 sqmm) ECC (i) 2 x 22/0.3 (1.5 sqmm) + 1 x 22/0.3 (1.5 sqmm) ECC	23.700 Mtr.	119.00	Mtr.	₹ 2,820.30
14	Page E/25 Item No -5	Distribution wiring in 2x22/0.3 (1.5 sqmm) single core stranded 'FR' PVC insulated & unsheathed copper wire (Brand approved by EIC) in 20mm size PVC rigid conduit 'FR'(Precision make) with 1x22/0.3 (1.5 sqmm) single core stranded 'FR' PVC insulated & unsheathed copper wire for ECC, to light/fan/call bel points with piano key type switch fixed on MS CRC sheet metal (16 SWG) switch board cum JB on wall complete with 1 no. suitable size "Ph & N" copper bar incl. Perspex/bakelite (wall matching colour) top cover 3mm thick and incl. 175mmx100mmx65mm inspection box, making earthing attachment, painting the MS box and mending good the damages to original finish (b) Average run 6 mtr.	11.200 Mtr.	102.00	Mtr.	₹ 1,142.40
15	Page-D/18 Item-9 (a)	Supply & Fixing 240 V, 6 A, 3 pin Modular type plug socket (Legrand/L&T/Panasonic/Honeywell) with 2nos. 6A Modular type switch, without plug top on 4 Module GI Modular type switch board with 3 Module top cover plate flushed in wall incl. S&F switch board and cover plate and making necy. connections with PVC Cu wire and earth continuity wire etc. (For seperate plug)	5.000 Point	929.00	Point	₹ 4,645.00
16	Page-E/6 Item-22	Supply & Fixing 240 V/6 A plug socket with separate 6A Piano key type switch(Brand approved by EIC)	3.000 Point	997.00	Point	₹ 2,991.00
17	PWD EL / SCHEDULE	Supply & delivered of 1200 mm Orient make heavy duty ceiling fan	5.000 Each	324.00	Each	₹ 1,620.00
18	Page- C/3 Item-21	Fixing only ceiling fan complete with blades, canopy, fork, rubber bush etc. incl. S&F connecting wire for down red upto 30 cm incl. painting the rod with approved paint and making necessary connection as required by 2x1.5 sqmm flexible copper wire etc. as required	2.000 Each	3260.00	Each	₹ 6,520.00
19	Page-E/6 Item-18 (a)	Supply & Fixing Socket type fanregulator (Step type)(Brand approved by EIC)on existing Metal switch board with brakelite/perspex top cover by screw	2.000 Each	68.00	Each	₹ 136.00
20	PWD EL / SCHEDULE	Supply & delivery of 12" sweep heavy duty exhaust fan (Crompton/Orient make)	2.000 Each	373.00	Each	₹ 746.00
21	Page- C/4 Item-28 (b)	Fixing only exhaust fan after making hole in wall and making good damages and smooth cement finish etc. as practicable as possible and providing necy. length of PVC insulated wire and making connection for exhaust of following diameter: (b) 30 cm (12")	2.000 Each	3250.00	Each	₹ 6,500.00
22	PWD EL / SCHEDULE	S&F of 1x1200 mm LED tube(Make - (Philips-Mas LED tube 1200mm 18W865 T8 -2100lm/ Similar Crompton/Similar Havels) including necessary fittings, Switch & wiring	4.000 Each	329.00	Each	₹ 658.00
23	R.M.	Supply of skilled Labour (Memo No.49/stat/14/RW/24/2023/LCS/JLC dated 12/12/2023)	2.000 Each	650.00	Each	₹ 2,600.00
						₹ 82,439.83
		Add	9%	Total for CGST		₹ 7,419.58
		Add	9%	for SGST		₹ 7,419.58
				Total with Tax		₹ 97,279.00
		Add	1%	LW Cess		₹ 972.79
						₹ 98,251.79
		R/O (+)				₹ 0.21
		Say				₹ 98,252.00

RUPEES: NINETY-EIGHT THOUSAND TWO HUNDRED FIFTY TWO ONLY.

Technically Checked & Verified
by 1080925
Assistant Engineer
Kolkata Police Directorate
Court of West Bengal

TERMS AND CONDITION OF TENDERS

1. All works to be carried out in a manner according to specification for original work now in laid as the regional works in building department circle.
2. All materials, tools, plant and labour, the housing, water supply and transport will have to be provided by Contractor at their own cost inclusive of G.S.T. and other charges.
3. No extra work will be allowed without prior approval.
4. The contractors are requested to inspect the schedule of nature of works at site to save all eventualities connection with works any other information may be obtained from the OC, Buildings Office, Lalbazar. Any place of ignorance after submission of tender by the contractors will not be considered.
5. The quantities as shown against the item of work can be verified according to nature of works. Actual requirement to be done soon after containing the written approval of the Jt. CP(O), but contractors are liable for execution of varied quantities at their accepted rates. The rate of the addition item which are not found in the enclosed schedule will be based on building schedule of the regional works and buildings circle subject to approval of proper authority.
6. The contractors should submit tender enclosed with Trade License, Income Tax return, GST, Credential, Under taking of black listed failure to which will be disqualified.
7. The work will be taken up within 07(Seven) days after receipt of work order, failing to which legal action may be taken against the firm.
8. The Commissioner of Police Kolkata reserves the right to reject any/or all the tender rates without assigning any reason and also to distribute the said works among the tenders. There is no guarantee that the lowest tender will be accepted by the authority concern.
9. Tender addressed to the Commissioner of Police, Kolkata should be sent in a sealed cover super scribed name of tender to be dropped in the sealed TENDER BOX to be kept the OC, Buildings Office, Lalbazar at 18, Lalbazar Street, Kolkata-700 001 within 15.00 hrs on last date.
10. The Tender Committee will open the sealed tender in the Committee Room of Lalbazar, The Agencies may be present or send their authorized representative at the time of opening the sealed tender box.



O.C., Buildings,
Lalbazar.

PERCENTAGE RATE TENDER AND CONTRACT FOR WORKS: GENERAL RULES
AND DIRECTIONS FOR THE GUIDANCE OF CONTRACTS.

1. All works proposed for execution by contract will be notified in a form of invitation of tender posted in public places and signed by the OC, Buildings Office, Lalbazar.

This form will state the work to be carried out, as well as the date of submitting and opening of tenders and the time allowed for carrying out the work, design and drawings and any other documents required in connection with work signed for the purpose of identification by the OC, Buildings Office, Lalbazar shall also be open for inspection by the contractor at the office of the OC, Building, Lalbazar during office hours.

2. In the event of the quotation being submitted by a firm, it must be signed separately by each member thereof or in the event of the absence of any partner it must be signed on his behalf by a person holding a power of attorney authorizing him to do so. Such power of attorney is to be produced with the tender and same in the case of a firm carried on by one member of a joint family, it must be disclose that the firm is duly registered under the Indian partnership Act.
3. Receipts for payment made on account of work, when executed by a firm, must also be signed by the several partners except where the contractors are described in their tender as a firm in which case the receipts must be signed in the name of the firm by one of the partners or by some other person having authority to give effectual receipts for the firm.
4. Any person who submits a tender shall fill up the usual printed form, stating at what rate he is willing to undertake each item of the work. Tenders which propose any alteration, in the work specified in the said form of invitation of tenders or in the time allowed for carrying out the work, or which contain any other conditions of any sort, will be liable to rejection. No single tender shall include more than one work but contractors who wish to quote for two or more works shall submit a separate tender for each. Tenders shall have the name and number of the work to which they refer written outside the envelope.
5. The Committee will open tenders in the presence of any intending contractors who may present at the time and will enter the amounts of the several tenders in a comparative statement in a suitable form.
6. The accepting authority reserves the right to reject any or all the tender without assigning any reasons and he will not be bound to accept either the lowest tender or any of the tenders.

O.C., Buildings,
Lalbazar.