

1845  
Memo No.....RF/Acctt.Dt.10/11/25

Government of West Bengal  
Office of the Deputy Commissioner of Police  
Reserve Force, Kolkata.  
Standard Building, (3rd Floor), 32, B.B.D. Bag (South) Kolkata - 700 001

NIQ No. 8 / HARE/REPAIR

DATED: 10.11.2025

NOTICE INVITING QUOTATION

- 1 Sealed SPOT QUOTATIONS ( ) are invited by the Dy. Commissioner of Police, Reserve Force, Kolkata from the willing firms for repairing replacing of particulars given below, located at Dy. Commissioner of Police, Reserve Force, Kolkata.

(a) Name of work

Issued towards the " Emergent Repair or Replacement of Parts for 1) KYOCERA, Taskalfa 180 (SI No.- Q4L2XL4818 ), Side cover broken, OPC Drum & Blade and Pick up Roller and 2) for KYOCERA, Taskalfa 180 (SI. No.- Q4L2208652), OPC Drum & Blade, Upper Flash Roller, Recovery seal and Pick up Roller of IRF Office, Reserve Force, Kolkata-700001, Year 2025-26.

(b) Contractors eligible to submit tenders

All bonafide contractors/firms having minimum 01 (one) year/ similar experience for Civil and Electrical work in any Government deptt./PSU/local body are eligible for the work.

(c) Last Date for receipt of quotation

07 working days after the issue of NIQ (upto 03:00 pm)

(d) Time allowed for completion of works

10 days after the issue of work order.

(e) Quotation opening date

- 2 The intending firms will have to produce valid certificate up to date of Trade Licence, Income Tax, Sale Tax, Professional Tax challan, G.S.T. Resgistration and credential / Completion Certificate / Experience Certificate with the quotation.
- 3 The price should be quoted inclusive of all taxes and GST and installation charges (if any).
- 4 The authority reserves the right to reject any or all the quotations without assigning any reason in this regard.
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- 6 Lowest accepted rate in this quotation will be valid for next six months or till further orders.
- 7 Guarantee / Warranty period of replaced parts should be mentioned in the time of quotation rate.
- 8 Firms / Agencies who are willing to comply with the above criteria only should submit rate.
- 9 Quotations should be addressed to the Deputy Commissioner of Police, Reserve Force, 32 B.B.D. Bag (south), Kolkata-700001 and to be dropped in the sealed Quotation / Tender Box kept at the mentioned office before the last date or may be sent Registered Post/Speed Post by super scribing the envelope as Emergent Repair or replacement of parts 1) Laser Unit for KYOCERA, Taskalfa 180 (SI No.- Q4L2XL4818), 2) Panel Key Repair & DP Handle for Photocopier Machine Taskalfa 180 (SI. No.- Q4L2208652) of IRF Office, Reserve Force and NIQ No. and date". So as to reach on or before the last date.

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Deputy Commissioner of Police  
Deputy Commissioner of Police  
Reserve Force, Kolkata  
Reserve Force, Kolkata o/c

NIQ No.

Dated.

Copy forwarded for information and necessary action to :

1. Deputy Commissioner of Police, Reserve Force, (Chairman)
2. AC RF (Member).
3. HA RF (Member).
4. Notice Board / KP Website Publication
5. IRF RF

Deputy Commissioner of Police  
Deputy Commissioner of Police  
Reserve Force, Kolkata  
Reserve Force, Kolkata o/c