

GOVERNMENT OF WEST BENGAL  
OFFICE OF THE DEPUTY COMMISSIONER OF POLICE  
RESERVE FORCE, KOLKATA POLICE  
32, B.B.D. BAG (SOUTH), STANDARD BUILDINGS (3<sup>RD</sup> FLOOR)  
KOLKATA - 700001.

Memo No...1613

Date...11/09/25

NOTICE INVITING AUCTION

1. Sealed Auction is invited by The Dy. Commissioner of Police, Reserve Force, Kolkata from the eligible Firms for the works given below:

- |   |   |
|---|---|
| a. Name & location of the work:           | Essential destruction of old office records by means of shredding for New secretariat Building, Kolkata Police.   |
| b. Eligibility of the Contractors/Firms - | All Bonafide contractors/firms having minimum 01 (one) year experience for similar nature of work in any Govt. Deptt.PSU/Local Bodies are eligible for this work. |
| c. Last date for receipt of Auction -     | Auction must be submitted within 07(Seven) working days from the date of issue of the notice.   |

2. The intending firms may inspect the site on any working day during office hours.
3. Auction /Purchase rate including shredding should be quoted at per unit basis (per Kg) including all taxes and weighing and lifting of documents to be made at the cost of the firm. Total auction/purchase amount to be deposited to the West Bengal Govt. Account before lifting.
4. The intending firms will have to submit valid Trade Licence, Latest ITR, Latest professional Tax challan, G.S.T. registration with the sealed Auction Form.
5. The Auction/Quotation Committee will open the sealed quotation. The agencies may be present or send their representative at the time of opening the sealed Auction/Quotation Box.
6. The authority reserves the right to reject any or all the Auctions without assigning any reason in this regard.
7. Willing firms who comply with the above criteria should submit rate only.
8. Sealed Auctions should be addressed to The Deputy Commissioner of Police, Reserve Force, Standard Building (3<sup>rd</sup> floor), 32, B.B.D. Bag (South), Kolkata- 700001 and to be dropped in the Quotation/Auction Box kept at the H.A.R.F. office or may be sent by Registered Post/ Speed Post so that they should reach this office on or before the date and time mentioned above. The sealed covered Auction should be super scribed the Memo No., date and name of the work in details.
9. Auction will be opened at 15.00 hrs. on 22.09.2025.
- Note: The Base Price is Rs. 12.00 Per Kg.


Memo No: 1613/3/RF/Acctg

  
Deputy Commissioner of Police,  
Reserve Force, Kolkata.

Date: 11/09/25

**Copy for information:**

1. Assistant Commissioner of Police, Reserve Force.
2. O.C. New secretariat Building, Kolkata Police.
3. HA Forms/ HA Equipment - for pasting in notice Board.

  
Deputy Commissioner of Police,  
Reserve Force, Kolkata.

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