Government of West Bengal Office of the Commissioner of Police 18, Lalbazar Street, Kolkata-700 001.

No. T-214/Gen/25-26

Date - 28. 08. 2025

NOTICE INVITING TENDER

Sealed tenders in printed form are invited for the following works from eligible tenderers as per particulars given below:

Name of work 1.

Essential construction of Ladies Toilet along with plumbing work in the Ladies Barrak on 3^{rd} floor of Golf Green Police Station at 58/106,

Prince Anwar Shah Road, Kolkata. (Details Estimate annexed)

Eligibility 2.

All bonafide contractors /firms having experience / valid license for this

type of field.

Estimated Cost 3.

Rs. 99,899/-

Last date for submission of the tender 4.

08.09. 2025 up to, 15.00 hrs.

5. Time allowed for completion of works 10(ten) days after the issue of Work Order.

The intending tenderers may inspect the site on any working day during office time. 6.

The intending tenderers will have to submit copy of valid Certificate of up to date Clearance of Trade License, Professional 7. Tax, Income Tax, G.S.T and Credential along with tender papers for the work.

Sealed Tender addressed to The Commissioner of Police, 18, Lalbazar Street, Kolkata-700001 may be dropped in the box kept in front of the office of the Officer-in-Charge, Building Section, 2nd floor, Northern Building, 18, Lalbazar Street, Kolkata-700001 before the last date.

Sealed tender may also be sent by Registered Post / Speed Post superscribing the envelope as "Tender in response to Tender 9. Notice No. T-214/Gen/25-26 dt. 28.08. 2025" so as to reach on or before the last date.

> O.C. Buildings, Lalbazar, Kolkata.

ESTIMATE

name of work: Estimate for Essencial repairing of ladies toilet repairing Painting, in wall, celing & door window repairing & plumbing work at GOLF GREEN POLICE STATION, 58/106, Prince Anwar Shah Road, rajendra prasad colony, Tollygunge, kolkata-700095, Third Floor during the year 2025-26, Memo No. 2833 Dt. 22.08.2025

| Page: No. 3 Page: No. 3 Page: No. 5 Page: No. 10 | e 152. It 30 e 15. It 3,b e:16; It 16 e:189, It 5 e:203, It 7 | Dismantling all types of masonry excepting cement concrete plain or reinforced, stacking serviceable materials at site and removing rubbish as directed within a lead of 75 m. Labour for taking out door and window frame including shutter for repairor replacement of different parts of the frame & refixing the same including mendinggood all damaes complete (Concrete and brick work form ending damage will be paid separately) for upto area 2.5 Sq m. b)Extra rate for each addl. Floor over the rate of ground floor. Brick work with 1st class bricks in cement mortar (1.6). "125 mm. thick brick work with 1st class bricks in cement mortar b) Extra rate for each addl. Floor over the rate of ground floor. Plaster (to wall, floor, ceiling etc.) with sand and cement mortar including round ground gro | 25.921 | Sqmtr Cum sqmtr Sqmtr | 597.00 119400 5636 736.00 | sqmtr Cum | 4225.12 |
|---|---|--|---------------------------|-----------------------|------------------------------------|--------------------------|--|
| Page No. 5 Page No. 2 Page No. 10 Page: No. 10 Page: No. 10 Page: No. 10 | 30 e.15, lt 3,b e.16, lt 16 e.189, lt 5 | repairor replacement of different parts of the frame & refixing the same including mendinggood all damaes complete (Concrete and brick work form ending damage will be paid separately) (a) Upto area 2.5 Sq m b) Extra rate for each addl. Floor over the rate of ground floor Brick work with 1st class bricks in cement mortar (1.6) 125 mm. thick brick work with 1st class bricks in cement mortar b) Extra rate for each addl. Floor over the rate of ground floor Plaster (to wall, floor, ceiling etc.) with sand and cement mortar including round go of or chamfering corners as directed and raking out joints including throating, nosing and drip course, scaffolding/staging where necessary (Ground floor). [Excluding cost of chipping over concrete surface] (i) With 1:6 cement mortar -(C) 15mm thick plaster (Internal Plaster) Supplying, fitting & fixing 1st quality Ceramic files in walls and floors to match with the existing work & 4nos. of key stones (10mm) fixed with a raiditeat the backof each tile & finishing the joints withwhite cement mixed with colouring oxide if required to match the colour of tiles including roughening of concrete surface, if necessary or by synthetic adhesive & grout materials etc (B) Wall (a) Area of each tile upto 0.09 Sq.m (i) Coloured decorative Removing old paint from bilistered painted surface with application of soda, sajimats or any approved chemical paint remover and exposing the original surface including cleaning and thorough washing to remove all traces of the femoving agent including taking out shutters and refixing the same where necessary (b) Rendering the surface of walls and ceiling with white cement | 0.850 8.811 25.921 | Cum sqmtr sqmtr | 736.00 163 | sqmtr Cum sqmtr | 187.4 4790.60 6484.90 4225.12 |
| No.8 Page: No.10 Page: No.5 Page: No.5 Page: No.6 Page: No.7 Page: No.7 Page: No.7 | 9:64, It 16 9:64, It 5 | Brick work with 1st class bricks in cement mortar (1.6) 125 mm. thick brick work with 1st class bricks in cement mortar b) Extra rate for each addi. Floor over the rate of ground floor Plaster (to wall, floor, ceiling etc.) with sand and cement mortar including round go of or chamfering corners as directed and raking out joints including throating, nosing and drip course, scaffolding/staging where necessary (Ground floor). [Excluding cost of chipping over concrete surface] (i) With 1.6 cement mortar -(C) 15mm thick plaster (Internal Plaster) Supplying, fitting & fixing 1st quality Ceramic files in walls and floors to match with the existing work & dnos. of key stones (10mm) fixed with a raiditeat the backof each tile & finishing the joints withwhite cement mixed with colouring oxide if required to match the colour of tiles including roughening of concrete surface, if necessary or by synthetic adhesive & grout materials etc (B) Wall (a) Area of each tile upto 0.09 Sq.m (i) Coloured decorative Removing old paint from blistered painted surface with application of soda, sajimats or any approved chemical paint remover and exposing the original surface including cleaning and thorough washing to remove all traces of the femoving agent including taking out shutters and refixing the same where necessary. | 0.850 8.811 25.921 | Cum sqmtr sqmtr | 736.00 163 | Cum Sqmtr Sqmtr | 4790.66 6484.96 4225.12 |
| 4 Page No. 1 5 Page No. 1 6 Page No. 36 7 Page: No. 5 9 Page: No. 10 10 Page: No. 3 | e:16; lt 16 e:189, lt e:189, lt e:64, lt 5 | 125 mm. thick brick work with 1st class bricks in cement mortar b) Extra rate for each addl. Floor over the rate of ground floor. Plaster (to wall, floor, ceiling etc.) with sand and cement mortar including rounding of or chamfering corners as directed and raking out joints including throating, nosing and drip course, scaffolding/staging where necessary (Ground floor). [Excluding cost of chipping over concrete surface] (i) With 1:6 cement mortar -(C) 15mm thick plaster (Internal Plaster) Supplying, fitting & fixing 1st quality Ceramic files in walls and floors to match with the existing work & 4nos. of key stones (10mm) fixed with aralditeat the backof each tile & finishing the joints withwhite cement mixed with colouring oxide if required to match the colour of tiles including roughening of concrete surface, if necessary or by synthetic adhesive & grout materials etc. (B) Wall (a) Area of each tile upto 0.09 Sq.m (i) Coloured decorative Removing old paint from bilistered painted surface with application of soda, sajimat or any approved chemical paint remover and exposing the original surface including cleaning and thorough washing to remove all traces of the femoving agent including taking out shutters and refixing the same where necessary. | 8.811 25.921 14.855 | sqmtr | 736.00 | sqmtr | 6484.90 |
| No. 1 5 Page No 1 6 Page No 38 7 Page: No. 2 8 Page: No. 5(9 Page: No 10 10 Page: No. 3 | 16 e:189, ft/ e:189, ft/ e:64, ft 5 | b)Extra rate for each add.Floor over the rate of ground floor Plaster (to wall, floor, ceiling etc.) with sand and cement mortar including round of the for chamfering corners as directed and raking out joints including throating, nosing and drip course, scaffolding/staging where necessary (Ground floor). [Excluding cost of chipping over concrete surface] (i) With 1.6 cement mortar -(C) 15mm thick plaster (Internal Plaster) Supplying, fitting & fixing 1st quality Ceramic tites in walls and floors to match with the existing work & dnos. of key stones (10mm) fixed with araiditeat the backof each tile & finishing the joints withwhite cement mixed with colouring oxide if required to match the colour of tiles including roughening of concrete surface, if necessary or by synthetic adhesive & grout materials etc (B) Wall (a) Area of each tile upto 0.09 Sq.m (i) Coloured decorativ Removing old paint from blistered painted surface with application of soda, sajimat or any approved chemical paint remover and exposing the original surface including cleaning and thorough washing to remove all traces of the femoving agent including taking out shutters and refixing the same where necessary (b) Rendering the surface of walls and ceiling with white cement. | 8.811 25.921 14.855 | sqmtr | 736.00 | sqmtr | 6484.90 |
| Page: No. 5 Page: No. 5 Page: No. 6 Page: No. 10 Page: No. 3 | 203, It | including round ag off or chamfering corners as directed and raking out joints including throating, nosing and drip course, scaffolding/staging where necessary (Ground Boor). [Excluding cost of chipping over concrete surface] (i) With 1:6 cement mortar -(C) 15mm thick plaster (Internal Plaster). Supplying, fitting & fixing 1st quality Ceramic tites in walls and floors to match with the existing work & 4nos. of key stones (10mm) fixed with aralditeat; the backof each tile & finishing the joints withwhite cement mixed with colouring oxide if required to match the colour of tites including roughening of concrete surface, if necessary or by synthetic adhesive & grout materials etc. (B) Wall. (a) Area of each tile upto 0.09 Sq.m (i) Coloured decorative Ramoving old paint from blistered painted surface with application of soda, sajimate or any approved chemical paint remover and exposing the original surface including cleaning and thorough washing to remove all traces of the femoving agent including taking out shutters and refixing the same where necessary. | 25,921 | sqmtr | 163 | sqmtr | 4225.12 |
| 7 Page: No: 2 8 Page: No. 5(9 Page: No: 10 10 Page: No: 3: | 203, If | Supplying, fitting & fixing 1st quality Ceramic titles in walls and floors to match with the existing work & 4nos. of key stones (10mm) fixed with a raiditeal; the backof each tile & finishing the joints withwhite ceramit mixed with colouring oxide if required to match the colour of titles including roughening of concrete surface, if necessary or by synthetic adhesive & grout materials etc. (B) Wall (a) Area of each tile upto 0.09 Sq.m (i) Coloured decorative Ramoving old paint from blistered painted surface with application of soda, sajimat or any approved chemical paint remover and exposing the original surface including cleaning and thorough washing to remove all traces of the femoving agent including taking out shutters and refixing the same where necessary. | 14.855 | | | | |
| 8 Page: No. 5(9 Page: No. 10 10 Page: No. 3 | 203, If (204, If (b) | Ramoving old paint from blistered painted surface with application of soda, sajimat or any approved chemical paint remover and exposing the original surface including cleaning and thorough washing to remove all traces of the removing agent including taking out shutters and refixing the same where necessary. (b) Rendering the surface of walls and ceiling with white correct. | | Cum | 772 | Cum | 11468.06 |
| 8 Page: No. 5(9 Page: No. 10 10 Page: No. 3 | .204, If (b) | or soul, sajimate or any approved chemical paint remover and asposing the original surface including cleaning and thorough washing to remove all traces of the removing agent including taking out shutters and refixing the same where necessary. (b) Rendering the surface of walls and ceiling with white correct. | 17.744 | | | | |
| No. 5(9 Page: No. 10 10 Page: No. 3 | (0) | b) Rendering the surface of walls and ceiling with white cament based wall putty of approved make and brand(1.5mm thick) | 17.744 | | | | |
| 10 Page: No:3 | 106 H | | | sqmtr | 39.00 | sqmtr | 692.02 |
| | S | Acrylic Distemper to interior wall, ceiling with a coat of solvent pased interior grade acrylic primer (as per manufacturer's specification) including cleaning and smoothning of surface. Two Coats | 35.844 | sqmtr | 110.00 | sgmtr | 3942.84 |
| | 115, It § | Supplying, fit in addixing fibre reinforced polymer (FRP) | 35.844 | samtr | 70.00 | sqmtr | 2509.08 |
| 11 Page 1 | in the second | composite coorra he as per approved section with glass fibre einforced plastic moulded skins and a special sandwich core, so as a major monolitaheic composite structureas per approved echnology of Department of Science and Technology (DST) to affisty IS: 4020 door testing performance criteria | 10.05 | | | - | Annual continues and a second |
| No 14 | s. m | cupplying, fitting& fixing fibre reinforced polymer (FRP) Composite our control of the control o | 10.05 | Mtr. | 497.00 | Mtr. | 4994.85 |
| | 1 | 32-mm thick | 7.455 | | | Constitution of the last | |
| 12 Page;2 No: | 233, It S 11 E (w fir dx se dii lei | upplying profiles of required section made of Aluminium Alloy ktrusions conforming to IS:732-1983 and IS:1286-1975;Annodized with required film thickness and specified colournatural)matt inshed conforming toIS:1868-1983 for tabrication of composition, sliding & casement windows, partitions, formed of basic octions of any ISI embossed/certified makeand brand as per rection of Engineer-In Charge. (Payment will be made on finished light of the work). | 3,465 | sqmtr | 2763.00 | sqmtr | 9573.80 |
| | (4 | In 10-12 Micron thickness Annodizing film I) Natural whitea) track sliding window i) Bottom trame | | | | | |

| 40. | Page & item No | Description of item | Quantity | | Rate | Unit | Amount |
|--------|--|---|----------|-----------|-----------|-------|--|
| 13 | | Supplying profiles of required section made of Aluminium Alloy Extrusions conforming to IS:732-1983 and IS:1285-1975;Annodized (with required film thickness and specified colour/natural)matt finished conforming toIS:1868-1983 for fabrication of composit door, sliding & casement windows, partitions formed of basic sections of any ISI embossed/certified makeand brand as per direction of Engineer-In Charge, (Payment will be made on finished length of the work). | 1 | | | | |
| | | (A) In 10-12 : ficron thickness Annodizing firm a) 2- track sliding window ii) To; and side frame. | 1.500 | Mtr. | 195.00 | Mtr. | 292.5 |
| 14 | Page:239, It No:2 | Labour charge for fabrication and installation of composite door, window, partitions made from annodized extruded alloy aluminium sections for the following units: | | | e x8 | | |
| | | (A) i) 2 track sliding window | 0.360 | sqmtr | 696.00 | sqmtr | 250.5 |
| 15 | Page:242, It No:6 | Supplying PVC rollers for sliding windows as per direction of Engineer in charge. | 2 | Nos | 14.00 | Nos ' | 28.0 |
| 16 | Page 242, It No:8 | Supplying EPDM gusket of approved make and brand as per direction of Engineer in charge. | | | | | |
| - (m) | | i) For sliding windows, b) 'U' shaped EPDM gasket for frames | 3.00 | Mtr. | 15.00 | Mtr. | 45.0 |
| 17 | Page:243, It No:9 | Supplying bubble free float glass of approved make and brand conforming to IS 2835-1987 | | | | | and the second s |
| | | viii) 8mm thick coloured / tinted / smoke glass | 0.25 | sqmtr | 907.00 | sqmtr | 226.7 |
| 18 | (S & P) Pg:79, It No:2 | Supplying, fitting and fixing E.W.C. in white glazed vitreous chinaware of approved make complete in position with necessary bolts, nuts etc. (b) With 'S' trap | 1 | Each | 1512.00 | Each | 1512.0 |
| 19 | (S & P) Pg:81. | Supplying, fitting and fixing Closet seat of approved make with lid and C P | | Lacii | 1.3.12.00 | Lacii | 1312.0 |
| | It No:10 | hinges, rubber buffer and brass screws complete.(a) \gtrsim W.C(ii) Plastic (hallow type) write | 1 | Each | 380.00 | Each | 380.0 |
| 20 | (S & P) Pg:36, It No:1 | Supplying, fitting and fixing 10 litre porcelain low-down cistern of approved make withe lither side or bottom inter, sideover flow, brackets complete with all internial PVC fittings | 1 | Each | 2297.00 | Each | 2297.0 |
| 21 | (S & P) Pg:41, it No:2 | Supplying, fittin, and fixing white vitreous china best quality approved make wash basin with C.I. brackets on 75 mm X.75 mm wooden blocks, C.P. waste fittings of 32mmdia., one approved quality brass C.P. pilliar-cock of 15mmdia., C.P. chain with rubber plug of 30mmdia., approved quality P.V.C. waste pipe with C.P. nut 32mmdia., 900mm long approved quality P.V.C. connection pipe with heavy brass C.P. nut including mending good all damage sand painting the brackets with two coats of approved paint(ii) 950 mm X. | | | | | |
| | | 400 mm size | | - | 72.62.00 | - | |
| 22 | (\$ & P) Pg.82. It No.19 | Supplying, fitting and fixing best quality Indian make warror 5.5mm thick with silvering as ped. S.1. specifications supporte don the glass frame of | 2 | Each | 2208.00 | Each | 4416.0 |
| | Lancia de la companya | any colour, frame size 550 mm X 400 mm | 2 | Each | 613.00 | Each | 1226.0 |
| 23 | (S.&.P) Pg12, It No: 19(I) | Supplying, fitting and fixing PVC pipes of approved make of Schedule80 (medium duty) conforming to ASTMD-1785 and threaded to matich with GI pipes as per IS 1239 [Parts]. With all necessary accessories, Specials viz socket, band, tee, union, cross, elbo, nipple, longscrow, reducing socket, reducing tee, short piece etc. filted with holder bats clamps, including cutting pipes, making threads, fitting, fixing etc. complete in all respect including cost of all necessary fittings as required, jointing materials and two costs of parting with approved paint in any position above ground (Payment will be made on the centre line measurements of total pipe line including all-specials. No separate payment will be made for accesories specials Payment for painting willbe made seperately) | | | | | |
| | | (# | | | | | |
| | | Dia-15mm | 20.225 | Mtr. | 101.00 | Mtr. | 2042.7 |
| | - | Dia-20mm | 10.000 | Mtr. | 129.00 | Mtr. | 1290.0 |
| 24 | (S & P) | Dia-100mm Supplying, filting and fixing bib cock or stop cock | 8.800 | Mtr. | 1134.00 | Mtr. | 2679.7 |
| 27 | Pg:6, It No:7 | ((e) PTMT (Polyfetra Bib Cook / Stop Cock (Prayag or equivalent) 15 mm). | 2 | | 10.100 | | , |
| 25 | (S&P) Pg-6 it No 7 | Supplying fitting & fixing (a) (ii) Cherium plated Bib cock long bodt with wall flange with agrator (Equivalante to Code No 512 & Model -Tropical /Sumthing Special of Essco or smillar brand) | 3 | Each | 154.00 | Each | 462.0 |
| 26 | (S & P) Pg:43, tt No:9 | Supplying fitting and fixing approved brand PVC CONNECTOR white flexible, with both ends coupling with heavy brass C.P. nut. 15 mm dia.(V) 900.mm long | 9 | Each Each | 659.00 | Each | 659.0 1323.0 |

| 2.40. | Page & Item No | Description of item | Qu | antity | Rate | Unit | Amount |
|-------|----------------------------|--|----|--------|------------|-------|--|
| 27 | (S & P) Pg:47, | 7. Dismantling pillar cock of wash basin | - | | 11000 | - | Amount |
| | | La constant de la con | - | 6 | | | |
| 28 | (S.& P) Pg:82. It No:17 | Supply fitting and fixing liquid some container (a) cromium plated | 1 | Each | 9.00 | Each | 9.0 |
| 29 | (S & P) Pg:43. | Supplying St. 78 fixing appropriate | 2 | Nos | 393.00 | Nos | 786.00 |
| | II No.10 | Supplying fit: 27 & fixing approved brand 37 mm dia P.v.c waste pipe with pvc coupling at one end fitted with necessary clamps | | | | | The second of th |
| 30 | S & P) Pg.45. II | Supplying fitting and fixing cities | 3 | Nos | 75.00 | Nos | 225 00 |
| | No-19 | Supplying, fitting and fixing pillar cock of approved make, (f) (ii) CP 2 way bib Cock 15 mm, supplied, fitted and fixed, (Code No.5041 & Model - FLORENTINE of JAQUAP or similar Droud) | | | | - | The second secon |
| 31 | (S & P) Pg 6 II | Supplying fitting & fixing (d) (ii) - higher plate plate annular stop . But |] | Nos | 1269.00 | Nos | 1269 00 |
| | | with wall flanninge (Faulvaient to cone No. 305 - 8 moct. Florens - 1 | | | | | |
| 32 | (S & P) Pg 3, II No:3 | Supplying, fitting and fixing (f) hand shower (Health Faucet) with 1mtr Fexible Tribe with wall hook (Equivalent to Code No ESH-573 & Model allied of jaqur or similar) | 1 | Nos | 815.00 | Nos ' | 815.00 |
| | (S&P) Pg/3, It | Supplying, fitting and fixing shower of appropriate | 2 | Nos | 125.1.00 | Nos | 2502.00 |
| | | KUBIX of Jaquar or similar). | | | | | |
| | (S.&.P) Pg:82, It No.22 | Supplying fitting & fixing towel rail with two brackets. (a) C.P. over brass.(i) 25 mm dia, and 450 mm long | 1 | Nos | 516.00 | Nos | 516.00 |
| | | Supplying fitting & fixing towel rail with two brackets. (a) C.P. over brass (iii) | 1 | Nos | 384.00 | Nos | 384.00 |
| | I No:22 | 25 mm dia, and 750 mm long | | | | | 7.00 |
| | S & P) Pg;5, It | Supplying, fitting and fixing gunmetal wheel valve of approved brand and | 1 | Nos | 475.00 | Nos | 475.00 |
| | liser sector | make tested to 35 kg per sq. pm. (for gas line obly) (vib) 25 mm.dia | 1 | Nos | 1138.00 | Nos | 1138.00 |
| | | | | | Add 9% for | CGST | 83822.00 7343.98 |

Add 9% for CGST 7543.98
Add 9% for SGST 7543.98
Total = 98909.96
Add 1% for L.W.Cess 989.10

Grand Total =

99899.06

Say, Rs. 99899.00

Rupees Ninety Nine thousand Eight hundred Ninety Nine Only.

E-III KOD.

Junior Engineer-Hi likata Police Directors lovt of West Benga Technically smorted a become

Kelkata Police Directoral Govt of West Report

TERMS AND CONDITITON OF TENDERS

- 1. All works to be carried out in a manner according to specification for original work now in laid as the regional works in building department circle.
- 2. All materials, tools, plant and labour, the housing, water supply and transport will have to be provided by Contractor at their own cost inclusive of G.S.T. and other charges.
- 3. No extra work will be allowed without prior approval.
- 4. The contractors are requested to inspect the schedule of nature of works at site to save all eventualities connection with works any other information may be obtained from the OC, Buildings Office, Lalbazar. Any place of ignorance after submission of tender by the contractors will not be considered.
- 5. The quantities as shown against the item of work can be verified according to nature of works. Actual requirement to be done soon after containing the written approval of the Jt. CP(O), but contractors are liable for execution of varied quantities at their accepted rates. The rate of the addition item which are not found in the enclosed schedule will be based on building schedule of the regional works and buildings circle subject to approval of proper authority.
- 6. The contractors should submit tender enclosed with Trade License, Income Tax return, GST, Credential, Under taking of black listed failure to which will be disqualified.
- 7. The work will be taken up within 07(Seven) days after receipt of work order, failing to which legal action may be taken against the firm.
- 8. The Commissioner of Police Kolkata reserves the right to reject any/or all the tender rates without assigning any reason and also to distribute the said works among the tenders. There is no guarantee that the lowest tender will be accepted by the authority concern.
- 9. Tender addressed to the Commissioner of Police, Kolkata should be sent in a sealed cover super scribed name of tender to be dropped in the sealed TENDER BOX to be kept the OC, Buildings Office, LaLbazar at 18, Lalbazar Street, Kolkata-700 001 within 15.00 hrs on last date.
- 10. The Tender Committee will open the sealed tender in the Committee Room of Lalbazar, The Agencies may be present or send their authorized representative at the time of opening the sealed tender box.

O.C., Buildings, Lalbazar.

PERCENTAGE RATE TENDER AND CONTRACT FOR WORKS: GENERAL RULES AND DIRECTIONS FOR THE GUIDANCE OF CONTRACTS.

1. All works proposed for execution by contract will be notified in a form of invitation of tender posted in public places and signed by the OC, Buildings Office, Lalbazar.

This form will state the work to be carried out, as well as the date of submitting and opening of tenders and the time allowed for carrying out the work, design and drawings and any other documents required in connection with work signed for the purpose of identification by the OC, Buildings Office, Lalbazar shall also be open for inspection by the contractor at the office of the OC, Building, Lalbazar during office hours.

- 2. In the event of the quotation being submitted by a firm, it must be signed separately by each member thereof or in the event of the absence of any partner it must be signed on his behalf by a person holding a power of attorney authorizing him to do so. Such power of attorney is to be produced with the tender and same in the case of a firm carried on by one member of a joint family, it must be disclose that the firm is duly registered under the Indian partnership Act.
- 3. Receipts for payment made on account of work, when executed by a firm, must also be signed by the several partners except where the contractors are described in their tender as a firm in which case the receipts must be signed in the name of the firm by one of the partners or by some other person having authority to give effectual receipts for the firm.
- 4. Any person who submits a tender shall fill up the usual printed form, stating at what rate he is willing to undertake each item of the work. Tenders which propose any alteration, in the work specified in the said form of invitation of tenders or in the time allowed for carrying out the work, or which contain any other conditions of any sort, will be liable to rejection. No single tender shall include more than one work but contractors who wish to quote for two or more works shall submit a separate tender for each. Tenders shall have the name and number of the work to which they refer written outside the envelope.
- 5 The Committee will open tenders in the presence of any intending contractors who may present at the time and will enter the amounts of the several tenders in a comparative statement in a suitable form.
- The accepting authority reserves the right to reject any or all the tender without assigning any reasons and he will not be bound to accept either the lowest tender or any of the tenders.

O.C., Buildings, Lalbazar.