Government of West Bengal
Office of the Commissioner of Police
18, Lalbazar Street, Kolkata-700 001.

No. T-210/Gen/25-26 Date – 27. 08. 2025

NOTICE INVITING TENDER

Sealed tenders in printed form are invited for the following works from eligible tenderers as per particulars given below :

1.	Name of work	:	Essential civil renovation & up-gradation with allied works in the office of PS to CP on 1st floor, Main Administrative Building at 18, Lalbazar Street, Kolkata. **(Details Estimate annexed)**
2.	Eligibility	:	All bonafide contractors /firms having experience / valid license for this type of field.
3.	Estimated Cost	:	**Rs. 95,905/-**
4.	Last date for submission of the tender	:	**03.09. 2025 up to,** 15.00 hrs.
5.	Time allowed for completion of works	:	10(ten) days after the issue of Work Order.

6. The intending tenderers may inspect the site on any working day during office time.

7. The intending tenderers will have to submit copy of valid Certificate of up to date Clearance of Trade License, Professional Tax, Income Tax, G.S.T and Credential along with tender papers for the work.

8. Sealed Tender addressed to The Commissioner of Police, 18, Lalbazar Street, Kolkata-700001 may be dropped in the box kept in front of the office of the Officer-in-Charge, Building Section, 2nd floor, Northern Building, 18, Lalbazar Street, Kolkata-700001 before the last date.

9. Sealed tender may also be sent by Registered Post / Speed Post superscribing the envelope as "Tender in response to Tender Notice **No. T-210/Gen/25-26 dt. 27.08. 2025**" so as to reach on or before the last date.

O.C. Buildings,
Lalbazar, Kolkata.

ESTIMATE

Name of Work: Renovation & upgradation with allied works in the PS to CP office situated at 1st floor of Main Administrative Building, 18, Lalbazar Street, Kolkata 700001 during the year 2025-2026

SL NO.	DESCRIPTION OF ITEMS	QUANTITY	UNIT	RATE (RS.)	AMOUNT
1	Gibson board false ceiling with tray, finish with POP all side of whole room Job done with labour and materials.	138	SQ.FT	125/ PER SQ.FT	RS. 17,250.00
2	False ceiling colour which is newly done two coat of acrylic primer (Nerolac) and two coat of white colour (Nerolac) Job done with Labour and materials.	138	SQ.FT	32/ PER SQ.FT	RS. 4,416.00
3	Wooden colour wallpaper in whole room wall pasting with fevicol and hot glue with join free Job done with labour and materials.	719	SQ.FT	65/- PER SQ.FT	RS. 46,735.00
4	Wooden Door with glass with all fitting (Hazeball, Hinches, Tbolt, door closer, door stopper) both side white colour laminate finish job done with labour and materials.	01	PC	9,370/- PER PC	Rs. 9,370.00
5	Two nos of door with frame both white oil primer and colour, Job done with labour and materials.	02	PCS	1,350/- PER PC	RS. 2,700.00
					RS. 80,471.00
				ADD CGST 9%	RS. 7242.39
				ADD SGST 9%	RS. 7242.39
				TOTAL	RS. 94,955.78
				ADD 1% L.W CESS	RS. 949.55
				GRAND TOTAL	RS. 95,905.33
				SAY	RS. 95,905.00

AMOUNT NINETY FIVE THOUSAND NINE HUNDRED FIVE ONLY

Technically Checked & Verified
by

27/08/25

Assistant Engineer
Kolkata Police Directorate
Govt. of West Bengal

TERMS AND CONDITITON OF TENDERS

1. All works to be carried out in a manner according to specification for original work now in laid as the regional works in building department circle.

2. All materials, tools, plant and labour, the housing, water supply and transport will have to be provided by Contractor at their own cost inclusive of G.S.T. and other charges.

3. No extra work will be allowed without prior approval.

4. The contractors are requested to inspect the schedule of nature of works at site to save all eventualities connection with works any other information may be obtained from the OC, Buildings Office, Lalbazar. Any place of ignorance after submission of tender by the contractors will not be considered.

5. The quantities as shown against the item of work can be verified according to nature of works. Actual requirement to be done soon after containing the written approval of the Jt. CP(O), but contractors are liable for execution of varied quantities at their accepted rates. The rate of the addition item which are not found in the enclosed schedule will be based on building schedule of the regional works and buildings circle subject to approval of proper authority.

6. The contractors should submit tender enclosed with Trade License, Income Tax return, GST, Credential, Under taking of black listed failure to which will be disqualified.

7. The work will be taken up within 07(Seven) days after receipt of work order, failing to which legal action may be taken against the firm.

8. The Commissioner of Police Kolkata reserves the right to reject any/or all the tender rates without assigning any reason and also to distribute the said works among the tenders . There is no guarantee that the lowest tender will be accepted by the authority concern.

9. Tender addressed to the Commissioner of Police, Kolkata should be sent in a sealed cover super scribed name of tender to be dropped in the sealed TENDER BOX to be kept the OC, Buildings Office, LaLbazar at 18, Lalbazar Street, Kolkata-700 001 within 15.00 hrs on last date.

10. The Tender Committee will open the sealed tender in the Committee Room of Lalbazar, The Agencies may be present or send their authorized representative at the time of opening the sealed tender box.

O.C., Buildings,
Lalbazar.

PERCENTAGE RATE TENDER AND CONTRACT FOR WORKS: GENERAL RULES AND DIRECTIONS FOR THE GUIDANCE OF CONTRACTS.

1. All works proposed for execution by contract will be notified in a form of invitation of tender posted in public places and signed by the OC, Buildings Office, Lalbazar.

   This form will state the work to be carried out, as well as the date of submitting and opening of tenders and the time allowed for carrying out the work, design and drawings and any other documents required in connection with work signed for the purpose of identification by the OC, Buildings Office, Lalbazar shall also be open for inspection by the contractor at the office of the OC, Building, Lalbazar during office hours.

2. In the event of the quotation being submitted by a firm, it must be signed separately by each member thereof or in the event of the absence of any partner it must be signed on his behalf by a person holding a power of attorney authorizing him to do so. Such power of attorney is to be produced with the tender and same in the case of a firm carried on by one member of a joint family, it must be disclose that the firm is duly registered under the Indian partnership Act.

3. Receipts for payment made on account of work, when executed by a firm, must also be signed by the several partners except where the contractors are described in their tender as a firm in which case the receipts must be signed in the name of the firm by one of the partners or by some other person having authority to give effectual receipts for the firm.

4. Any person who submits a tender shall fill up the usual printed form, stating at what rate he is willing to undertake each item of the work. Tenders which propose any alteration, in the work specified in the said form of invitation of tenders or in the time allowed for carrying out the work, or which contain any other conditions of any sort, will be liable to rejection. No single tender shall include more than one work but contractors who wish to quote for two or more works shall submit a separate tender for each. Tenders shall have the name and number of the work to which they refer written outside the envelope.

5 The Committee will open tenders in the presence of any intending contractors who may present at the time and will enter the amounts of the several tenders in a comparative statement in a suitable form.

6 The accepting authority reserves the right to reject any or all the tender without assigning any reasons and he will not be bound to accept either the lowest tender or any of the tenders.

O.C., Buildings,
Lalbazar.