



Government of West Bengal
Office of the Deputy Commissioner of Police
7th Battalion, Kolkata Armed Police
7, Diamond Harbour Road, Kolkata - 700 027

Memo No. 306 / HA 7th Bn. K.A.P

Dated 13/08 / 2025

Sub: Repairing & Painting of windows of the Office of 'HQ', 'A' & 'B' Coy at different floors of Barrack No. 4 (Nazrul Abas), Body Guard Lines, Kolkata during the year 2025 - 2026

Ref: Tender No. 7th Bn. KAP / Tender - 03 (Minor Works) / 2025 - 2026 Dated 13th August, 2025

NOTICE INVITING TENDER
(Percentage rate type)

1. Sealed tenders are invited for the following works from eligible tenderers as per particulars given below:

- | | |
|--|--|
| (a) Name of Work | : Repairing & Painting of windows of the Office of 'HQ', 'A' & 'B' Coy at different floors of Barrack No. 4 (Nazrul Abas), Body Guard Lines, Kolkata - 700 027 during the year 2025 - 2026 |
| (b) Who are eligible to submit | : All bonafide Contractors / Firms / Local Body having such business and knowledge in this regard and having necessary & sufficient financial capacity & experience |
| (c) Last date for receipt of Tender | : 25-08-2025 up to 17:00 Hrs. (IST) |
| (d) Tender opening date | : 27-08-2025 |
| (e) Estimated amount put to tender | : Rs.64101.00(Rupees Sixty-FourThousand One Hundred &One) only |
| (f) Time allowed for completion of works | : 14 (Fourteen) days after the issue date of the Work Order |
| (h) Earnest Money Deposit (EMD) | : Rs. 1300.00 (Rupees One Thousand Three Hundred) only |

*** Earnest Money Deposit (EMD) does not require for those Contractors / Firms / Local Body if they are covered as per provision of MSME (Ministry of Micro, Small & Medium Enterprise)

2. The tender documents and other relevant particulars (if any) may be seen by the intending tenderers during office hours in the Office of the Deputy Commissioner of Police, 7th Battalion, Kolkata Armed Police (B.G.L. Compound) of 7, Diamond Harbour Road, Kolkata - 700 027 during the year 2025 - 2026
3. The Contractors should deposit EMD along with his own bid, payable to "The Deputy Commissioner of Police, 7th Battalion, Kolkata Armed Police (B.G.L. Compound), 7, Diamond Harbour Road, Kolkata - 700 027" as Demand Draft from any Nationalised Bank.
4. The Contractor shall submit filled tender documents enclosed with valid & current Trade Licence (Photocopy, Self-Attested), G.S.T. Registration Certificate (Photocopy, Self-Attested), PAN (Photocopy, Self-Attested), Professional Tax Receipt (Photocopy, Self-Attested)& latest IT Return (Photo Copy, Self-Attested).

5. Sealed Tender addressed to "The Deputy Commissioner of Police, 7th Battalion, Kolkata Armed Police (B.G.L. Compound), 7, Diamond Harbour Road, Kolkata - 700 027" should be sent in a sealed cover super scribing the envelope as name of tender "Repairing & Painting of windows of the Office of 'HQ', 'A' & 'B' Coy at different floors of Barrack No. 4 (Nazrul Abas), Body Guard Lines, Kolkata - 700 027 during the year 2025 - 2026" to be dropped in the sealed TENDER DROP BOX, kept at the office of the Head Assistant, 7th Battalion, Kolkata Armed Police (B.G.L. Compound) of 7, Diamond Harbour Road, Kolkata - 700 027 on or before 25th August, 2025 within 17.00 Hrs. [excluding Saturday, Sunday or any other Government Holidays] or, may also be sent by Registered Post / Speed Post to reach on or before 25th August, 2025 within 17.00 Hrs.
6. The Tender Committee reserves the right to reject any/or all the tenders without assigning any reason. If requires, the undersigned & also the Chairman of the Tender Committee holds the right to change / alter & addition of rules of the tender. The undersigned also reserves the right not to enter in any contract with tenderers at all.
7. The Tender Committee will open the sealed tenders in the office of the Deputy Commissioner of Police, 7th Battalion, Kolkata Armed Police (B.G.L. Compound), 7, Diamond Harbour Road, Kolkata - 700 027. The tenderers may be present or send their authorised representatives at the time of opening the sealed tenders on 27th August, 2025.

❖ **Terms & Conditions of Tenders:**

1. All works to be carried out in a manner according to specification for original work
2. All materials, tools, labour & transport will have to be provided by the contractor at their own cost inclusive of all taxes and other.
3. No extra work shall be allowed without prior approval of the competent authority.
4. In no case, there shall be any change in the amount of Rs. 64101.00.00 (Rupees Sixty-Four Thousand One Hundred & One).
5. The contractors shall inspect the schedule of nature of works at site to assess all eventualities connected with works. Any other information connected with this work may be obtained from the [a] Assistant Commissioner of Police (I) [b] Assistant Commissioner of Police (III) [c] Company Commanders of the 'HQ', 'A' & 'B' Coy and [d] B.O. & D.D.O., all of them of the 7th Battalion, Kolkata Armed Police (B.G.L. Compound) of 7, Diamond Harbour Road, Kolkata - 700 027. No deviation after submission of tender by the contractors will be considered.


Deputy Commissioner of Police
7th Battalion, Kolkata Armed Police

ANNEXURE

Name of Work -Repairing and painting of windows of office of 'HQ','A' & 'B' Coy at different floors of barrack no.4,Body Guard Lines,Kolkata,during the year 2025-2026.

SL. NO.	Ref.	Description of Item	Quantity	Rate	Unit	Amount (Rs.)
1	Page-152 Item No.- 30	Labour for taking out door and window frame including shutter for repair or replacement of different parts of the frame & refixing the same including mending good all damages complete. (Concrete and brick work for mending damage will be paid separately) (b) Upto area 2.5 Sq.m	39.33	119.00	Sqm.	= 4680.00
2	Page-114/ It -01	Wood work in door and window frame fitted and fixed in position complete including a protective coat of painting at the contact surface of the frame excluding cost of concrete. Iron Butt Hinges and M.S clamps. (The quantum should be corrected upto three decimals). (d) Sal Local	0.310	77671.00	Cum	= 24078.00
3	Page-154/ It - 40	Panel (made of single plank) of door and window shutters to design as directed: In Ground Floor (Payment to be made on area of exposed new work). (In case of non-supply of single plank penal rate of reduction to a maximum of 30% will be made) (i) 12mm Thick panel of 30cm to 45cm width (b) Sishu, Gamar, Champ,Badam,Bhola, Mogra, Hallak.	5.90	945.00	Sqm.	= 5575.00
4	Page-153/ It - 139	Styles and rails of wooden shutters fitted and fixed complete. (Payment to be made on area of new work only). In Ground Floor: (iii) 25 mm. Thick shutter (b) Sishu, Gamar, Champ,Badam,Bhola, Mogra, Hallak.	5.90	1755.00	Sqm.	= 10354.00
5	Page-140/ It - 5	Iron butt hinges of approved quality fitted and fixed with steel screws, with ISI mark. (viii) 100mm. X 75mm. >	36	66.00	Each	= 2376.00
6	Page-144/ It -27	Anodised aluminium skeleton bolt of approved quality manufactured from extruded section conforming to I.S: specification (I.S: 204/74) fitted and fixed with cadmiim plated screws: (iv) 300mm long x 12mm dia. bolt.	6	150.00	Each	= 900.00
7	Page-200 Item-01	(b) Priming one coat on timber or plastered surface with synthetic oil bound primer of approved quality including smoothening surfaces by sand papering etc	48.91	38.00	Sqm.	= 1859.00
8	Page-200 Item-02	(A) Painting with best quality synthetic enamel paint of approved make and brand including smoothening surface by sand papering etc. including using of approved putty etc. on the surface, if necessary : a) On timber or plastered surface : With super gloss (hi-gloss) (iv) Two coats (with any shade except white)	48.91	81.00	Sqm.	= 3962.00
						= 53784.00
						Add. 9% for CGST = 4841.00
						Add. 9% for SGST = 4841.00
						Total = 63466.00
						Add. 1% for labour welfare cess = 635.00
						= 64101.00

Rupees Sixty Four Thousand One Hundred and One only