

Government of West Bengal  
Office of the Commissioner of Police  
18, Lalbazar Street, Kolkata-700 001.

No. T-139/Gen/25-26

Date – 16.07.2025

NOTICE INVITING TENDER

Sealed tenders in printed form are invited for the following works from eligible tenderers as per particulars given below :

1. Name of work : Repairing / renovation work in the office of Divisional Officers of Special Branch located within the premises of Hastings Police Station at 5, Middle Row, Kolkata.  
(Details Estimate annexed)
2. Eligibility : All bonafide contractors /firms having experience / valid license for this type of field.
3. Estimated Cost : **Rs. 70,945/-**
4. Last date for submission of the tender : **24. 07. 2025 up to, 15.00 hrs.**
5. Time allowed for completion of works : 10(ten) days after the issue of Work Order.
6. The intending tenderers may inspect the site on any working day during office time.
7. The intending tenderers will have to submit copy of valid Certificate of up to date Clearance of Trade License, Professional Tax, Income Tax, G.S.T and Credential along with tender papers for the work.
8. Sealed Tender addressed to The Commissioner of Police, 18, Lalbazar Street, Kolkata-700001 may be dropped in the box kept in front of the office of the Officer-in-Charge, Building Section, 2<sup>nd</sup> floor, Northern Building, 18, Lalbazar Street, Kolkata-700001 before the last date.
9. Sealed tender may also be sent by Registered Post / Speed Post superscribing the envelope as "Tender in response to Tender Notice **No. T-139/Gen/25-26 dt. 16.07. 2025**" so as to reach on or before the last date.



**O.C. Buildings,  
Lalbazar, Kolkata.**

### Estimate

Name of work: Repairing /renovation work in the office of Divisional Officers of Special Branch located within the premises of Hastings Police Station at 5,Middle Road,Kolkata-700022 during the year 2025-2026

Sl No	Page & Item No	Description of item	Qty		Rate	Unit	Amount
1	Page-245 Item-15	Supplying,fitting & fixing of 2-Track / 3-Track Aluminium sliding Window of all Aluminium sections viz. window frame (top,bottom & side frame), shutter (top, bottom, side & interlock member) made of aluminium alloy extrusions conforming to IS 733-1983 & IS 1285-1975, anodised conforming to IS 1868-1983, fitted with all other accessories viz. PVC roller, EPDM gasket, manuli lock, screws etc. including labour charges for fitting & fixing of aluminium 2-Track/3-track sliding window with fixing of glass (excluding cost of glass) all complete as per architectural drawings and direction of Engineer-in-charge. 10-12 Micron thickness Anodizing film Natural white	28.32	kg	448.00	kg	12687.36
2	Page-245 Item-9	Supplying bubble-free float glass of approved make and brand conforming to IS: 2835-1987 (vii) 8mm thick clear glass.	2.90	sqmtr	848.00	sqmtr	2459.20
3	Page-45 Item-5	Cleaning the concrete surface by removing dirt and debris, marking defective locations and removing loose concrete by careful stripping until hard surface is exposed, cutting the concrete to regular shape, wire brushing the exposed surface and removing debris from site complete as per direction of the Engineer-in-Charge.	28.45	sqmtr	90.00	sqmtr	2560.50
4	Page-45 Item-6	Cleaning the exposed reinforcement preferably upto full diameter by wire brush, applying two coats of polymer based rust removing compound left for 24 hours, removing the coating and then applying two (2) coats of polymer modified anti corrosive protective coating formulated to inhibit the corrosion of reinforcement as per manufacturer's specification]	8.90	sqmtr	782.00	sqmtr	782.00
5	Page-45 Item-7	Applying epoxy based reactive joining agent for joining the old concrete with fresh concrete to be applied within manufacturer's specified time as per manufacturer's specification. (0.4 Kg / m <sup>2</sup> of concrete surface).	15.40	sqmtr	309.00	sqmtr	4758.60
6	Page-40 Item-27	Cement concrete (1:1.5:3) with graded stone chips 5.6 mm size with hexagonal square mesh wire netting, I.P.C. fabric mesh or X.P.M. fitted and fixed after tying the existing reinforcement on concrete without distributing the same and with proper scarping and cleaning the reinforcement and disturbed concrete with wire brush etc. after applying a coat of cement including the cost of wire netting, I.R.C or X. P. M. & cost of all handling and scaffolding complete as per direction of Engineer-in-charge. (a) 20 mm thick	14.86	sqmtr	491.00	sqmtr	7296.26
7	Page-189 Item-1	Plaster (to wall, floor, ceiling etc.) with sand and cement mortar including round off or chamfering corners as directed and raking out joints including throating, nosing and drip course, scaffolding/staging where necessary (Ground floor). [Excluding cost of chipping over concrete surface]					
		(ii) With 1:4 cement mortar, (c) 10 mm thick plaster	30.00	sqmtr	133.00	sqmtr	3990.00
		(i) With 1:6 cement mortar, (c) 15 mm thick plaster	20.00	sqmtr	151.00	sqmtr	3020.00
8	Page-204 Item-5	(b) Rendering the surface of walls and ceiling with white cement based wall putty of approved make and brand (1.5mm thick)	50.00	sqmtr	110.00	sqmtr	5500.00
9	Page-196 Item-10	Acrylic Distemper to interior wall, ceiling with a coat of solvent based interior grade acrylic primer (as per manufacturer's specification) including cleaning and smoothing of surface. Two Coats	135.00	sqmtr	70.00	sqmtr	8050.00
10	Page-C/3 Item-21	(a) Fixing only ceiling fan complete with blades, canopy, fork, rubber bush etc. incl. S&F connecting wire for down rod upto 30 cm incl. painting the rod with approved paint and making necessary connection as required by 2x1.5 sqmm flexible copper wire etc. as required	1.00	each	68.00	each	68.00
11		Supply and delivered of 1200 mm Orient make heavy duty ceiling fan	1.00	each	3260.00	each	3260.00
12	C2/14 (a)	Fixing only single/twin fluorescent light fitting complete with all accessories directly on wall/ceiling by screws etc.	2.00	nos	90.00	each	180.00
13		Supplying of 20 watt LED TL fitting (Havells/Crompton/Phillips make)	2.00	nos	475.00	each	950.00
14	Page-E/14 Item-1	(a) Distribution wiring in 1.1 KV single core stranded 'FR' PVC insulated & unsheathed copper wire (Brand approved by EIC) in 20mm size PVC rigid conduit 'FR' (Precision make) incl. necy. fittings as required.					
		(i) 2 x 22/0.3 (1.5 sqmm) + 1 x 22/0.3 (1.5 sqmm) ECC	12.50	mtr	102.00	mtr	1275.00
		(ii) 2 x 3b/0.3 (2.5 sqmm) + 1 x 22/0.3 (1.5 sqmm) ECC	11.00	mtr	119.00	mtr	1309.00
15	Page-E/14 Item-2	Distribution wiring in 2 x 22/0.3 (1.5 sqmm) single core stranded 'FR' PVC insulated & unsheathed copper wire (Brand approved by EIC) in 20mm size PVC rigid conduit 'FR' (Precision make), with 1x22/0.3 (1.5 sqmm) single core stranded 'FR' PVC insulated & unsheathed copper wire for ECC, to light/fan/call bell points with Plano Key type switch fixed on MS CRC sheet metal (16 SWG) switch board cum JB on wall complete with 2 no. suitable size "Ph & N" copper bar incl. bakelite/Perspex (wall matching color) top cover 3 mm thick and incl. 175mmx100mmx65mm inspection box, making earthing attachment, painting the MS box and mending good the damages to original finish. (b) Average run 6 mtr	2.00	point	691.00	point	1382.00

59527.92

Add 9% for CGST 5357.51

Add 9% for SGST 5357.51

Total 70242.95

Add 1% for L.W.Cess 702.43

Grand Total 70945.38

Say Rs 70945.00


(Rupees Seventy Thousand Nine Hundred and Forty Five Only)

Technically Checked & Verified by

Assistant Engineer

## TERMS AND CONDITON OF TENDERS

1. All works to be carried out in a manner according to specification for original work now in laid as the regional works in building department circle.
2. All materials, tools, plant and labour, the housing, water supply and transport will have to be provided by Contractor at their own cost inclusive of G.S.T. and other charges.
3. No extra work will be allowed without prior approval.
4. The contractors are requested to inspect the schedule of nature of works at site to save all eventualities connection with works any other information may be obtained from the OC, Buildings Office, Lalbazar. Any place of ignorance after submission of tender by the contractors will not be considered.
5. The quantities as shown against the item of work can be verified according to nature of works. Actual requirement to be done soon after containing the written approval of the Jt. CP(O), but contractors are liable for execution of varied quantities at their accepted rates. The rate of the addition item which are not found in the enclosed schedule will be based on building schedule of the regional works and buildings circle subject to approval of proper authority.
6. The contractors should submit tender enclosed with Trade License, Income Tax return, GST, Credential, Under taking of black listed failure to which will be disqualified.
7. The work will be taken up within 07(Seven) days after receipt of work order, failing to which legal action may be taken against the firm.
8. The Commissioner of Police Kolkata reserves the right to reject any/or all the tender rates without assigning any reason and also to distribute the said works among the tenders . There is no guarantee that the lowest tender will be accepted by the authority concern..
9. Tender addressed to the Commissioner of Police, Kolkata should be sent in a sealed cover super scribed name of tender to be dropped in the sealed TENDER BOX to be kept the OC, Buildings Office, Lalbazar at 18, Lalbazar Street, Kolkata-700 001 within 15.00 hrs on last date.
10. The Tender Committee will open the sealed tender in the Committee Room of Lalbazar, The Agencies may be present or send their authorized representative at the time of opening the sealed tender box.

  
O.C., Buildings,  
Lalbazar.



**PERCENTAGE RATE TENDER AND CONTRACT FOR WORKS: GENERAL RULES**  
**AND DIRECTIONS FOR THE GUIDANCE OF CONTRACTS.**

1. All works proposed for execution by contract will be notified in a form of invitation of tender posted in public places and signed by the OC, Buildings Office, Lalbazar.

This form will state the work to be carried out, as well as the date of submitting and opening of tenders and the time allowed for carrying out the work, design and drawings and any other documents required in connection with work signed for the purpose of identification by the OC, Buildings Office, Lalbazar shall also be open for inspection by the contractor at the office of the OC, Building, Lalbazar during office hours.

2. In the event of the quotation being submitted by a firm, it must be signed separately by each member thereof or in the event of the absence of any partner it must be signed on his behalf by a person holding a power of attorney authorizing him to do so. Such power of attorney is to be produced with the tender and same in the case of a firm carried on by one member of a joint family, it must be disclose that the firm is duly registered under the Indian partnership Act.
3. Receipts for payment made on account of work, when executed by a firm, must also be signed by the several partners except where the contractors are described in their tender as a firm in which case the receipts must be signed in the name of the firm by one of the partners or by some other person having authority to give effectual receipts for the firm.
4. Any person who submits a tender shall fill up the usual printed form, stating at what rate he is willing to undertake each item of the work. Tenders which propose any alteration, in the work specified in the said form of invitation of tenders or in the time allowed for carrying out the work, or which contain any other conditions of any sort, will be liable to rejection. No single tender shall include more than one work but contractors who wish to quote for two or more works shall submit a separate tender for each. Tenders shall have the name and number of the work to which they refer written outside the envelope.
5. The Committee will open tenders in the presence of any intending contractors who may present at the time and will enter the amounts of the several tenders in a comparative statement in a suitable form.
6. The accepting authority reserves the right to reject any or all the tender without assigning any reasons and he will not be bound to accept either the lowest tender or any of the tenders.

  
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