

Government of West Bengal  
Office of the Commissioner of Police  
18, Lalbazar Street, Kolkata-700 001.

No. T-308/Gen/24-25

Date – 07.01.2025

NOTICE INVITING TENDER

Sealed tenders in printed form are invited for the following works from eligible tenderers as per particulars given below :

1. Name of work : Essential thorough repairing and renovation of OC's Rest Room and 03 Nos. toilet & sewerage line at Cossipore PS at 58/1, B. T. Road, Kolkata.  
(Details in ANNEXURE-A)
2. Eligibility : All bonafide contractors /firms having experience / valid license for this type of field.
3. Estimated Cost : Rs. 72,197/-
4. Last date for submission of the tender : **15.01.2025 up to, 15.00 hrs.**
5. Time allowed for completion of works : 10(ten) days after the issue of Work Order.
6. The intending tenderers may inspect the site on any working day during office time.
7. The intending tenderers will have to submit copy of valid Certificate of up to date Clearance of Trade License, Professional Tax, Income Tax, G.S.T and Credential along with tender papers for the work.
8. Sealed Tender addressed to The Commissioner of Police, 18, Lalbazar Street, Kolkata-700001 may be dropped in the box kept in front of the office of the Officer-in-Charge, Building Section, 2<sup>nd</sup> floor, Northern Building, 18, Lalbazar Street, Kolkata-700001 before the last date.
9. Sealed tender may also be sent by Registered Post / Speed Post superscribing the envelope as "Tender in response to Tender Notice No. T-308/Gen/24-25 dt. 07.01. 2025" so as to reach on or before the last date.



O.C. Buildings,  
Lalbazar, Kolkata.

## Annexure - A

Page of work: Estimate for thorough Repaieing & Renovation of Officer-in-charge's Rest room & Three(03) No. Of Toiletes & Its Swwerage Lines At Cossipore PS Kolkata (During the year 2024-25) . [ VIDE MEMO: 3910 Dt: 19/11/2024 ]

Page & Item No	Description of item	Quantity	Rate	Unit	Amount	
Page-11 Item-10	Stripping off worn out plaster and raking out joints of walls, ceilings etc. upto any height and in any floor including removing rubbish within a lead of 75m as directed.	40.20	sqmtr	19.00	sqmtr	763.80
Page-45 Item-08	a) Applying 2 coats of bonding agent with synthetic multi functional rubber emulsion having adhesive and water proofing properties by mixing with water in proportion (1 bonding agent : 4 water : 6 cement) as per Manufacturer's specification [Cement to be supplied by the Department]	40.20	sqmtr	88.00	sqmtr	3537.60
3 Page-45 Item-05	Cleaning the concrete surface by removing dirt and debris, marking defective locations and removing loose concrete by careful stripping untill hard surface is exposed, cutting the concrete to regular shape, wire brushing the exposed surface and removing debris from site complete as per direction of the Engineer - in - Charge	7.20	sqmtr	90.00	sqmtr	648.00
4 Page-189 Item-1	Plaster (to wall, floor, ceiling etc.) with sand and cement mortar including round off or chamfering corners as directed and making out joints including throwing, posing and drip course, scaffolding/staging where necessary (Ground floor). [Excluding cost of chipping over concrete surface]					
	(i) With 1:5 cement mortar	40.20	sqmtr	151.00	sqmtr	6070.20
Page-204 Item-05	(c) 15 mm thick plaster	19.92	sqmtr	110.00	sqmtr	2191.20
5	(b) Rendering the surface of walls and ceiling with white cement based wall putty of approved make and brand (1.5mm thick)	27.12	sqmtr	70.00	sqmtr	1898.40
6 Page-196 Item-10	Acrylic Distemper to interior wall, ceiling with a coat of solvent based interior grade acrylic primer (as per manufacturer's specification) including cleaning and smoothing of surface. Two Coats					
7 Page-205 Item-01	Supplying best Indian sheet glass panes set in putty and fitted and fixed with nails and putty complete. (In all floors for internal wall & up to 6 m height for external wall)					
	(i) 3 mm thick (weighing 7.4 kg/Sq.m)	0.54	sqmtr	477.00	sqmtr	305.28
8 Page-11 Item-06	Dismantling artificial stone flooring upto 50 mm. thick by carefully chiselling without damaging the base and removing rubbish as directed within a lead of 75 m	7.20	sqmtr	50.00	sqmtr	360.00
9 Page-24 Item-04	Ordinary Cement concrete (mix 1:2:4) with graded stone chips (20 mm nominal size) excluding shuttering and reinforcement, if any, in ground floor as per relevant IS codes.					
	n) Pakur Variety	0.36	CuM	5248.57	CuM	1889.49
10 Page-64 Item-35	Supplying, fitting & fixing 1st quality Ceramic tiles in walls and floors to match with the existing work & 4 nos. of key stones (10mm) fixed with sandlite at the back of each tile & finishing the joints with white cement mixed with colouring oxide if required to match the colour of tiles including roughening of concrete surface, if necessary or by synthetic adhesive & grout materials etc					
	(A) Floor					
	With Sand Cement Mortar (1:4) 20 mm thick & 2 mm thick cement slurry at back side of tiles using cement @ 2.91 Kg/Sq.m & joint filling using white cement slurry @ 0.20kg/Sq.m.					
	(a) Area of each tile upto 0.09 Sq.m					
	(i) Coloured decorative	7.20	sqmtr	758.00	sqmtr	5436.00
	(B) wall					
	With Sand Cement Mortar (1:4) 20 mm thick & 2 mm thick cement slurry at back side of tiles using cement @ 2.91 Kg/Sq.m & joint filling using white cement slurry @ 0.20kg/Sq.m.					
	(a) Area of each tile upto 0.09 Sq.m					
	(i) Coloured decorative	20.28	sqmtr	737.00	sqmtr	15351.96
11 Page-200 Item-1	a) Priming one coat on steel or other metal surface with synthetic oil bound primer of approved quality including smoothening surfaces by sand papering etc	18.64	sqmtr	29.00	sqmtr	540.56
12 Page-200 Item-1	(b) Priming one coat on timber or plastered surface with synthetic oil bound primer of approved quality including smoothening surfaces by sand papering etc.	2.52	sqmtr	38.00	sqmtr	95.76



Sl. No	Description of item	Quantity	Rate	Unit	Amount	
200	(A) Painting with best quality synthetic enamel paint of approved make and brand including smoothing surface by sand papering etc. including using of approved putty etc. on the surface, if necessary :					
2	(a) On timber or plastered surface :					
	With super gloss (hi-gloss) -					
	(iv) Two coats (with any shade except white)	2.52	sqmtr	31.00	sqmtr	204.12
	(b) On steel or other metal surface :					
	With super gloss (hi-gloss) -					
	(iv) Two coats (with any shade except white)	18.64	sqmtr	79.00	sqmtr	1472.36
14 Page-152 Item-30	Labour for taking out door and window frame including shutter for repair or replacement of different parts of the frame & putting the same including mending good all damages complete. (Concrete and brick work for mending damage will be paid separately)					
	(a) Upto area 2.5 Sq.m	4.80	sqmtr	119.00	sqmtr	571.20
15 Page-115 Item-04	Supplying, Fitting & Fixing Factory made P.V.C. door frame of size 50 mmx47 mm with a wall thickness of 5 mm, made out of extruded 5 mm PVC sheet miter cut at two corners and joined with two nos of 1.5 mm long brackets of 15 mm x15 mm M.S. square tube. The two vertical door profiles are to be reinforced with 19 mmx 19 mm M.S. Square tube of 19 gauge, weather seal to be provided through out the frame. The door frame shall be fixed with the wall using 65/100 mm long M.S. Screws through the frame by using P.V.C fasteners. A minimum of 4 Nos of screws to be provided for each vertical member and minimum 2 Nos for horizontal member etc. complete as per Manufacturer's specification and direction of Engineer-in-Charge.	14.40	Mtr	305.00	Mtr	4392.00
16 Page-125 Item-15	Supplying, Fitting & Fixing 30 mm thick Factory made solid Panel PVC Door Shutter consisting of outer frame made out of M.S. tubes of 19 gauge thickness and size 19 mmx19 mm for styles, top and bottom rails. M.S. frame shall have coat of good primer of approved make and manufacture, M.S. frame covered with 5 mm thick moulded PVC "C" channel of size 30 mm x 20 mm width out of which 50 mm shall be flat and 20 mm shall be tapered in 45 degree angle on either side forming style; and 5 mm th. 95 mm wide PVC sheet out of which 70 mm shall be flat and 20 mm tapered in 45 degree on the inner side to form top & bottom rail and 115 mm wide PVC sheet out of which 70 mm shall be flat and 20 mm shall be tapered on both sides to form lock rail. Top, bottom and lock rails shall be provided either side of the panel with 10 nos (5 mmx2) th. 20 mm wide cross PVC sheet as gap insert for top rail and bottom rail. Paneling of 5 mm th. both side PVC sheet to be fitted in the M.S. frame welded/sealed to the styles details with 7 mm (5 mmx2 mm) thx15 mm wide PVC sheet beating on inner side and joined together with solvent cement adhesive. An additional 5 mm th. PVC strip of 20 mm which is to be stuck on the interior side of the "C" channel using PVC solvent adhesive etc. complete excluding all necessary hardware as per direction of Engineer-in-Charge. In ground floor	4.50	sqmtr	1943.00	sqmtr	8743.50
17 Page-140 Item-04	Supplying, fitting and fixing M.S. clamps for door and window frame made of flat bent bar, end bifurcated with necessary screws etc. by cement concrete (1:2:4) as per direction. (Cost of concrete will be paid separately)					
	(c) 40mm X 6mm, 125mm Length	12.00	each	20.00	each	240.00
18 Page-140 Item-05	Iron butt hinges of approved quality fitted and fixed with steel screws, with ISI					
	(iv) 75mm. X 47mm. X 1.70mm.	9.00	each	31.00	each	279.00

S. No	Description of item	Quantity	Rate	Unit	Amount		
Page-145 Item-28	Anodised aluminium Aldrop / Sliding bolts of approved quality manufactured from extruded section conforming to I.S. specification (I.S. 2681/66) fitted and fixed complete.	6.00	each	233.00	each	1398.00	
Page-145 Item-30	(i) 250mm x 16mm dia bolt. Anodised aluminium D-type handle of approved quality manufactured from extruded section conforming to I.S. specification (I.S. 230/72) fitted and fixed complete:	6.00	each	97.00	each	582.00	
Page-23 Item-03	a) With continuous plate base (Hexagonal/ Round rod) (vi) 150 mm grip x 10 mm dia rod. Making one set of scaffolding only for replacing glass panels, painting, uprooting plant and another repairing works of building and S&P works for external works only with 10 cm. dia bamboo as main posts at the rate of 1 metre centre to centre and 7.5 cm. dia bamboo ties @ 0.75 metre apart fitting and fixing with necessary coil, nails etc. as per direction of the Engineer-in charge. (This item should be executed only after prior approval of the Engineer-in charge). Firstly, one number to be paid and then labour rate for shifting up to further nineteenth (19) times @ 10% each time to be considered. If necessary further after twenty times of total use, another one number new and labour rate for shifting to be considered accordingly.	1.00	each	524.00	each	524.00	
S&P Page-68 Item-23	Supply of UPVC pipes (B Type) & fittings conforming to IS-18392-1992						
	(A) (i) Single Socketed 3 Meter Length	6.00	Mtr	292.00	Mtr	1752.00	
	(b) 110 mm						
	(ii) Double Socketed 3 Meter Length	3.00	Mtr	315.00	Mtr	945.00	
	(b) 110 mm						
	(iv) Double Socketed 1.2 Meter Length	1.20	Mtr	322.00	Mtr	386.40	
	(b) 110 mm						
						60878.08	
						Add 9% for CGST	5452.02
						Add 9% for SGST	5452.02
						Total =	71482.07
						Add 1% for L.W. Chas	714.82
						Gross Total =	72196.89
						Say Rs.	72197.00

RUPEES: SEVENTY-TWO THOUSAND ONE HUNDRED NINETY-SEVEN ONLY.

Technically Checked & Verified

JE-III KPD  
Junior Engineer-III  
Kolkata Police Directorate  
Govt. of West Bengal

30/12/24  
Assistant Engineer-II  
Kolkata Police Directorate  
Govt. of West Bengal



## TERMS AND CONDITON OF TENDERS

1. All works to be carried out in a manner according to specification for original work now in laid as the regional works in building department circle.
2. All materials, tools, plant and labour, the housing, water supply and transport will have to be provided by Contractor at their own cost inclusive of G.S.T. and other charges.
3. No extra work will be allowed without prior approval.
4. The contractors are requested to inspect the schedule of nature of works at site to save all eventualities connection with works any other information may be obtained from the OC, Buildings Office, Lalbazar. Any place of ignorance after submission of tender by the contractors will not be considered.
5. The quantities as shown against the item of work can be verified according to nature of works. Actual requirement to be done soon after containing the written approval of the Jt. CP(O), but contractors are liable for execution of varied quantities at their accepted rates. The rate of the addition item which are not found in the enclosed schedule will be based on building schedule of the regional works and buildings circle subject to approval of proper authority.
6. The contractors should submit tender enclosed with Trade License, Income Tax return, GST, Credential, Under taking of black listed failure to which will be disqualified.
7. The work will be taken up within 07(Seven) days after receipt of work order, failing to which legal action may be taken against the firm.
8. The Commissioner of Police Kolkata reserves the right to reject any/or all the tender rates without assigning any reason and also to distribute the said works among the tenders . There is no guarantee that the lowest tender will be accepted by the authority concern..
9. Tender addressed to the Commissioner of Police, Kolkata should be sent in a sealed cover super scribed name of tender to be dropped in the sealed TENDER BOX to be kept the OC, Buildings Office, Lalbazar at 18, Lalbazar Street, Kolkata-700 001 within 15.00 hrs on last date.
10. The Tender Committee will open the sealed tender in the Committee Room of Lalbazar, The Agencies may be present or send their authorized representative at the time of opening the sealed tender box.



O.C., Buildings,  
Lalbazar.

**PERCENTAGE RATE TENDER AND CONTRACT FOR WORKS: GENERAL RULES**  
**AND DIRECTIONS FOR THE GUIDANCE OF CONTRACTS.**

1. All works proposed for execution by contract will be notified in a form of invitation of tender posted in public places and signed by the OC, Buildings Office, Lalbazar.

This form will state the work to be carried out, as well as the date of submitting and opening of tenders and the time allowed for carrying out the work, design and drawings and any other documents required in connection with work signed for the purpose of identification by the OC, Buildings Office, Lalbazar shall also be open for inspection by the contractor at the office of the OC, Building, Lalbazar during office hours.

2. In the event of the quotation being submitted by a firm, it must be signed separately by each member thereof or in the event of the absence of any partner it must be signed on his behalf by a person holding a power of attorney authorizing him to do so. Such power of attorney is to be produced with the tender and same in the case of a firm carried on by one member of a joint family, it must be disclose that the firm is duly registered under the Indian partnership Act.
3. Receipts for payment made on account of work, when executed by a firm, must also be signed by the several partners except where the contractors are described in their tender as a firm in which case the receipts must be signed in the name of the firm by one of the partners or by some other person having authority to give effectual receipts for the firm.
4. Any person who submits a tender shall fill up the usual printed form, stating at what rate he is willing to undertake each item of the work. Tenders which propose any alteration, in the work specified in the said form of invitation of tenders or in the time allowed for carrying out the work, or which contain any other conditions of any sort, will be liable to rejection. No single tender shall include more than one work but contractors who wish to quote for two or more works shall submit a separate tender for each. Tenders shall have the name and number of the work to which they refer written outside the envelope.
5. The Committee will open tenders in the presence of any intending contractors who may present at the time and will enter the amounts of the several tenders in a comparative statement in a suitable form.
6. The accepting authority reserves the right to reject any or all the tender without assigning any reasons and he will not be bound to accept either the lowest tender or any of the tenders.

  
O.C., Buildings,  
Lalbazar.