

GOVERNMENT OF WEST BENGAL
Office of the Commissioner of Police, Kolkata,
Administration (Equipment) Branch
18, Lalbazar Street, Kolkata-1

NIQ No. 23041 / EQP

Date : 31/12/2024

Sub: Supply of toner cartridge TN-116 for Bizhub-164 Xerox machine for the use of Kolkata Police.

NOTICE INVITING QUOTATION

Sealed quotations are invited from the willing firms for supplying below mentioned items which are necessary for the use of Kolkata Police.

Details :

Sl. No.	Description of Work	Qty	Requisition
1.	Cartridge Toner TN-116 for Bizhub-164 Xerox machine.	01(one)pcs	O/C Computer Cell, KPD.

- Guarantee/ Warranty period should be mentioned at the time of quoting rate.
 - The price should be quoted inclusive of GST.
 - Willing firms who are authorized dealer of Such brand having necessary & sufficient financial capability and experience in this type of work may submit their quotations to the Equipment Cell, KPD, Lalbazar within 7 (seven) days from the date of issue of this notice.
 - The bid should accompany with photocopies of the latest Professional Tax Certificate, Trade License, Valid 15 digit goods & services taxpayer identification number (GSTIN) under act 2017 and PAN Card.
 - The authority reserves the right to reject any or all the quotations without assigning any reason in this regard.
 - The quantity may increase according to need.
 - Lowest accepted rate in this quotation will valid for next One(1) year or till further orders.
 - Firms/Agencies who are willing to comply with the above criteria only should submit rate.
 - Intending bidders shall have to furnish financial bid in the following proforma :
 - The Company should have Office/ Branch in Kolkata
- Submission of financial bid by M/s.....in response to NIQ No.

Description of Article	Quoted Base Price	Applicable GST	Total

for Commissioner of Police,
Kolkata.

NIQ No. / EQP

Date :

Copy forwarded for information and necessary action to:

01) DC EB – He is requested to send the current market rate of the item.

02) O/C Computer Cell, KPD.

03) HA Tender.

A copy is being uploading in Kolkata Police website.

for Commissioner of Police,
Kolkata.