

Government of West Bengal  
Office of the Commissioner of Police  
18, Lalbazar Street, Kolkata-700 001.

No. T-187/Gen/24-25

Date – 13.11.2024

NOTICE INVITING TENDER

Sealed tenders in printed form are invited for the following works from eligible tenderers as per particulars given below :

1. Name of work : Essential internal repairing, painting etc. work in the Library and Party Hall on ground floor of C.P. House at 2, Loudon Street, Kolkata. (Details in ANNEXURE-A)
2. Eligibility : All bonafide contractors /firms having experience / valid license for this type of field.
3. Estimated Cost : **Rs. 95,069/-**
4. Last date for submission of the tender : **21.011.2024** , up to 15.00 hrs.
5. Time allowed for completion of works : 07(seven) days after the issue of Work Order.
6. The intending tenderers may inspect the site on any working day during office time.
7. The intending tenderers will have to submit copy of valid Certificate of up to date Clearance of Trade License, Professional Tax, Income Tax, G.S.T and Credential along with tender papers for the work.
8. Sealed Tender addressed to The Commissioner of Police, 18, Lalbazar Street, Kolkata-700001 may be dropped in the box kept in front of the office of the Officer-in-Charge, Building Section, 2<sup>nd</sup> floor, Northern Building, 18, Lalbazar Street, Kolkata-700001 before the last date.
9. Sealed tender may also be sent by Registered Post / Speed Post superscribing the envelope as “Tender in response to Tender Notice No. T-187/Gen/24-25 dt. 13.11. 2024” so as to reach on or before the last date.

**O.C. Buildings,  
Lalbazar, Kolkata.**

## Annexure- A

(175)

Name of work: Essential internal repairing, painting etc. work in the Library and Party hall situated on the Ground floor of the superior officer (IPS) quarter at 2, Loudon Street, Kolkata-700010 during the year 2024-2025

Sl No	Page & Item No	Description of item	Qty	Rate	Unit	Amount
1	Page-11 Item-10	Stripping off worn out plaster and raking out joints of walls, ceilings etc. upto any height and in any floor including removing rubbish within a lead of 75m as directed:	32.50	sqmtr	19.00	sqmtr 617.50
2	Page-45 Item-8	(a) Applying 2 coats of bonding agent with synthetic multi functional rubber emulsion having adhesive and water proofing properties by mixing with water in proportion (1 bonding agent : 4 water : 6 cement) as per Manufacturer's specification (Cement to be supplied by the Department)	32.50	sqmtr	88.00	sqmtr 2860.00
3	Page-189 Item-1	Plaster (to wall, floor, ceiling etc.) with sand and cement mortar including round off or chamfering corners as directed and raking out joints including throating, nosing and drip course, scaffolding/staging where necessary (Ground floor). (Excluding cost of chipping over concrete surface) (i) With 1:4 cement mortar  (a) 20 mm thick plaster (b) 15 mm thick plaster	22.00 10.50	sqmtr sqmtr	194.00 167.00	sqmtr 4268.00 sqmtr 1753.50
4	Page-204 Item-5	(b) Rendering the surface of walls and ceiling with white cement based wall putty of approved make and brand (1.5mm thick) (103.63)	68.00	sqmtr	110.00	sqmtr 7480.00
5	Page-195 Item-7	Applying Interior grade Acrylic Primer of approved quality and brand on plastered or concrete surface old or new surface to receive Distemper/ Acrylic emulsion paint including scraping and preparing the surface thoroughly, complete as per manufacturer's specification and as per direction of the EIC. (In Ground Floor). (b) Two Coats. (ii) Solvent based interior grade Acrylic Primer	345.00	sqmtr	48.50	sqmtr 16732.50
6	Page-201 Item-4	Applying Acrylic Emulsion Paint of approved make and brand on walls and ceiling including sand papering in intermediate coats including putty (to be done under specific instruction of Superintending Engineer): (Two coats) (i) Luxury Quality	345.00	sqmtr	70.00	sqmtr 24150.00
7	Page-119 Item-4	Glazed shutters of doors, windows, fan light, clerestory windows etc. as per design (with ordinary glass of 7.4kg./sq.m. 3mm. Thick) fitted with putty bed and teak wood bead and nails including fitting and fixing shutter in position but excluding the cost of hinges and other fittings in ground floor. (Excluding cost of glass, putty wooded beads etc.): (a) Ordinary Teak Wood.	2.05	sqmtr	3532.00	sqmtr 7445.60
8	Page-118 Item-3	Fixed louver shutters of doors and windows as per design, including fitting & fixing same in position but excluding the cost of hinges and other fittings in ground floor. (iii) 35mm thick shutters with 12mm thick valve. (a) Ordinary Teak Wood.	1.45	sqmtr	4692.00	sqmtr 6803.40
9	Page-145 Item-29	Anodised aluminium butt hinges of approved quality manufactured from extruded section conforming to I.S. specification (I.S. 205/66) and fitted and fixed with cadmium plated screws: (vi) 100 x 75 x 4.0mm.	4.00	each	93.00	each 372.00
10	Page-145 Item-30	Anodised aluminium D-type handle, of approved quality manufactured from extruded section conforming to I.S. specification (I.S. 230/72) fitted and fixed complete: (a) With continuous plate base (Hexagonal / Round rod). (vii) 150 mm grip x 12 mm dia rod.	6.00	each	111.00	each 666.00
11	Page-200 Item-1	(b) Priming one coat on timber or plastered surface with synthetic oil bound primer of approved quality including smoothening surfaces by sand papering etc.	31.00	sqmtr	38.00	sqmtr 1178.00
12	Page-200 Item-1	(a) Priming one coat on steel or other metal surface with synthetic oil bound primer of approved quality including smoothening surfaces by sand papering etc.	15.00	sqmtr	29.00	sqmtr 435.00
13	Page-200 Item-2	(A) Painting with best quality synthetic enamel paint of approved make and brand including smoothening surface by sand papering etc. including using of approved putty etc. on the surface, if necessary. (a) On timber or plastered surface: (i) Two coats (with any shade except white).	31.00	sqmtr	81.00	sqmtr 2511.00
14	Page-200 Item-2	(A) Painting with best quality synthetic enamel paint of approved make and brand including smoothening surface by sand papering etc. including using of approved putty etc. on the surface, if necessary. (b) On steel or other metal surface: With super gloss (ultra-gloss) - (iv) Two coats (with any shade except white)	15.00	sqmtr	79.00	sqmtr 1185.00
15	Page-205 Item-1	Supplying best Indian sheet glass panes set in putty and fitted and fixed with nails and putty complete. (In all floors for internal wall & upto 6 m height for external wall) (i) 3 mm thick (weighing 7.4 kg/Sq.m)	2.75	sqmtr	477.00	sqmtr 1311.75

79769.25

Add 9% for C.G.S.T. 7179.23

Add 9% for S.G.S.T. 7179.23

Total 94127.72

Add 1% for L.W.Cess 941.28

Grand Total 95068.99

Say Rs 95069.00

(Rupees ninety five thousand sixty nine Only)


Technically Checked & Verified

by

*[Signature]*  
Kolkata Police Directorate  
West Bengal

## TERMS AND CONDITON OF TENDERS

1. All works to be carried out in a manner according to specification for original work now in laid as the regional works in building department circle.
2. All materials, tools, plant and labour, the housing, water supply and transport will have to be provided by Contractor at their own cost inclusive of G.S.T. and other charges.
3. No extra work will be allowed without prior approval.
4. The contractors are requested to inspect the schedule of nature of works at site to save all eventualities connection with works any other information may be obtained from the OC, Buildings Office, Lalbazar. Any place of ignorance after submission of tender by the contractors will not be considered.
5. The quantities as shown against the item of work can be verified according to nature of works. Actual requirement to be done soon after containing the written approval of the Jt. CP(O), but contractors are liable for execution of varied quantities at their accepted rates. The rate of the addition item which are not found in the enclosed schedule will be based on building schedule of the regional works and buildings circle subject to approval of proper authority.
6. The contractors should submit tender enclosed with Trade License, Income Tax return, GST, Credential, Under taking of black listed failure to which will be disqualified.
7. The work will be taken up within 07(Seven) days after receipt of work order, failing to which legal action may be taken against the firm.
8. The Commissioner of Police Kolkata reserves the right to reject any/or all the tender rates without assigning any reason and also to distribute the said works among the tenders . There is no guarantee that the lowest tender will be accepted by the authority concern..
9. Tender addressed to the Commissioner of Police, Kolkata should be sent in a sealed cover super scribed name of tender to be dropped in the sealed TENDER BOX to be kept the OC, Buildings Office, Lalbazar at 18, Lalbazar Street, Kolkata-700 001 within 15.00 hrs on last date.
10. The Tender Committee will open the sealed tender in the Committee Room of Lalbazar, The Agencies may be present or send their authorized representative at the time of opening the sealed tender box.

  
O.C., Buildings,  
Lalbazar.

**PERCENTAGE RATE TENDER AND CONTRACT FOR WORKS: GENERAL RULES  
AND DIRECTIONS FOR THE GUIDANCE OF CONTRACTS.**

1. All works proposed for execution by contract will be notified in a form of invitation of tender posted in public places and signed by the OC, Buildings Office, Lalbazar.

This form will state the work to be carried out, as well as the date of submitting and opening of tenders and the time allowed for carrying out the work, design and drawings and any other documents required in connection with work signed for the purpose of identification by the OC, Buildings Office, Lalbazar shall also be open for inspection by the contractor at the office of the OC, Building, Lalbazar during office hours.

2. In the event of the quotation being submitted by a firm, it must be signed separately by each member thereof or in the event of the absence of any partner it must be signed on his behalf by a person holding a power of attorney authorizing him to do so. Such power of attorney is to be produced with the tender and same in the case of a firm carried on by one member of a joint family, it must be disclose that the firm is duly registered under the Indian partnership Act.
3. Receipts for payment made on account of work, when executed by a firm, must also be signed by the several partners except where the contractors are described in their tender as a firm in which case the receipts must be signed in the name of the firm by one of the partners or by some other person having authority to give effectual receipts for the firm.
4. Any person who submits a tender shall fill up the usual printed form, stating at what rate he is willing to undertake each item of the work. Tenders which propose any alteration, in the work specified in the said form of invitation of tenders or in the time allowed for carrying out the work, or which contain any other conditions of any sort, will be liable to rejection. No single tender shall include more than one work but contractors who wish to quote for two or more works shall submit a separate tender for each. Tenders shall have the name and number of the work to which they refer written outside the envelope.
5. The Committee will open tenders in the presence of any intending contractors who may present at the time and will enter the amounts of the several tenders in a comparative statement in a suitable form.
6. The accepting authority reserves the right to reject any or all the tender without assigning any reasons and he will not be bound to accept either the lowest tender or any of the tenders.

  
O.C., Buildings,  
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