

GOVERNMENT OF WEST BENGAL  
Office of the Commissioner of Police, Kolkata,  
Administration (Equipment) Branch  
18, Lalbazar Street, Kolkata-1

NIQ No. 7133 / EQP

Date : 26/03/2025

Sub : Repairing of 02(two) Xerox machines of Kolkata Police.

NOTICE INVITING QUOTATION

Sealed quotations are invited from the willing firms for repairing of below mentioned articles.

Sl. No.	Description of Work	Requisition
1.	Repairing of Xerox machine(Model no-Kyocera Taskalfa-1635) SL no-PGD8111984 (OPC Drum Blade,Recovery Seal,Upper Fuser Roller,need to replace)	Equipment Cell,KPD
2.	Repairing of Xerox machine(Model no-Kyocera Taskalfa-1800) SL no-LTI6938491 (Panel Key and MP tray need to replace)	Controll Room,Lalbazar.

- Guarantee/ Warranty period of replaced parts should be mentioned at the time of quoting rate.
  - The price should be quoted inclusive of GST.
  - Willing firms having necessary & sufficient financial capability and experience (Authorized Dealer / Service Center ) in this type of work may submit their quotations with the Photo copy of the latest Professional Tax Certificate, Trade License, PAN Card, Valid 15 digit goods & services taxpayer identification number (GSTIN) under act 2017 to the Equipment Cell, KPD, Lalbazar within 7 (seven) days from the date of issue of this notice.
  - The authority reserves the right to reject any or all the quotations without assigning any reason in this regard.
  - The quantity may increase according to need.
  - Lowest accepted rate in this quotation will valid for next one year or till further orders.
  - Firms/Agencies who are willing to comply with the above criteria only should submit rate.
  - Intending bidders shall have to furnish financial bid in the following proforma :
  - The vendors who had previously received work order but were unable to complete the job in time are barred from participating in this bid.
  - The Company should have Office/ Branch in Kolkata.
- Submission of financial bid by M/s.....in response to NIQ No. ....

Description of Article	Quoted Base Price	Applicable GST	Total

26/3/2025  
for Commissioner of Police,  
Kolkata

NIQ No. / EQP

Date :

Copy forwarded for information and necessary action to communicate the matter among the interested bidders :

01) O/C Controll Room,Lalbazar. 02) Tender Section, KPD.

A copy is being uploded in Kolkata Police website.

for Commissioner of Police  
Kolkata