

# NIA

[ NOTICE INVITING e-AUCTION ]

No. WBKP/CP/NIA-02/EMPTY BARRELS/TEN Dated : 01.08.2022

**e-Auction  
FOR SALE OF  
317 EMPTY LUBRICANT BARRELS  
LYING AT DIFFERENT UNIT  
OF  
KOLKATA POLICE**



**KOLKATA POLICE DIRECTORATE**

Tender Section, 18, Lalbazar Street, Kolkata – 700 001.

Phone : (033) 2250 5275

e-Mail : [tendersection@kolkatapolice.gov.in](mailto:tendersection@kolkatapolice.gov.in)

## CONTENTS

|   |          |
|---|----------|
| Notice Inviting e-Auction .....                                       | 3        |
| <b>I. DEFINITIONS :</b> .....   | <b>4</b> |
| <b>II. ELIGIBILITY OF BIDDERS :</b> .....                             | <b>4</b> |
| 1. Company Registration : .....                                       | 4        |
| 2. Trade Licence/Professional Tax/IT Return : .....                   | 4        |
| 3. Undertaking Regarding Blacklisting : .....                         | 4        |
| 4. Insolvency/Criminal Activities : .....                             | 4        |
| 5. PAN No. : .....  | 4        |
| 6. Goods & Services Tax (GST) : .....                                 | 4        |
| 7. Undertaking Regarding Acceptance of the Terms & Conditions : ..... | 4        |
| <b>III. INFORMATIONS FOR THE BIDDER :</b> .....                       | <b>4</b> |
| 1. Responsibility : .....   | 4        |
| 2. Caution Money Deposit : .....                                      | 5        |
| 3. Technical Proposal : .....   | 5        |
| 4. Reserve Price : .....  | 5        |
| 5. Starting Price : .....   | 5        |
| 6. Inspection : .....   | 5        |
| 7. Issue of Acceptance Letter (LOA) : .....                           | 5        |
| 8. Payment Schedule for Successful Bidder : .....                     | 5        |
| <b>IV. LIST OF DIFFERENT UNITS :</b> .....                            | <b>6</b> |
| <b>V. TERMS &amp; CONDITIONS :</b> .....                              | <b>6</b> |
| <b>VI. AUCTION PROCESS :</b> .....                                    | <b>7</b> |
| 1. Registration of Bidders : .....                                    | 7        |
| 2. Uploading of Scanned Copies of Documents : .....                   | 7        |
| 3. Approval by Auction Committee : .....                              | 7        |
| 4. Live e-Auction : .....   | 7        |
| 5. Evaluation of the Auction : .....                                  | 7        |
| <b>VII. CHECK LIST :</b> .....  | <b>7</b> |
| ANNEXURE – I .....  | 8        |
| ANNEXURE – II .....   | 9        |

## Notice Inviting e-Auction

Bid proposals are invited by **Commissioner of Police, Kolkata** from the bona fide contractors for e-Auction for **Sale of 317 Nos. empty Lubricant Barrel lying at different units of Kolkata Police** on "AS IS WHERE IS" basis and the sale will be made to the highest bidder through online e-Auction provided that the highest bid obtained is higher than or equal to the Reserve Price fixed for the item(s).

**The Bidders will bid for all items (single lot) in a single price and shall not bid for any particular item.**

The bid shall be submitted online in the website <http://eauction.gov.in> and the bidder's should have necessary portal enrolment with their own Class-III Digital Signature Certificate (DSC). **All the bidders having the required documents and credentials as given in the Check List of this NIA.**

|   |  |  |
|---|--|--|
| <b>Name of Work</b>   | <b>Sale of 317 Nos. empty Lubricant Barrel lying at different units of Kolkata Police .</b>  |  |
| <b>Bid Starting Price</b>   | <b>Rs.98,000/- (Rupees nine eight thousand) only.</b>  |  |
| <b>Maximum Seal Percentage</b>  | <b>Up to 50% for the Auction</b>   |  |
| <b>Bid Increase Value</b>   | <b>Not less than Rs. 500/- of previous bid</b>   |  |
| <b>Caution Money Deposit</b>  | <b>Rs. 5,000/- (Rupees five thousand) only through Demand Draft drawn in favour of Commissioner of Police, Kolkata payable at Kolkata.</b> |  |
| <b>Publication of e-Auction in the web portal (<a href="https://eauction.gov.in">https://eauction.gov.in</a>)</b> | <b>01.08.2022 at 15.00 hrs.</b>  |  |
| <b>Inspection of item(s) by the prospective bidders</b>   | <b>Up to 16.08.2022</b>  |  |
| <b>Document Submission/Payment of Caution Money</b>   | <b>Start Date :</b>  | <b>01.08.2022 at 15.30 hrs.</b>  |
|   | <b>End Date :</b>  | <b>16.08.2022 up to 15.00 hrs.</b>   |
| <b>Document Approval</b>  | <b>Start Date :</b>  | <b>16.08.2022 at 15.30 hrs.</b>  |
|   | <b>End Date :</b>  | <b>18.08.2022 up to 11.30 hrs.</b>   |
| <b>Live e-Auction</b>   | <b>Start Date :</b>  | <b>18.08.2022 at 12.00 hrs.</b>  |
|   | <b>End Date :</b>  | <b>18.08.2022 at 15.00 hrs. (If there is any bid by 05 minutes before the closing time, the system will automatically extended the closing time by 05 minutes and the process will continue in this manner.)</b> |
| <b>Contact Details</b>  | <b>Tender Section – 18, Lalbazar street, Kolkata - 700 001.<br/>(Ground floor of Kolkata Police Hqrs.)<br/>Phone – (033) 2250-5275</b>     | <b>On any working day during office hours (10:00 hrs. to 17:30 hrs.)</b>   |
|   | <b>e-Mail – <a href="mailto:tendersection@kolkatapolice.gov.in">tendersection@kolkatapolice.gov.in</a></b>                                 |  |

- Note :**
- i) Date & Time for dealing with the entire e-Auction shall be treated as (IST) Indian Standard Time only. The Online time applicable for e-Auction shall be as per the server clock.
  - ii) **Bidders are requested to read the instruction carefully before submission of bid.**

**Sd/-**  
**for Commissioner of Police,**  
**Kolkata**

**I. DEFINITIONS :**

- i) **"Bidder"** means a bidder/firm/agency who has responded to this e-Auction Document by submitting his Technical and Financial Proposal.
- ii) **"Contract Price"** means the price to be paid by the Contractor for accepting the intended item(s), in accordance with the Contract.
- iii) **"Contractor"** means the successful bidder whose bid to perform the Contract has been accepted by Kolkata Police and is named as such in the Letter of Intent (LoI)/Letter of Acceptance (LoA).
- iv) **"Government"** means the Government of West Bengal.
- v) **"Party"** means Kolkata Police or the Contractor, as the case may be, and "Parties" means both of them.

**II. ELIGIBILITY OF BIDDERS :****1. Company Registration :**

The responding Bidder should be registered under statutes of India. The organization should be of repute and be incorporated/registered in India.

**2. Trade Licence/Professional Tax/IT Return :**

The responding Bidder should have valid Trade Licence issued by the competent authority for similar type of works and also valid Professional Tax Certificate & Income Tax Clearance Certificate.

**3. Undertaking Regarding Blacklisting :**

- a) The bidder should not have been blacklisted by any Central/State Government/Public Sector Undertaking for the auctioned item(s) and/or any other item. An undertaking in this regard should be submitted by the bidder **in the form of Affidavit (Annexure-II)**, otherwise his bid shall be summarily rejected.
- b) If the selected firm is found/detected Blacklisted by any Central/State Government/Public Sector Undertaking (for the auctioned item or any other item) at any stage of e-Auction process, the acceptance of the selected bid would be treated as cancelled and the contract in whole will be terminated with immediate effect without any intimation to the concerned bidder.
- c) In case of (b) above the Caution Money will be forfeited and the Commissioner of Police, Kolkata reserves the right to initiate the proceedings against the selected bidder. The decision taken by Kolkata Police authority in the matter will be treated as full & final in this regard.

**4. Insolvency/Criminal Activities :**

In case of partnership/other firm –

- a) None of the partners/owner should be insolvent, in receivership, bankrupt or being wound up and their affairs are not being administered by the Court or a judicial officer, their business activities have not been suspended and subjected to any legal proceedings.
- b) None of the partners/owner should have been convicted of any criminal offence related to professional conduct or of the making of false statement or misrepresentation as to their qualifications.
- c) The act of the breach of performance of the contract by any of the partners shall be binding on the firm.
- d) The bidder shall be construed to mean the prime bidder and all clauses as are applicable to a bidder shall also be applicable to the prime bidder.

**5. PAN No. :**

The bidder should have valid PAN (Permanent Account Number) in its name with Income Tax authority in India.

**6. Goods & Services Tax (GST) :**

The bidder should have its name in Goods & Services Tax Identification Number (GSTIN) in India.

**7. Undertaking Regarding Acceptance of the Terms & Conditions :**

The bidders shall have to submit an undertaking regarding acceptance of the Terms & Conditions of the NIT in Annexure-I.

**III. INFORMATIONS FOR THE BIDDER :****1. Responsibility :**

It is the responsibility of the bidders to submit the bid in the formats given and as per the terms & conditions of the e-Auction documents. The Bidder shall be solely responsible for all consequences arising out of the bid submitted by him including any wrongful bidding by him and no complaint/representation will be entertained by Kolkata Police in this regard. Hence Bidders must be careful to check the Bid

Amount/No. of Zeros/No. of Digits etc. and to rectify their bid, if required before submitting their Bid into the live e-Auction floor. The bidder is at liberty to seek clarification from AIA (Auction Inviting Authority) before last date of submission of Technical Proposal, if necessary.

2. **Caution Money Deposit :**

- a) **Intending bidder has to deposit the Caution Money Rs. 5,000/- (Rupees five thousand) only through Demand Draft (DD) drawn in favour of Commissioner of Police, Kolkata payable at Kolkata and to be submitted to Tender Section, Lalbazar along with a printed copy of "Auction Details" (generated by Government eAuction System after submission of bid online) either physically or by post so as to reach before the closing date superscribing the envelop as "Caution Money Deposit with reference to Kolkata Police e-Auction No. WBKP/CP/NIA-02/EMPTY BARRELS/TEN Dated : 01.08.2022".**
- b) **Caution Money of unsuccessful bidders will be refunded only after acceptance of Contractor.**
- c) **Caution Money of successful bidder shall be refunded only after lifting of auctioned material as well as clearance of site.**
- d) **Caution Money will not carry any interest.**

3. **Technical Proposal :**

The technical proposal should contain legible scanned copies of the documents as per Check List (Clause-VII) to upload online.

4. **Reserve Price :**

There shall be a reserve price for the contract. If after the completion of the bidding process it is found that the highest bid (H1) is less than the reserve price, the entire auction shall be automatically cancelled.

5. **Starting Price :**

There is a 'Starting Price' as mentioned in Page-3 at places for auction which will also appear on the e-Auction portal at the time of live auction. Bidders are required to quote bids for the value of the item(s) higher than the starting price.

6. **Inspection :**

The item(s) offered for sale may be inspected as per schedule given in Page-3 as mentioned under Clause No. IV on any working day between 11.00 – 17.00 hrs. under intimation to the in-charge of the site where the item(s) are kept/the concerned officer-in-charge of PS.

7. **Issue of Acceptance Letter (LOA) :**

The Commissioner of Police, Kolkata shall issue Letter of Acceptance (LoA) of bid to the Contractor (Successful Bidder). Such acceptance letter shall be issued based on highest bid (H1) submitted by the successful bidder and accepted by Auction Inviting Authority.

8. **Payment Schedule for Successful Bidder :**

- a) **The Contractor shall have to deposit the entire bid value within 7 (seven) days from the date of receipt of the LoA through GRIPS (<https://wbifms.gov.in/GRIPS>) under the Head of Account – "0055-00-105-005-27" and to submit 01 (one) copy of original receipt (e-Challan) in favour of Kolkata Police.**
- b) **In case the Contractor fails to deposit full price of the bid within the stipulated time as mentioned above, the offer shall stand cancelled at the discretion of Auction Inviting Authority and the Caution Money shall be forfeited.**

9. **Lifting Order :**

- a) Lifting order will be issued only after depositing the entire bid value by the Contractor.
- b) **The Contractor will clear the entire material within 10 (ten) days from the date of issuing of Lifting Order.**
- c) All taxes/duties/levies, etc. and expenses including transportation and labour charge, if any as applicable related to the item in the auction, shall be entirely borne by the Contractor at his own risk and responsibility.

**IV. LIST OF DIFFERENT UNITS :**

| Sl. No. | Description of Item(s).       | Quantity | Unit | Lying At                |
|---------|-------------------------------|----------|------|-------------------------|
| 1       | P.S.D. Compound               | 150      | Pcs. | P.S.D.                  |
| 2       | Ripoon Street Fuel Pump       | 17       | Pcs. | Rippon Street           |
| 3       | B.T. Line Fuel Pump           | 18       | Pcs. | B.T. Line Fuel Pump     |
| 4       | 4 <sup>th</sup> Bn. Fuel Pump | 15       | Pcs. | 4th Bn. Fuel Pump       |
| 5       | B.G.L. Fuel Pump              | 10       | Pcs. | BGL Fuel Pump           |
| 6       | E.F. Line Fuel Pump           | 17       | Pcs. | E.F. Line Fuel Pump     |
| 7       | Port Division Fuel Pump       | 10       | Pcs. | Port Division Fuel Pump |
| 8       | Jadavpur Fuel Pump            | 02       | Pcs. | Jadavpur Fuel Pump      |
| 9       | B.G.L. Service Ramp           | 35       | Pcs. | B.G.L. Service Ramp     |
| 10      | B.T. Line Service Ramp        | 35       | Pcs. | B.T. Line Service Ramp  |
| 11      | MTS WB                        | 08       | Pcs. | MTS WB                  |

**V. TERMS & CONDITIONS :**

- 1) Bids are invited for getting sale price of the above-mentioned item(s) on 'AS IS WHERE IS', 'No Complaint' and 'Caveat Emptor' basis only.
- 2) Participation and bidding by anyone in this auction shall be treated as conclusive evidence of the fact that the party/bidder has inspected the materials offered for sale and satisfied himself in all respect regarding quantity, quality, and condition of materials, local working condition and other extraneous factors and principle of Caveat Emptor will apply.
- 3) It shall be implied and taken for granted that the party has carefully gone through and understood the terms & conditions of e-Auction including the amendments if any, prevailing at the time of bid. **No complaint or objection shall be entertained by Kolkata Police after the bid is opened/accepted.**
- 4) Kolkata Police do not give any warrantee or guarantee for the quality of the item(s)/lot or about the end use or fitness for a particular purpose. The break-up of the 'item(s)/lot' given in the item(s) list are only indicative and without any guarantee.
- 5) **The Bidders will bid for the lot(s) in a single price and shall not bid for any particular item.**
- 6) There should be at least three (3) eligible Bidders to start the e-Auction process. If the number of such bidders is less than three then the e-Auction process would be cancelled and the Caution Money will be refunded.
- 7) The sale of the item(s) would be made in favour of a single successful bidder who has quoted the highest rate (H1) above or equal to the reserve price and who has been found to have fulfilled all the conditions as stated in e-Auction document (NIA).
- 8) If the Contractor fails to honour the bid then the Caution Money Deposit shall be forfeited and he shall be barred from participation in all other auctions.
- 9) The Commissioner of Police, Kolkata reserves the right to cancel the e-Auction at any stage prior or after the Date of Auction and the authority inviting this auction shall not be liable to pay any compensation to any bidder for any loss that they may incur due to such cancellation.
- 10) The Commissioner of Police, Kolkata does not bind himself to assign any reason for non-acceptance/cancellation of the auction.
- 11) Participation in the bid shall be treated as acceptance of all the terms & conditions as mentioned in this auction notice.
- 12) Kolkata Police shall not be responsible for any malfunctioning or non-functioning of any bidder's computer either on account of DSC (Digital signature Certificate) or for any other reason. Bids submitted by a bidder after signing with his/her DSC signifies non repudiation by the bidder. Thus, a bidder after submitting a bid cannot disown it. A bidder shall be fully and solely responsible for the bid recorded against his/her name to be identified by the set of User Id, Password and DSC.
- 13) Any subsequent change in Auction terms & conditions will be available in the online e-Auction portal at <http://eauction.gov.in> & [kolkatapolice.gov.in](http://kolkatapolice.gov.in) as corrigendum.
- 14) The Commissioner of Police, Kolkata reserves the right to disqualify any bidder at any point of time without assigning any reason thereof.
- 15) During submission of Bid, Bidders are requested to follow the procedures according to the guidelines available in the e-Auction portal/website of NIC.
- 16) Work should have to be done by maintaining good behavior and co-operation with all Kolkata Police Personnel and public.
- 17) Participating bidders can send queries or clarification only through e-Mail. Any form of canvassing prior or after submission of bid shall render the bid(s) liable for cancellation.
- 18) Conditional offers will not be accepted/entertained.
- 19) **GST shall be deposited by the buyer on RCM (Reverse Charge Mechanism) basis.**

**VI. AUCTION PROCESS :****1. Registration of Bidders :**

To participate in the e-bid, it is mandatory for the Bidders to make one time enrolment (register on the website) on the e-Auction portal at <https://eauction.gov.in>. Bidders shall require **Class-III Digital Signature Certificate (DSC)** with Signing Certificates to participate in this e-Auction.

**2. Uploading of Scanned Copies of Documents :**

- a) Intending bidder has to upload legible scanned copy of Demand Draft (DD) and requisite documents as per Check List (Clause-VII) in PDF format (Document size up to 2 MB).
- b) **Original Demand Draft (DD) along with the printed copy of "Auction Details" duly generated by Government e-Auction System after successful submission/upload of documents by the bidder has to be submitted to Tender Section, Lalbazar. Without copy of "Auction Details" Demand Draft will not be accepted.**
- c) In case of any confusion, the decision of the auction committee as regards eligibilities of bidders for live e-Auction shall be final and binding upon all concerned.
- d) If any bidder fails to upload any document(s) but subsequently claims his eligibility by submitting hard copies, his bid shall not be qualified for live e-Auction and decision of the auction committee in this regard shall be final and binding upon the concerned bidder.
- e) If any bidder uploads any document which appears to be illegible or not in pursuance of the document(s) as asked for, his bid shall summarily be rejected/disqualified for live e-Auction.

**3. Approval by Auction Committee :**

The auction committee will hold close scrutiny of the documents submitted by the bidders and upload the list of approved/qualified bidders in the portal who will only be able to participate in the online auction (Live e-Auction).

**4. Live e-Auction :**

**Bidding Methodology :** On the date of auction as mentioned in the table (Page-3) auction will start against the listed item(s).

- a) **Only approved/qualified bidders will be eligible to participate in the auction.**
- b) **For the listed item(s) of auction the incremental bid value should not be less than Rs. 500/- of the previous bid.**
- c) If there is any bid by **05 minutes** before the closing time, the system will automatically extended the closing time by 05 minutes and the process will continue in this manner.

**5. Evaluation of the Auction :**

After completion of bidding, if it is found that the highest bid is more than or equal to the reserve price, the highest eligible bidder will be accepted for the contract.

**VII. CHECK LIST :**

| SL. NO. | ITEMS   | PLEASE MARK |    |
|---------|---|-------------|----|
| 1       | DECLARATION (ANNEXURE-I)  | YES         | NO |
| 2       | CAUTION MONEY IN THE FORM OF DD (DEMAND DRAFT) IN FAVOUR OF THE COMMISSIONER OF POLICE, KOLKATA   | YES         | NO |
| 3       | COPY OF COMPANY DETAILS –<br><ul style="list-style-type: none"> <li>• PROPRIETORSHIP FIRM : TRADE LICENSE</li> <li>• PARTNERSHIP FIRM : PARTNERSHIP DEED &amp; TRADE LICENSE</li> <li>• LILIMITED COMPANY : INCORPORATION CERTIFICATE &amp; TRADE LICENSE</li> <li>• SOCIETY : SOCIETY REGISTRATION COPY &amp; TRADE LICENSE</li> </ul> | YES         | NO |
| 4       | COPY OF LATEST PROFESSIONAL TAX CHALLAN   | YES         | NO |
| 5       | COPY OF PAN CARD  | YES         | NO |
| 6       | COPY OF GST   | YES         | NO |
| 7       | COPY OF LATEST INCOME TAX RETURN  | YES         | NO |
| 8       | UNDERTAKING REGARDING BLACKLISTING IN THE FORM OF AFFIDAVIT (ANNEXURE-II)   | YES         | NO |

Sd/-  
for Commissioner of Police,  
Kolkata

**ANNEXURE – I**

**DECLARATION**

[ To be executed on Rs. 10/- non Judicial Stamp paper and duly notarized ]

Date :

**To,  
The Commissioner of Police, Kolkata,  
18, Lalbazar Street,  
Kolkata – 700 001.**

**Sir,**

1. I/We do hereby state that, I/We have read the entire terms & conditions of the contract understood them fully. I/We, hereby unconditionally agree to conform with and to be bound by the said terms & conditions and agree to take part in the Online Auction.
2. I/We declare that the Caution Money and/or other deposit towards the contract were made by me/us as against my/our bid and that the particulars remittance given by me/us in the bid form is true and correct.
3. I/We further declare that the information revealed by me/us in the bid document is true and correct to the best of my/our belief. I/We understand and agree that if any of the statement/information revealed by me/us is found to be incorrect and/or untrue, the bid submitted by me/us is liable to be cancelled and in such case, the Caution Money paid by me/us is liable to be forfeited by you and you will be at liberty to annul the offer made by me/us at any point of time.
4. I/We also agree that after my/our offer given in my/our bid for contract is accepted by you and I/We fail to accept or act upon the terms & conditions of the contract or am/are not able to complete the transaction within the time limit specified for any reason whatsoever and/or fail to fulfill any/all of the terms & conditions of the bid and offer letter, the Caution Money and any other amount paid by me/us along with the bid and thereafter, are to be forfeited.
5. I/We understand that in the event that the successful Bidder fails to comply with the Terms & Conditions of the contract and you on your sole discretion offer the contract to me/us to our highest offered bid then I/We are unconditionally bound to comply with the Terms & Conditions. And in the event of I/We failing to comply with the same, I/We agree that you are entitled to forfeit the Security Money deposited. I/We also understand that the Security Deposit of the Contractor shall be retained by you and return only after the successful conclusion of the contract. I/We state that I/We have fully understood the terms & conditions therein and agree to be bound by the same.
6. The decision taken by you in all respects shall be binding on me/us.
7. I also undertake to abide by the additional conditions if announced during the auction including the announcement of correcting and/or additions or deletions of terms being offered for sale.

Name : .....

Address : .....

.....

.....

Mobile No. : .....

E-mail ID .....



**ANNEXURE – II**

**UNDERTAKING REGARDING BLACKLISTING**

[ To be executed on Rs.10/- non Judicial Stamp paper and duly notarized ]

I/we \_\_\_\_\_  
 Contractor/Partner or Sole Proprietor (Strike out the word which is in applicable) of (Firm of contractor)  
 \_\_\_\_\_ do hereby declare and solemnly affirm that the individual firm/ companies  
 M/s \_\_\_\_\_ have not been blacklisted by the Union  
 or State Government and the individual/firm/companies blacklisted by the Union or State Governments or any  
 partner or shareholder thereof are not directly or indirectly connected with or has any subsisting interest in  
 business of my firm.

Deponent

\_\_\_\_\_

Dated \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

I do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my  
 knowledge and belief. No part of it is false and it conceals nothing.

Dated : \_\_\_\_\_

Deponent \_\_\_\_\_