

Government of West Bengal
Office of the Commissioner of Police, Kolkata
Administrative (Tender) Branch, 18, Lalbazar Street, Kolkata-1

Sub-Corrigendum to No. : WBKP/CP/NIT-262/DEPARTMENTAL STORES ITEMS/TEN Dated : 08.01.2019.

Memo No. 1552/TEN

Dated. 21.01.2019

In partial modification of the NIT No. WBKP/CP/NIT-262/DEPARTMENTAL STORES ITEMS/TEN Dated : 08.01.2019 published in <http://kolkatapolice.gov.in>; the following changes has been done in the above said tender document.

Sl. No.	Pg. No.	Clause No., if any	Clause		Corrigendum	
1	3	NOTICE INVITING e-TENDER	Documents Download End Date (Online)	21.01.2019 at 15.00 hrs.	Documents Download End Date (Online)	28.01.2019 up to 15.00 hrs.
			Bid Submission Closing Date (Online)	21.01.2019 up to 15.00 hrs.	Bid Submission Closing Date (Online)	28.01.2019 up to 15.00 hrs.
			Technical Bid Opening Date & Time	22.01.2019 at 15.00 hrs.	Technical Bid Opening Date & Time	29.01.2019 at 15.00 hrs.

Note : All others terms and conditions in the NIT remain same and unchanged.

Sd/-
for Commissioner of Police
Kolkata

NIT

[NOTICE INVITING TENDER]

No. : WBKP/CP/NIT-262/DEPARTMENTAL STORES ITEMS/TEN Dated : 08.01.2019

Sealed Tender
FOR PROCUREMENT OF
MISCELLANEOUS
DEPARTMENTAL STORES ITEMS
FOR USE OF
KOLKATA POLICE



KOLKATA POLICE DIRECTORATE

Tender Section, 18, Lalbazar Street, Kolkata – 700 001.

Ph. : (033) 2250 5275 / (033) 2250-5048

e-Mail : tendersection@kolkatapolice.gov.in

TABLE OF CONTENTS

NOTICE INVITING TENDER	3
I. DEFINITIONS	4
II. PRE-BID QUALIFICATIONS	4
1. Company Registration :	4
2. Undertaking Regarding Blacklisting :	4
3. Annual Turnover :	4
4. Work Experience :	4
5. PAN No. :	4
6. Goods & Services Tax (GST) :	4
III. INFORMATION FOR THE BIDDER	4
1. Responsibility :	4
2. Tender Address :	5
3. Sample/Brochures :	5
4. Preference for Govt. Organisation :	5
5. Earnest Money Deposit (EMD) :	5
6. EMD Exemption :	5
7. Taxes & Other Clearance Certificates :	5
8. Submission of Bids :	5
9. Evaluation Process :	5
10. Tender Acceptance & Rejection :	5
11. Letter of Intent/Acceptance (LoI/LoA) :	6
12. Security Deposit (SD) :	7
13. Supply of Stores :	7
14. Grounds for Blacklisting :	7
15. Office for Communication :	8
16. Bill of Materials & Commercial :	8
17. Delivery :	9
18. Payment :	9
IV. AWARD OF CONTRACT	9
V. GUIDELINES FOR SUBMISSION OF tender	9
VI. CHECK LIST TO BE UPLOADED ONLINE	10
ANNEXURE – I	11

NOTICE INVITING TENDER

Sealed Tenders are invited by **Commissioner of Police, Kolkata** from the bonafide Dealers/Original Equipment Manufacturers/Traders/Registered SSI Units/Industrial Undertakings/Organizations own and managed by Govt. based on Medium and Large Scale units for **Supply of different Miscellaneous Departmental Stores Items for use of Kolkata Police.**

The detailed tender document can be downloaded from <https://wbtenders.gov.in>. Bidder has to submit their bid correctly duly digitally signed in this portal online. Necessary link may also be followed at Kolkata Police Official Website – <http://www.kolkatapolice.gov.in>.

Name of Work	Supply of different Miscellaneous Departmental Stores Items for use of Kolkata Police.
Quantity	As mentioned in BOM.
Estimated Cost	Rs. 4,16,500/- (Rupees four lakh eighteen thousand five hundred) only
Earnest Money Deposit	Rs.5,000/- (Rupees five thousand) only through online submission. No alternative will be accepted.
Date of Publishing of NIT Documents	08.01.2019 at 15.00 hrs.
Documents Download start Date & Time (KP Website)	08.01.2019 at 15.00 hrs.
Bid submission Start Date & Time	21.01.2019 at 11.00 hrs.
Bid submission Closing Date	21.01.2019 up to 15.00 hrs.
Technical Bid opening Date & Time	22.01.2019 at 15.00 hrs.
Technical Demonstration Date & Time	To be intimated later.
Type of Bid : Two bid systems	Technical and Financial Bid to be submitted separately. Financial Bid of only technically qualified bidders shall be opened.
Delivery Period	30 days from the date of issuance of Work/Supply Order.
Validity of Offers	180 days from the date of opening of Commercial Bid
Tender Opening Location	Office of the Commissioner of Police, Kolkata. 18, Lalbazar Street, Kolkata – 700 001.
Contact Details – Respective Offices on any working day during office hours (10:00 hrs. to 17:30 hrs.)	<ul style="list-style-type: none"> • Tender Section – 18, Lalbazar street, Ground Floor, Kolkata - 700 001. Phone – (033) 2250-5275/5048. e-Mail – tendersection@kolkatapolice.gov.in • For Tender Procedure Query - Ph. – (033) 2250 5275, Mob. : 9830389446.

Bidders are requested to read the instruction carefully before submission of Tender. Defective Bids are liable to be cancelled.

Sd/-
for Commissioner of Police,
Kolkata

I. DEFINITIONS

- i) **“Bidder”** means a bidder/firm/agency who has responded to this Tender Document by submitting his Technical and Financial Proposal.
- ii) **“Contract”** means the contract signed between the Kolkata Police and the successful bidder pursuant to the tender document herein.
- iii) **“Contract Price”** means the price to be paid to the Contractor for providing the intended solution, in accordance with the Contract.
- iv) **“Contractor”** means the successful Bidder whose bid to perform the Contract has been accepted by Kolkata Police and is named as such in the Letter of Intent (LoI)/Letter of Acceptance (LoA).
- v) **“Government”** means the Government of West Bengal.
- vi) **“Party”** means Kolkata Police or the Contractor, as the case may be, and **“Parties”** means both of them.
- vii) **“Services”** means the work to be performed by the contractor including the supply of related accessories, transportation, insurance, customization, commissioning, training, technical support, maintenance, repair, and other services necessary for proper operation of the intended equipment to be provided by the contractor and as specified in the Contract.

II. PRE-BID QUALIFICATIONS

1. **Company Registration :**

The responding Bidder should be registered under statutes of India. The organization should be of repute and be incorporated/registered in India.

2. **Undertaking Regarding Blacklisting :**

- a) The bidder should not have been blacklisted by any Central/State Government/Public Sector Undertaking for the tendered item and/or any other item. An undertaking in this regard should be submitted by the bidder, otherwise the bid shall be summarily rejected.
- b) If the selected firm is found/detected Blacklisted by any Central/State Government/Public Sector Undertaking (for the tendered item or any other item) at any stage of procurement process, the acceptance of the selected firm and/or the supply order etc., if issued would be treated as cancelled and the contract in whole will be terminated with immediate effect without any intimation to the concerned firm.
- c) In this case the EMD/SD will be forfeited and the Commissioner of Police, Kolkata reserves the right to initiate the proceedings against the selected vendor. In this regard, the Commissioner of Police, Kolkata reserves the right to select the second lowest (L2) vendor for supply of the tendered item. The decision taken by Kolkata Police authority in the matter will be treated as full & final in this regard.

3. **Annual Turnover :**

The bidder is desirable to have had an Annual Turnover of **Rs.2.0 lakh** only for the last financial year.

4. **Work Experience :**

The Bidder is desirable to have experience in the relevant field for at least last 3 (three) consecutive years.

5. **PAN No. :**

The bidder should have in its name PAN (Permanent Account Number) with Income Tax authority in India.

6. **Goods & Services Tax (GST) :**

The bidder should have its name in Goods & Services Tax Identification Number (GSTIN) in India.

III. INFORMATION FOR THE BIDDER

1. **Responsibility :**

It is the responsibility of the Bidders submitting the bid in the formats given and as per the terms & conditions of the tender documents. In the event of any doubt regarding the terms & conditions/formats, the bidder concerned may seek clarifications from the authorized offices of Kolkata Police

mentioned on Page.3 of this document. If required Kolkata Police may issue corrigendum during this tender period.

2. **Tender Address :**

Sealed Tenders must be addressed to the Governor of West Bengal (through Commissioner of Police, Kolkata), 18, Lalbazar Street, Kolkata-700 001. It should be superscripted "**Tender for Supply of different Miscellaneous Departmental Stores Items for use of Kolkata Police.**"

3. **Sample/Brochures :**

Sample of the item(s) should be produced before the Tender Committee at the time of technical evaluation. Photocopy of Brochure(s) should be submitted along with the tender for those item(s) cannot be submitted as sample. **Samples must be labeled with the name of bidder, name of article, item no. mentioning in a tag entangled with the sample by a cord. Label should not be pasted with the sample.**

4. **Preference for Govt. Organisation :**

The products of (1) **Regd. SSI Unit of the State;** (2) **State Govt. Undertakings/Organizations owned/managed by the State Govt.** and (3) **State based Medium Scale/Large Scale Units** may be given preference, if quality is found satisfactory, in terms of the relevant rules of WBFR Vol-I (Since amended) & Finance Deptt. notification, Govt. of W.B. issued from time to time.

5. **Earnest Money Deposit (EMD) :**

Intending bidder has to deposit the Earnest Money **Rs.5,000/- (Rupees five thousand) only.** Deposit should be made in favour of the Commissioner of Police, Kolkata through Bank Draft drawn from any Nationalized Bank/Reputed Bank. In respect of EMD, **Original Bank Draft is to be submitted along with tender.** No alternative will be accepted.

6. **EMD Exemption :**

Firms registered as a Small Scale Industry/MSME/NSIC/C&SSI Department, West Bengal may, however, be exempted from depositing Earnest Money on production of satisfactory documents in support of their claim.

7. **Taxes & Other Clearance Certificates :**

- a) All bidders shall have to submit copy of the valid **Trade License, GSTIN** and **Professional Tax** along with tender. **Tenders received without such certificates will not be considered.**
- b) Any claim of GST or any other prevalent Taxes & Duties, if applicable, should be clearly mentioned against the rate of item. The amount of such taxes & duties, if required should be shown separately.

8. **Submission of Bids :**

The tender must be submitted in two separate sealed covers - First One containing the **Technical Bid**, Second One containing the **Financial Bid**. The Technical Bid will contain two sealed covers : (i) **Statutory Cover** and (ii) **Non-Statutory Cover**. The Technical Bid will be opened first and after Completion of Technical Evaluation Financial Bid will be considered. Otherwise the entire Bids (Technical, Financial and Earnest Money) will be treated as cancelled.

9. **Evaluation Process :**

- a) Technically qualified bidders who have fulfilled eligibility criteria on the basis of technical evaluation by the tendering authority shall qualify for financial evaluation.
- b) Lowest out of valid financial bids shall be selected for issuance of contract.

10. **Tender Acceptance & Rejection :**

The following considerations shall be taken into account while evaluating the bids –

- i) Whether the goods and services offered are as per the requisite tender specifications in the document.
- ii) Whether the bidder has submitted all the information/documents as required to be submitted along with the Technical Bid.
- iii) Bidders with variance/contradiction between Technical Bid and Financial Bid will be liable for rejection.

- iv) Bidders submitting incomplete information, subjective and conditional offers as well as partial offers will be liable for rejection.
- v) Tenders with the Technical Bid not containing EMD amount/EMD exemption certificates will be summarily rejected.
- vi) Tenders without the signed copy of the Tender Documents will be summarily rejected.
- vii) In addition to the above rejection criteria, if there is non-compliance of any of the other clauses of this Tender Document, the tender is liable for rejection.
- viii) The Commissioner of Police, Kolkata reserves the right to accept any bid, and to annul the bid process and reject all bids at any time, without assigning any reason, prior to placement of supply order/ signing of contract, without thereby incurring any liability to the affected Bidder or any obligation to inform the affected Bidder of the grounds for Kolkata Police's action.
- xi) This contract shall not be sublet either wholly or partly without the written permission of the Commissioner of Police, Kolkata and on breach of this provision the Commissioner of Police, Kolkata may determine the contract and forfeit the Security Deposit and the Bidder shall have no claim for loss thereby resulting to him on any account whatsoever..
- x) Any breach by the Bidder of any of the terms of the contract the Commissioner of Police, Kolkata may, in addition to recovering any loss to sustain, terminate the contract on seven (07) days notice to the bidder. The decision of the Commissioner of Police, Kolkata shall be the final on all questions as to the extent, meaning or construction of the said schedule or any descriptions, prices or other matters therein mentioned.
- xi) In the event of failure to supply the articles according to approved samples as agreed upon by the bidder, such articles will be purchased elsewhere without notice to the bidder on the account and at the risk of the bidder. Bidder shall be liable for any loss which the Government may sustain on that account but the bidder shall not be entitled to any gain on purchase made against default.
- xii) The Commissioner of Police, Kolkata does not bind himself to accept the lowest or any tender, not to assign any reason for non-acceptance. The Commissioner of Police, Kolkata reserves the right to accept and/or reject any tender, all tenders or any part thereof, without assigning any reason thereto.
- xiii) The Commissioner of Police, Kolkata reserves the right to revise the quantity of the tendered article/item as per requirement and/or availability of fund within the validity period of tender.
- xiv) The Commissioner of Police, Kolkata may accept the tender in respect of all the items tendered for, or any of them, or any part of all or any of them, by notifying the Bidder accordingly in the acceptance and the tender shall thereupon be considered as a tender for the quantity so accepted.
- xv) The Commissioner of Police, Kolkata reserves the right to invoke and/or cancel the Supply/Firm Order, if situation so warrants or the terms and conditions are not complied with, without assigning any reason thereto.

11. Letter of Intent/Acceptance (Lol/LoA) :

- i) It should be noted that the firm/firms will be selected purely as "PROVISIONAL BASIS" and the forecast requirement may increase or decrease depends on requirement and availability of fund.
- ii) On completion of tender formalities, Letter of Intent (Lol)/Letter of Acceptance (LoA) will be issued in favour of the selected bidder.
- iii) The instant tender accepted rate of the tendered items will remain valid for 01 (one) year from the date of issuance of Lol/LoA.
- iv) The Commissioner of Police, Kolkata reserves the right for placement of supply/firm order at any time during the validity period of the tender and the selected bidder will be bound to supply of the tendered items as per accepted rate of the respective tender against the Supply/Firm Order placed time to time within the validity of the tender.
- v) The bidders are therefore advised to quote their rate keeping in mind with the above stipulation. No deviation of the above shall be entertained.
- vi) **Lol/LoA does not confer any right to supply/implementation. A separate supply order will be issued.**

12. Security Deposit (SD) :

- i) The Bidder shall have to deposit equivalent to a sum equal to **5%** of the total value of the Supply/Firm Order (excluding admissible Taxes/GST) as Security Deposit [covering the comprehensive warranty period of **1 (one) year**] in the form of Bank Guarantee/Bank Deposit Receipt, National Savings Certificate issued by the Post Office (P.O.) duly pledged in favour of the Commissioner of Police, Kolkata or in a Savings Bank Pass Book pledged to the Commissioner of Police, Kolkata or in Government Securities endorsed to the Commissioner of Police, Kolkata or FDR (of Nationalized Bank) and execute an Agreement in prescribed form within 10 days from the date of issue of the Supply/Firm Order failing which the Letter of Acceptance (LoA) may be liable to be cancelled.
- ii) The Security Deposit will be released after completion of the whole project i.e. after satisfactory completion of **1 (one) year** comprehensive warranty period. **Security Deposit will not carry any interest.**
- iii) In the event of the Bidder failing to make a Security Deposit, Commissioner of Police, Kolkata may, at his discretion, forfeit the earnest money lodged with this tender and cancel the acceptance of the tender.

13. Supply of Stores :

- i) The Bidder shall be liable to supply the tendered item as per agreement mutually agreed upon against placement of order of supply from time to time by the Commissioner of Police, Kolkata within the time specified in the respective order. The Commissioner of Police, Kolkata reserves the right for placement of Supply/Firm Order at any time during the validity period of the tender and the bidder is bound to supply of the tendered item as per accepted rate of the respective tender.
- ii) If the Bidder by any cause, other than his own neglect or default, be prevented or delayed from supplying items/goods as aforesaid, the periods provided in clause may be extended by the Commissioner of Police, Kolkata on being satisfied that reasonable grounds exist for such extension.
- iii) The Bidder shall provide, at his own expense, all tools, plant, implements, packing, coolie hire charges and the like as will be necessary for the due performance of the contract. No claim on these accounts shall be entertained.
- iv) Random Testing of the delivered items will also be done at the time of Acceptance at the expense borne by the bidder.

14. Grounds for Blacklisting :

- a) **At the stage of competitive bidding – on the ground of :**
 - i) Submitting false documents as far as the eligibility criteria are concerned.
 - ii) Submission of bid which involves concealment/suppression of facts in the bids in order to influence the outcome of eligibility screening or any other stage of open bidding.
 - iii) Unauthorized use of one's name or the name of any other firm for the purpose of bidding.
 - iv) Withdrawal of a bid, or refusal to accept an award, or enter the contract with the Govt. without justifiable cause, after he had been adjudged as having submitted the lowest responsive bid.
 - v) Refusal or failure to post the required performance security within the prescribed time, as indicated in the detailed tender notice.
 - vi) Refusal to clarify in writing its Bid during post qualification within the prescribed period as contained in the detailed tender notice from receipt of the request for clarification.
 - vii) Any documented unsolicited attempt to unduly influence the outcome of bidding in his favour,
 - viii) All other acts that tend to defeat the purpose of competitive bidding which is contrary to financial rules of the Government e.g. habitual withdrawing from bidding except valid reasons, not complying with the requirements during bid evaluation.
- b) **At the stage of contract implementation – on the ground of :**
 - i) Failure on the part of the firm to supply items as per Supply Order due solely to his fault or negligence within the prescribed period as mentioned in the detailed tender notice.

- ii) Failure on the part of the firm/company to fully and faithfully comply with the contractual obligations without valid cause or failure to comply with any written lawful instruction of the procuring entity or its representative(s) pursuant to the implementation of the contract.
- iii) Assignment and sub-contracting of the contract or any part thereof
- iv) Unsatisfactory progress in the delivery of goods/items in case of procurement,
- v) Supply of inferior quality of goods, as may be provided in the contract or as per accepted sample/specimen of item(s).
- vi) Any other reason, which the procuring entity deems it logical to include in the contract, duly agreed by the selected bidder/firm.
- vii) Failure of supply within the stipulated period of time to be mentioned in the supply order.

15. Office for Communication :

The Bidder is desirable to have an office in West Bengal and service delivery centre at Kolkata. The Bidder should mention in detail their support infrastructure including Address, Contact Phone No., Fax No., e-Mail ID etc. and modalities by which fast response to maintenance calls and minimum downtime will be ensured.

16. Bill of Materials & Commercial :

Sl. No.	Name of Item	Unit	Qty.	Make and Model	Rate	GST	Total Amount with GST (Rs.)
1	Door Mat Coir (3'X1.5')	No.	25	Bidder to specify			
2	G.I. Bucket (12")	No.	20	Bidder to specify			
3	Garden Umbrella (Big)	No.	10	Bidder to specify			
4	Lock (07 Lever, Godrej)	No.	7	Bidder to specify			
5	Mirror (4'X1'4")	No.	10	Bidder to specify			
6	Spade	No.	4	Bidder to specify			
7	Wall Clock (Orpat/Ajanta)	No.	10	Bidder to specify			
8	Waste Bin with Lid (Plastic)-15 ltrs.	No.	25	Bidder to specify			
9	Water Glass (Set of 06)	Set	7	Bidder to specify			
10	Cup & Saucer (Set of 06)	Set	6	Bidder to specify			
11	Tea Cup	No.	70	Bidder to specify			
12	Sickle / Hasua	No.	40	Bidder to specify			
13	Pick Axe	No.	5	Bidder to specify			
14	Crow Bar	No.	10	Bidder to specify			
15	Shovel	No.	10	Bidder to specify			
16	Jhuri (Bamboo Basket) –Standard Size	No.	30	-			
17	Kitchen Knife (9 - 12 inch)	No.	10	Bidder to specify			
18	Aluminium Dekchi (22 No.) with Lid	No.	12	Bidder to specify			
19	Aluminium Dekchi (20 No.) with Lid	No.	9	Bidder to specify			
20	Aluminium Dekchi (16 No.) with Lid	No.	3	Bidder to specify			
21	Aluminium Rice Tub (20 Ltrs.)	No.	12	Bidder to specify			
22	Aluminium Gamla (10 - 12 Ltrs.)	No.	20	Bidder to specify			
23	Aluminium Handi with Lid (25 Ltrs.)	No.	10	Bidder to specify			
24	Iron Karai 28 No. (Cl Pan)	No.	5	Bidder to specify			
25	Iron Karai 12 No. (Cl Pan)	No.	5	Bidder to specify			
26	Aluminium Bucket (16 Ltrs.)	No.	20	Bidder to specify			
27	Steel Carry Bowl (5 Ltrs.)	No.	10	Bidder to specify			
28	Iron Khunti	No.	10	Bidder to specify			
29	Iron chhanta	No.	8	Bidder to specify			
30	Bothi	No.	4	Bidder to specify			
31	Iron Dabu Hata	No.	4	Bidder to specify			
32	Steel Tray	No.	12	Bidder to specify			
33	Haman Dista (Big size)	No.	3	Bidder to specify			
34	Chaki-Belna (Standard Size)	No.	8	Bidder to specify			
35	Iron Tawa (Standard Size)	No.	4	Bidder to specify			
36	Chimta	No.	6	Bidder to specify			
37	Aluminium Kettle (2 Ltrs.)	No.	8	Bidder to specify			
38	Steel Chamcha (Hata)	No.	24	Bidder to specify			
39	Steel Dekchi (18 No.) with Lid	No.	10	Bidder to specify			

Sl. No.	Name of Item	Unit	Qty.	Make and Model	Rate	GST	Total Amount with GST (Rs.)
40	Steel Dabu Hata	No.	6	Bidder to specify			
41	Steel Bucket (6 Ltrs.)	No.	10	Bidder to specify			
42	Steel Bati (150 ml.)	No.	250	Bidder to specify			
43	Steel Plate Compartmental	No.	250	Bidder to specify			
44	Steel Jug (2 Ltrs.)	No.	12	Bidder to specify			
45	Steel Tumbler (300 ml.)	No.	250	Bidder to specify			
46	Refrigerator (190 Ltr., 5 star rating)	No.	2	Godrej/Samsung/LG			
47	Refrigerator (100 Ltr., 5 star rating)	No.	1	Godrej/Samsung/LG			

17. **Delivery :**

The delivery period shall in no case exceed a period of **30 days** of the issuance of Work Order. The Commissioner of Police reserve the right to extend the delivery period against any satisfactory reason thereafter.

18. **Payment :**

The mode of payments to be made in consideration of the work to be performed by the bidder shall be as follows :

- **100% On completion of supply.**

IV. AWARD OF CONTRACT

The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through Acceptance Letter. The notification of award will constitute the formation of the Contract.

V. GUIDELINES FOR SUBMISSION OF TENDER

Tender bid should be submitted in close cover. The following documents should be submitted along with the bids –

- A) **Technical Proposal** – The Technical proposal should contain scanned copies of the following in two covers (folders).
- Statutory Cover Containing the following documents –
 - NIT; ii) Any other documents if applicable; iii) Check List, iv) EMD.
 - Non-statutory Cover Containing the following documents –

Sl. No.	Category Name	Sub-Category Description	Detail(s)
A.	Certificate(s)	Certificate(s)	<ul style="list-style-type: none"> • GSTIN • PAN • Latest IT Receipt for Assessment year. • P. Tax Enrolment & Challan.
B.	Company Detail(s)	Company Detail	<ul style="list-style-type: none"> • Proprietorship Firm (Trade License/Certificate of Incorporation) • Partnership Firm (Partnership Deed, Trade License) • Ltd. Company (Incorporation Certificate, Trade License) • Society (Society Registration Copy, Trade License)
C.	Credential	Credential	Similar nature of work done which is applicable for eligibility in this tender. (Payment Certificate)
D.	Undertaking regarding blacklisting	Declaration	Undertaking reg. Blacklisting

B) Financial Proposal –

- The bidder is to submit Financial Bid in sealed cover along with the Technical Bid.

- Note :**
- 1) The bidders are requested to see that all of the above columns are marked.
 - 2) If any of the information furnished above are found to be false, action as per tender rule will be initiated.

VI. CHECK LIST TO BE UPLOADED ONLINE

DETAILS TO BE GIVEN			
SL NO	ITEMS	PLEASE MARK	
1	EMD IN THE FORM OF DD IN FAVOUR OF THE COMMISSIONER OF POLICE, KOLKATA	YES	NO
2	COPY OF THE LATEST TRADE LICENCE	YES	NO
3	COPY OF THE PARTNERSHIP DEED/ INCORPORATION CERTIFICATE/ SOCIETY REGISTRATION COPY	YES	NO
4	COPY OF LATEST PROFESSIONAL TAX CHALLAN	YES	NO
5	COPY OF PAN CARD	YES	NO
6	COPY OF GSTIN	YES	NO
7	COPY OF LATEST INCOME TAX RETURN	YES	NO
8	CREDENTIALS & OTHER PAPERS	YES	NO
9	UNDERTAKING REGARDING BLACKLISTING	YES	NO

Note :

- The bidders are requested to see that all of the above columns are marked.
- If any of the information furnished above are found to be false, action as per tender rule will be initiated.

Sd/-
for Commissioner of Police,
Kolkata

ANNEXURES

[To be submitted in following Format]

ANNEXURE – I**DECLARATIONS**

Sir,

Having examined the Bid Documents of **Tender for Supply of different Miscellaneous Departmental Stores Items for use of Kolkata Police** for the use of Kolkata Police, We, _____, offer to supply and deliver the entire work in conformity with the Terms & Conditions laid down in the Tender Notice No. _____ dated _____ and would abide by the same terms and conditions throughout the period of contract.

We, hereby also agree to execute a “Contractual Agreement” with Kolkata Police based on all the terms & conditions laid down in the Tender Notice No. _____ dated _____ in the event of being selected as a successful Bidder.

We understand that you are not bound to accept the lowest or any bid you may receive.

We also understand that you have the right to revise the quantities and/or split the total order among the Bidders and/or procure the available and compatible items/ equipments under DGS&D Rate Contract.

Signature with date

Name in block letters

Seal of the Company
