

# NIA

[ NOTICE INVITING e-AUCTION ]

No. WBKP/CP/NIA-06/1000 NOS. EMPTY DRUMS/TEN Dated : 05.07.2018

**e-Auction**  
**FOR SALE OF**  
**1000 NOS. OF EMPTY DRUMS**  
**STOCKED AT ROAD MARKING SECTION,**  
**BENIAPUKUR, KOLKATA**



**KOLKATA POLICE DIRECTORATE**

Tender Section, 18, Lalbazar Street, Kolkata – 700 001.

Ph. : (033) 2250 5275/(033) 2250-5048

e-Mail : [tendersection@kolkatapolic.gov.in](mailto:tendersection@kolkatapolic.gov.in)

## CONTENTS

Notice Inviting e-Auction .....	3
<b>I. DEFINITIONS .....</b>	<b>4</b>
<b>II. ELIGIBILITY OF BIDDERS .....</b>	<b>4</b>
1. Company Registration : .....	4
2. Undertaking Regarding Blacklisting : .....	4
3. Partnership Firm (if applicable) : .....	4
4. Work Experience : .....	4
5. PAN No. : .....	4
6. Goods & Services Tax (GST) : .....	4
7. Credential : .....	4
<b>III. INFORMATIONS FOR THE BIDDER.....</b>	<b>5</b>
1. Responsibility : .....	5
2. Earnest Money Deposit (EMD) : .....	5
3. Technical Proposal : .....	5
4. Reserved Price : .....	5
5. Starting Price : .....	5
6. Inspection : .....	5
7. Issue of Acceptance Letter (LOA) : .....	5
8. Payment Schedule for Successful Bidder : .....	5
<b>IV. AUCTION PROCESS .....</b>	<b>6</b>
1. Registration of Bidders : .....	6
2. EMD Deposit & Uploading of Scanned Copies of Documents : .....	6
3. Submission of Hard Copies : .....	6
4. Approval by Auction Committee : .....	6
5. Live-e-Auction : .....	6
6. Evaluation of the Auction : .....	6
<b>V. DESCRIPTION OF ITEMS .....</b>	<b>6</b>
<b>VI. TERMS &amp; CONDITIONS.....</b>	<b>6</b>
<b>VII. CHECK LIST .....</b>	<b>7</b>
ANNEXURE – I.....	8
ANNEXURE – II .....	9
ANNEXURE – III .....	10

## Notice Inviting e-Auction

Bid proposals are invited by **Commissioner of Police, Kolkata** from the bona fide buyers for e-Auction of **Sale of 1000 nos. Empty Drums (20 Liters Capacity, Made of Iron – Shalimar Paints) stocked at Road Marking Section, 47, Beniapukur Road, Kolkata - 14** on "AS IS WHERE IS" basis and the sale will be made to the highest bidder through online e-Auction provided that the highest bid obtained is higher than or equal to the Reserve Price fixed for the item(s).

**The Bidders will bid for all items in a single price and shall not bid for any particular item.**

The bid shall be submitted online in the website <http://eauction.gov.in> and the bidder's should have necessary portal enrolment with their own Digital Signature Certificate (DSC). All the bidders having the required documents and credentials as given in the Check List of this NIA.

<b>Name of Work</b>	<b>Sale of 1000 nos. Empty Drums (20 Liters Capacity, Made of Iron – Shalimar Paints) stocked at Road Marking Section, 47, Beniapukur Road, Kolkata - 14</b>	
<b>Bid Starting Price</b>	<b>Rs.33,000/-</b>	
<b>Maximum Seal Percentage</b>	<b>Up to 50% for the Auction Sale</b>	
<b>Bid Increase Value</b>	<b>Not less than Rs.2,000/- of previous bid</b>	
<b>Earnest Money Deposit</b>	<b>Rs.1,500/- (Rupees one thousand five hundred) only through Demand Draft drawn in favour of Commissioner of Police, Kolkata payable at Kolkata.</b>	
<b>Publication of e-Auction in the web portal (<a href="https://eauction.gov.in">https://eauction.gov.in</a>)</b>	<b>05.07.2018 at 15.00 hrs.</b>	
<b>Inspection of listed item(s) in auction by the prospective bidders</b>	<b>Up to 24.07.2018</b>	
<b>Document Submission/Payment of Earnest Money</b>	<b>Start Date :</b>	<b>05.07.2018 at 15.30 hrs.</b>
	<b>End Date :</b>	<b>24.07.2018 up to 15.00 hrs.</b>
<b>Document Approval</b>	<b>Start Date :</b>	<b>24.07.2018 at 15.30 hrs.</b>
	<b>End Date :</b>	<b>26.07.2018 up to 11.30 hrs.</b>
<b>Live e-Auction</b>	<b>Start Date :</b>	<b>26.07.2018 at 12.00 hrs.</b>
	<b>End Date :</b>	<b>26.07.2018 at 15.00 hrs. (Automatically extendable by the system by 10 minutes on each occasion if there is any bid within 10 minutes of the closing time.)</b>
<b>Contact Details –</b> Respective Offices on any working day during office hours (10:00 hrs. to 17:30 hrs.)	<ul style="list-style-type: none"> <li>• <b>Tender Section –</b> 18, Lalbazar street, Kolkata - 700 001. (Ground floor of Kolkata Police, Hqrs.) Phone – (033) 2250-5275/5048. <b>HA Tender (MOD)</b>, Mob.98303 89446. e-Mail – <a href="mailto:tendersection@kolkatapolic.gov.in">tendersection@kolkatapolic.gov.in</a></li> <li>• <b>For Inspection of e-Auction Item(s) –</b> - <b>OC RMS</b>, Traffic Department, Mob. : 8585044660.</li> </ul>	

- Note :**
- i) Date & Time for dealing with the entire e-Auction shall be treated as (IST) Indian Standard Time only. The Online time applicable for e-Auction shall be as per the server clock.
  - ii) **Bidders are requested to read the instruction carefully before submission of bid.**

Sd/-  
for Commissioner of Police,  
Kolkata

## I. DEFINITIONS

- i) **“Bidder”** means a bidder/firm/agency who has responded to this e-Auction Document by submitting his Technical and Financial Proposal.
- ii) **“Contract Price”** means the price to be paid by the Contractor for accepting the intended item(s), in accordance with the Contract.
- iii) **“Contractor”** means the successful bidder whose bid to perform the Contract has been accepted by Kolkata Police and is named as such in the Letter of Intent (LoI)/Letter of Acceptance (LoA).
- iv) **“Government”** means the Government of West Bengal.
- v) **“Party”** means Kolkata Police or the Contractor, as the case may be, and **“Parties”** means both of them.

## II. ELIGIBILITY OF BIDDERS

### 1. **Company Registration :**

The responding Bidder should be registered under statutes of India. The organization should be of repute and be incorporated/registered in India.

### 2. **Undertaking Regarding Blacklisting :**

- a) The bidder should not have been blacklisted by any Central/State Government/Public Sector Undertaking for the auctioned item(s) and/or any other item. An undertaking in this regard should be submitted by the bidder **in the form of affidavit (Annexure-II)**, otherwise his bid shall be summarily rejected.
- b) If the selected firm is found/detected Blacklisted by any Central/State Government/Public Sector Undertaking (for the auctioned item or any other item) at any stage of e-Auction process, the acceptance of the selected bid would be treated as cancelled and the contract in whole will be terminated with immediate effect without any intimation to the concerned bidder.
- c) In case of (b) above the EMD will be forfeited and the Commissioner of Police, Kolkata reserves the right to initiate the proceedings against the selected bidder. The decision taken by Kolkata Police authority in the matter will be treated as full & final in this regard.

### 3. **Partnership Firm (if applicable) :**

- a) Bidder or in case of any partnership firm, any one of the partners should not be insolvent, in receivership, bankrupt or being wound up, their affairs are not being administered by the Court or a judicial officer, their business activities have not been suspended and should not be the subject of legal proceedings of any of the foregoing clauses.
- b) Bidder or in case of any partnership firm, any one of the partners should not have been convicted of any criminal offence related to professional conduct or the making of false statement or misrepresentation as to their qualifications.
- c) Where this contract is made with a firm, the act of any partner in the firm whether in breach or performance of the contract, shall be binding on the firm.
- d) In case of partnership or consortium, the bidder shall be construed to mean the prime bidder and all clauses as are applicable to a bidder shall also be applicable to the prime bidder.

### 4. **Work Experience :**

The Bidder is desirable to have experience in the relevant field for at least last 3 (three) consecutive years.

### 5. **PAN No. :**

The bidder should have in its name PAN (Permanent Account Number) with Income Tax authority in India.

### 6. **Goods & Services Tax (GST) :**

The bidder should have its name in Goods & Services Tax Identification Number (GSTIN) in India.

### 7. **Credential :**

Credential in the form of work completion certificates & payment certificates of executing similar nature of works done in any Govt./Semi Govt. Organization or PSU/Corporation or Local Bodies not less than 50% of the Reserved Price, which is applicable for eligibility in this tender.

### III. INFORMATIONS FOR THE BIDDER

1. **Responsibility :**

It is the responsibility of the bidders to submit the bid in the formats given and as per the terms & conditions of the e-Auction documents. The Bidder shall be solely responsible for all consequences arising out of the bid submitted by him (including any wrongful bidding by him) and no complaint/representation will be entertained by Kolkata Police in this regard. Hence Bidders must be careful to check (the Bid Amount/No. of Zeros /No. of Digits/Unit of Measurement etc.) and to rectify their bid (if required) before submitting their Bid into the live e-Auction floor. The bidder is at liberty to seek clarification from AIA (Auction Inviting Authority) before last date of submission of Technical Proposal, if necessary.

2. **Earnest Money Deposit (EMD) :**

Intending bidder has to deposit the Earnest Money **Rs.1,500/- (Rupees one thousand five hundred) only** through **Demand Draft drawn in favour of Commissioner of Police, Kolkata payable at Kolkata and DD shall be submitted to Tender Section, Lalbazar.**

a) **EMD of unsuccessful bidders will be refunded.**

b) **EMD of successful bidder shall be refunded only after lifting of auctioned material as well as clearance of site as mentioned in Clause 8(d).**

c) **EMD will not carry any interest.**

3. **Technical Proposal :**

The technical proposal should contain scanned copies of the documents as per Check List (Clause-VII) online and also submit physically at Tender Section, Lalbazar.

4. **Reserved Price :**

There shall be a reserve price for each item/lot to be auctioned. If after the completion of the bidding process it is found that the highest bid is less than that of the reserve price, the entire auction shall be automatically cancelled.

5. **Starting Price :**

There shall be a 'Starting Price' for auction which will appear on the e-Auction portal at the time of auction. Bidders are required to quote bids for the value of the item(s) above the starting price.

6. **Inspection :**

The materials offered for sale may be inspected as per schedule given in Page-3.

7. **Issue of Acceptance Letter (LOA) :**

The Commissioner of Police, Kolkata shall issue Letter of Acceptance (LOA) of bid to the successful (H1) bidder. Such acceptance letter shall be issued based on highest bid submitted by the successful bidder and accepted by Auction Committee.

8. **Payment Schedule for Successful Bidder :**

a) **Highest Successful Bidder shall have to deposit the entire highest bid value within 7 (seven) days from the date of declaration regarding selection of the Bidder by Kolkata Police (LOA/LOI) through GIRPS (<https://wbifms.gov.in/GRIPS>) (Annexure – III) and submit 1 (one) copy of e-Challan to this office.**

b) In case the successful bidder fails to deposit full price of the bid within the stipulated time as mentioned above, the offer shall stand cancelled at the discretion of Auction Inviting Authority and the EMD shall be forfeited.

c) All taxes/duties/levies, etc. and expenses including transportation and labour charge if any as applicable related to the item in the auction, shall be entirely paid by the Successful Bidder at his own risk and responsibility.

d) **The selected bidder will clear the entire material within 10 (ten) days from the date of granting sale order.**

**IV. AUCTION PROCESS****1. Registration of Bidders :**

To participate in the e-bid, it is mandatory for the Bidders to make one time enrolment (register on the website) on the e-Auction portal at <https://eauction.gov.in>. Bidders shall require Class-III Digital Signature Certificate (DSC) with Signing Certificates to participate in this e-Auction.

**2. EMD Deposit & Uploading of Scanned Copies of Documents :**

Intending bidder has to upload scan copy of EMD challan so deposited and requisite documents as per Check List (Clause-VII) in PDF format **(Document size up to 2 MB)**.

**3. Submission of Hard Copies :**

Bidders are requested to submit the original Demand Draft alongwith the hard copies of their technical bids personally to this office (Tender Section, 18, Lalbazar Street, Kolkata-1). Bidders must ensure that the documents submitted online is identical with the hard copy of the Technical Bid submitted personally.

**4. Approval by Auction Committee :**

The auction committee will hold close scrutiny of the documents submitted by the bidders and upload the list of approved/qualified bidders in the portal who will only be able to participate in the online auction.

**5. Live-e-Auction :**

**Bidding Methodology :** On the date of auction as mentioned in the table (Page-3) auction will start against the listed item(s). Only approved/qualified bidders will be eligible to participate in the auction. **For the listed item(s) of auction the incremental bid value should not be less than Rs.2,000/- of the previous bid.** Automatically extendable by the system by 10 minutes on each occasion if there is any bid within 10 minutes of the closing time.

**6. Evaluation of the Auction :**

After completion of bidding, if it is found that the highest bid is more than or equal to the reserve price, the listed item(s) will be sold to the highest eligible bidder.

**V. DESCRIPTION OF ITEMS**

Sl. No.	Description of Item(s)	Starting Price (In Rs.)	Increment Value (In Rs.)
1	Sale of 1000 nos. Empty Drums (20 Liters Capacity, Made of Iron – Shalimar Paints) stocked at Road Marking Section, 47, Beniapukur Road, Kolkata - 14	Rs.33,000/-	Rs.2,000/-

**VI. TERMS & CONDITIONS**

- 1) e-Auction bids are invited for getting sale price of the above-mentioned item(s) on 'AS IS WHERE IS', 'No Complaint' and 'Caveat Emptor' basis only.
- 2) Participation and bidding by anyone in this sale shall be treated as conclusive evidence of the fact that the party has inspected the materials offered for sale and satisfied himself in all respect regarding quantity, quality, and condition of materials, taxes and duties, local working condition and other extraneous factors and principle of Caveat Emptor will apply.
- 3) It shall be implied and taken for granted that the party has carefully gone through and understood the terms & conditions of e-Auction including the amendments if any, prevailing at the time of bid. No complaints or objections shall be entertained by Kolkata Police after the bid is opened/accepted.
- 4) Kolkata Police do not give any warrantee or guarantee for the quality, chemical composition of the lot or about the end use or fitness for a particular purpose. The break-up of the 'item(s)/lot(s)' given in the material list are only indicative and without any guarantee. No complaint whatsoever about any shortage shall therefore be entertained.
- 5) The Bidders will bid for the lot(s) in a single price and shall not bid for any particular item.

- 6) There should be at least three (3) eligible Bidders to start the e-Auction process. If the number of such bidders is less than three then the e-Auction process would be cancelled and the EMD will be refunded.
- 7) The sale of the item(s) would be made in favour of a single successful bidder who has quoted the highest rate above or equal to the reserve price and who has been found to have fulfilled all the conditions of allotment as stated in these documents (as desired by the Authority).
- 8) The Word SUCCESSFUL BIDDER/BUYER means, bidder whose rate has been accepted by the Auction inviting Authority.
- 9) If the successful bidder fails to honour the bid then the Earnest Money Deposit shall be forfeited and he shall be barred from participation in all other auctions.
- 10) The Commissioner of Police, Kolkata reserves the right to cancel the e-Auction at any stage prior to the Date of Auction and the authority inviting this auction shall not be liable to pay any compensation to any bidder for any loss that they may incur due to such cancellation.
- 11) Only courts in West Bengal shall have jurisdiction for resolving any dispute arising out of this e-Auction between the Successful Bidder/other bidders and this Auction Inviting Authority.
- 12) Participation in the bid for buying of the item(s) in the list shall be treated as acceptance of all the terms & conditions as mentioned in this notice as acceptance of all modalities as mentioned in this notice.
- 13) Kolkata Police shall not be responsible for any malfunctioning or non-functioning of any bidder's computer either on account of DSC (Digital signature Certificate) or for any other reason. Bids submitted by a bidder after signing with his/her DSC signifies non repudiation by the bidder. Thus, a bidder after submitting a bid cannot disown it. A bidder shall be fully and solely responsible for the bid recorded against his/her name to be identified by the set of User Id, Password and DSC.
- 14) Any subsequent change in Auction terms & conditions will be available in the online e-Auction portal at <http://eauction.gov.in> as corrigendum.
- 15) Kolkata Police shall not be responsible for any kind of failure of network, internet, and computer from bidder side etc.
- 16) The documents uploaded in the website by intending bidders should match with the documents submitted physically to this office failing which the candidature for participation may be cancelled. The Commissioner of Police, Kolkata reserves the right to cancel any bidder at any point of time without assigning any reason thereof.
- 17) During submission of Bid, Bidders are requested to follow the procedures according to the guidelines available in the e-Auction portal / website of NIC.
- 18) Terms & conditions as mentioned in this notice shall be part of terms & conditions of the sale order.
- 19) Work should have to be done by maintaining good behavior and co-operation with all Kolkata Police Personnel and public.

## VII. CHECK LIST

SL NO	ITEMS	PLEASE MARK	
1	EMD IN THE FORM OF DD IN FAVOUR OF THE COMMISSIONER OF POLICE, KOLKATA	YES	NO
2	COPY OF THE LATEST TRADE LICENCE	YES	NO
3	COPY OF THE PARTNERSHIP DEED/ INCORPORATION CERTIFICATE/ SOCIETY REGISTRATION COPY	YES	NO
4	COPY OF LATEST PROFESSIONAL TAX CHALLAN	YES	NO
5	COPY OF PAN CARD	YES	NO
6	COPY OF GSTIN	YES	NO
7	COPY OF LATEST INCOME TAX RETURN	YES	NO
8	CREDENTIALS & OTHER PAPERS	YES	NO
9	UNDERTAKING REGARDING BLACKLISTING IN THE FORM OF AFFIDAVIT	YES	NO

**Sd/-**  
**for Commissioner of Police,**  
 Kolkata

**ANNEXURE – I**

**DECLARATION**

[ To be executed on Rs. 10/- non Judicial Stamp paper and duly notarized ]

Date :

To,  
**The Commissioner of Police, Kolkata,**  
**18, Lalbazar Street,**  
**Kolkata – 700 001.**

Sir,

1. I/We, the Bidder’s aforesaid do hereby state that, I/We have read the entire terms & conditions of the sale understood them fully. I/We, hereby unconditionally agree to conform with and to be bound by the said terms & conditions and agree to take part in the Online Auction.
2. I/We declare that the EMD and other deposit towards purchase-price were made by me/us as against my/our bid and that the particulars remittance given by me/us in the bid form is true and correct.
3. I/We further declare that the information revealed by me/us in the bid document is true and correct to the best of my/our belief. I/We understand and agree that if any of the statement/information revealed by me/us is found to be incorrect and/or untrue, the bid submitted by me/us is liable to be cancelled and in such case, the EMD paid by me/us is liable to be forfeited by you and you will be at liberty to annul the offer made by me/us at any point of time.
4. I/We also agree that after my/our offer given in my/our bid for purchase of the asset (s) is accepted by you and I/We fail to accept or act upon the terms & conditions of the sale or am/are not able to complete the transaction within the time limit specified for any reason whatsoever and/or fail to fulfill any/all the terms & conditions of the bid and offer letter, the EMD and any other monies paid by me/us along with the bid and thereafter, are to be forfeited.
5. I/We understand that in the event that the successful Bidder fails to comply with the Terms & Conditions of the Sale and you on your sole discretion offer the Asset(s) to me/us to our highest offered bid then I/We are unconditionally bound to comply with the Terms & Conditions of Sale. And in the event of I/We failing to comply with the same, I/We agree that you are entitled to forfeit the EMD deposited. I/We also understand that the EMD of all Bidders shall be retained by you and return only after the successful conclusion of the sale of the Assets. I/We state that I/We have fully understood the terms & conditions therein and agree to the bound by the same.
6. The decision taken by you in all respects shall be binding on me/us.
7. I also undertake to abide by the additional conditions if announced during the auction including the announcement of correcting and/or additions or deletions of terms being offered for sale.

Name : .....

Address: .....

.....

.....

E-mail ID .....



**ANNEXURE – II**

**UNDERTAKING REGARDING BLACKLISTING**

[ To be executed on Rs.10/- non Judicial Stamp paper and duly notarized ]

I/we \_\_\_\_\_  
 Contractor/Partner or Sole Proprietor (Strike out the word which is in applicable) of (Firm of contractor)  
 \_\_\_\_\_ do hereby declare and solemnly affirm that the individual firm/  
 companies M/s \_\_\_\_\_ have not been blacklisted  
 by the Union or State Government and the individual/firm/companies blacklisted by the Union or State  
 Governments or any partner or shareholder thereof are not directly or indirectly connected with or has any  
 subsisting interest in business of my firm.

Deponent

\_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Dated \_\_\_\_\_

I do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my  
 knowledge and belief. No part of it is false and it conceals nothing.

Dated \_\_\_\_\_

Deponent \_\_\_\_\_

### ANNEXURE – III

#### PAYMENT PROCEDURE THROUGH GRIPS

The online payment through GRIPS (Government Receipt Portal System).  
Please Proceed as follows :

<https://wbifms.gov.in/GRIPS/>



Revenue Payment / Payment of Taxes and Non-Taxes-Revenue



Choose “Select Department/Directorate : Kolkata Police and  
Select Service: Miscellaneous Receipts”

Payment through GRIPS PORTAL

Department/Directorate Easy Search:

Select Department/Directorate:\* Kolkata Police

Select Service :\* Miscellaneous Receipts



Payments through GRIPS portal  
Kolkata Police  
Miscellaneous Receipts

Note:(\*)fields are mandatory

Depositor's Details

Depositor's Name:\*  XXXXXXXX XXX Phone No:  Mobile No:\*  9999999999

Address:\*  XXXX XXX XX X X E-Mail:  xxx@xxx.com

User Type:\*  citizen File No:

Payment Mode:\*  Online Payment



**Payments through GRIPS portal**  
**Kolkata Police**  
**Miscellaneous Receipts**

**Note:(\*)fields are mandatory**

**Depositor's Details**

Depositor's Name:\*  Phone No:  Mobile No:\*   
 Address:\*  E-Mail:   
 User Type:\*  File No:   
 Payment Mode:\*

**PROCEED** **CANCEL**

---

**Challan Details**

Name\*  Address\*   
 Purpose:\*

PAYMENT DETAILS			
SERVICE TYPE	HEAD OF ACCOUNT DESCRIPTION	HEAD OF ACCOUNT	AMOUNT[₹]
<input type="text" value="Deposit of proceeds from E-Auction through MSTC"/>	<input type="text" value="Deposit of proceeds from E-Auction through MSTC"/>	<input type="text" value="0055-00-105-005-27"/>	<input type="text" value="1"/>
<b>TOTAL AMOUNT:</b>			<input type="text" value="1"/>

**ADD ROW** **DELETE ROW**

**SUBMIT** **CANCEL**

Select "Deposit of proceeds from E-Auction through MSTC" and same for "Service Type" and "Head of Account Description". Put the Amount to be paid.



**CONFIRM FOLLOWING INFORMATION**

Kolkata Police	
Miscellaneous Receipts	
Depositor's Name*	xxx xxxxx
Phone No	
Mobile No*	9999999999
Address*	xxxxxxx
Email	
Depositor's Type*	citizen
Name*	xxxxxx
[File No]:	N.A.
Payment Mode*	Online Payment
Address*	xxxxxx
D.D.O*	
Purpose*	Deposit of proceeds from E-Auction through MSTC

Confirm Amount Details				
SERVICE TYPE	[File No]	HEAD OF ACCOUNT DESCRIPTION I	HEAD OF ACCOUNT	AMOUNT[₹]
Deposit of proceeds from E-Auction through MSTC	N.A.	Other Items-Other Receipts	0055-00-105-005-27	1
<b>Total Amount:</b>				<b>1</b>

**BACK** **CONFIRM** **CANCEL**



Select your bank and made payment.

Print e-Challan and submit one copy of the same to this office.

**For assistance please call : Tender Section, Lalbazar. Phone : 2250-5275 / Mob. : 9830389446**