

KOLKATA POLICE

TENDER NO.214 /Civil works for Painting & repairing works at barracks of B.T Lines
at 29/1, B.T Road, Kolkata/TEN/2017-18, Dated:08/01/2018



Tender for essential civil works for painting & repairing works at barracks of B.T Lines
at 29/1, B.T Road, Kolkata-700002 for the year 2017-18.

KOLKATA POLICE DIRECTORATE, 18, LALBAZAR STREET, KOLKATA 700001.

Designed & Computerized By : Tender Section KPD

Sealed tender is invited by the Commissioner of Police, Kolkata on behalf of Government of West Bengal from the bonafide civil contractor having experience in similar nature works etc. for essential civil works for painting & repairing works at barracks of B.T Lines at 29/1, B.T Road, Kolkata-700002.

The Detailed Tender Document can be downloaded (after Newspaper Publication) from kolkatapolice.gov.in. Bidder has to submit their bid in the sealed Box kept at Tender Section, 18, Lalbazar Street, Kolkata - 700 001.

The last date of the submission (Extended up to) of tender is on 19.01.2018 at 15.00 hour.

The Detailed Tender Document can be downloaded (after Newspaper Publication) from kolkatapolice.gov.in Respective Office :- Tender Section, Ground floor Main Building Kolkata Police, Hqrs. Lalbazar, 18, Lalbazar street, Kolkata - 700 001 (Ph:-033-2250-5048) (Fax:-033-2214-5512), (E-Mail:-tendersection@kolkatapolice.gov.in) .

Bidders are requested to read the instruction contained in Tender Document very carefully as defective tender are liable to be cancelled.

Credentials & Pre-qualifications of the Bidder

1. The responding Bidder should be registered under statutes of India. The organization should be of repute and be incorporated /registered in India. Annual reports of the bidder should be available for review on request.
2. The bidder should not have been blacklisted by any Central/State Government/Public Sector Undertaking for the tendered item and/or any other item. An undertaking in this regard should be submitted by the bidder /otherwise the bid shall be summarily rejected.

If the selected firm is found/detected Blacklisted by any Central/State Government/Public Sector Undertaking (for the tendered item or any other item) at any stage of procurement process, the acceptance of the selected firm and/or the supply order etc., if issued would be treated as cancelled and the contract in whole will be terminated with immediate effect without any intimation to the concerned firm.

The EMD will be forfeited and the Commissioner of Police, Kolkata reserves the right to initiate the proceedings against the selected vendor. In this regard, Commissioner of Police, Kolkata reserves the right to select the second lowest (L2) vendor for supply of the tendered item. The decision taken by Kolkata Police authority in the matter will be treated as full & final in this regard.

3. Bidder should not be insolvent, in receivership, bankrupt or being wound up, their affairs are not being administered by the Court or a judicial officer, their business activities have not been suspended and should not be the subject of legal proceedings of any of the foregoing.
4. Bidder should not have been convicted of any criminal offence related to professional conduct or the making of false statement or misrepresentation as to their qualifications.
5. The bidder desirable to have had a **GST IN Number**.
6. Copy of authorization certificate from manufacturer is to be submitted for all products to be supplied otherwise the bid may be rejected.
7. The bidder should have in its name PAN (Permanent Account Number) with Income Tax authority in India.
8. The bidder should have in its name Service Tax Registration number in India.
9. The Bidder desirable to be operational in the relevant field.
- 10 The Bidder should be recognized and having technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, experience, reputation and the personnel, to perform the works contract.

INSTRUCTIONS FOR GUIDANCE OF BIDDERS

Tenders must be addressed to the Commissioner of Police, Kolkata (on behalf of Governor of West Bengal). It should be superscripted "Tender for essential civil works for painting & repairing works at barracks of B.T Lines at 29/1, B.T Road, Kolkata-700002. for the year 2017-18".

Sealed E.M.D amounting to Rs 10,000/- in favour of Commissioner of Police, Kolkata with Bid require to be dropped in the sealed Tender Box kept in Tender Section, Lalbazar (Ground floor) after signing in the register kept for this purpose, after signing in the register kept for this purpose.

1. Brochures (if required) must be produced along with the tender.
2. Intending bidder have to deposit the **Earnest Money amounting to Rs 10,000/-** as mentioned against the tendered item along with the sealed tender. Deposit should be made in favour of the **Commissioner of Police, Kolkata through Bank Draft**.
3. Firms registered as a Small Scale Industry with the C & S.S.I. Department and Firms on rate contract with D.G.S. & D may, however, be exempted from depositing earnest money on production of satisfactory documents in support of their claim.
4. **In respect of EMD, Original Bank Draft is to be submitted. No alternative will be accepted.**
5. Any claim of GST/ST or any other prevalent taxes & duties, if applicable, should be clearly mentioned against the rate of item/ material. The amount of such taxes & duties, if required should be shown separately. All bidders are requested to submit GST Registration Certificate (Desirable) in support of their claim for GST.
6. If any bidder disregards these instructions, their tender will be rejected. The department accepts no responsibility for the same.
7. The Commissioner of Police, Kolkata does not bind himself to accept the lowest or any tender, not to assign any reason for non-acceptance. He also reserves the right to divide the contract among any number of bidders, and to let contracts for less than the quantities mentioned in the form of tender. The Commissioner of Police, Kolkata reserves the right to revise the quantity of the tendered article/item as per requirement and/or availability of fund.
8. Any attempt of canvassing on the part of a bidder will render his tender liable to rejection summarily
9. Bidders whose contracts are accepted will be required to execute at their own cost a duly stamped Agreement in the prescribed Form within Stipulated period after they are notified about the acceptance of the tenders and Security Deposit at prescribed rates in the form of Bank Deposit receipt, National Savings Certificate issued by Post Office (P.O.) duly pledged in favour of the Commissioner of Police, Kolkata, should be deposited.
10. All bidders shall submit along with their tender, copy of the relevant papers as mentioned in the tender. Tenders received without such certificates will not be considered. Credentials as to previous contracts held by the bidders with any other department of Government should also be enclosed as well.
11. The products of (1) Regd. SSI Unit of the State (2) State Govt. Undertakings/ Organizations owned/ managed by the State Govt. and (3) State based Medium Scale/ Large Scale Units may be given preference, if quality is found satisfactory, in terms of the relevant rules of WBFR Vol-I (Since amended) & Finance Deptt. Notification, Govt. of W.B. issued from time to time.
12. Bidder who wants to participate in the tender for essential civil works for painting & repairing works at barracks of B.T Lines at 29/1, B.T Road, Kolkata-700002 for the year 2017-18'' have to deposit all relevant papers as mentioned in the Tender Document.

CONDITIONS

1. In the event of the Bidder failing to make a security deposit in manner hereinafter mentioned, the Commissioner of Police, Kolkata may, at his discretion, forfeit the earnest money lodged with this tender and cancel the acceptance of the tender.

2. On completion of Tender formalities, Letter of Acceptance (LoA) will be issued in favour of the selected bidder. The e-tender will remain valid for 01 (one) year from the date of issuance of LoA and the selected bidder will be bound to supply of the tendered item/ material as per accepted rate of the respective tender against the Supply/Firm Order placed within the validity of the Tender. The bidders are therefore advised to quote their rate keeping in mind with the above stipulation. No deviation of the above shall be entertained.
3. The Bidder shall have to deposit equivalent to a sum equal to 5% (five percent) of the total value of the Supply/Firm Order (excluding admissible Taxes/GST) as Security Deposit (covering the entire Warranty period) in a Savings Bank Pass Book pledged to the Commissioner of Police, Kolkata or in Government Securities endorsed to the Commissioner of Police, Kolkata or produce bank guarantee and FDR (of Nationalized Bank) and execute an Agreement within 7 days from the date of issue of the LOA failing which the Letter of Acceptance (LoA) may liable to be cancelled.
4. The Commissioner of Police, Kolkata may accept the tender in respect of all the goods tendered for, or any of them, or any part of all or any of them, by notifying the Bidder accordingly in the acceptance and the tender shall thereupon be considered as a tender for the quantity so accepted.
5. The Bidder shall be liable to supply the tendered item as per agreement mutually agreed upon against placement of order of supply from time to time by the Commissioner of Police, Kolkata within the time specified in the respective order. Commissioner of Police, Kolkata reserves the right for placement of supply/firm order at any time during the validity period of the tender and the bidder is bound to supply of the tendered item as per accepted rate of the respective tender. The Bidder shall have to deposit equivalent to a sum equal to 5% (five percent) of the total value of the Supply/Firm Order (excluding admissible Taxes/GST) as Security Deposit (covering the entire Warranty period) against each Supply/Firm Order.
6. If the Bidder by any cause, other than his own neglect or default, be prevented or delayed from supplying goods as aforesaid, the periods provided in clause may be extended by the Commissioner of Police, Kolkata on being satisfied that reasonable grounds exist for such extension.
7. The Bidder shall provide, at his own expense, all tools, plant, implements, packing, coolie hire charges and the like as will be necessary for the due performance of the contract. No claim on these account shall be entertained.
8. This contract shall not be sublet either wholly or partly without the written permission of the Commissioner of Police and on breach of this provision the Commissioner of Police may determine the contract and forfeit the Security Deposit and the Bidder shall have no claim for loss thereby resulting to him on any account whatsoever.
9. Any breach by the Bidder of any of the terms of the contract the Commissioner of Police may, in addition to recovering any loss sustain, terminate the contract on seven days notice to the bidder. The decision of the Commissioner of Police shall be the final on all questions as to the extent, meaning or construction of the said schedule or any descriptions, prices or other matters therein mentioned.
10. Where this contract is made with a firm, the act of any partner in the firm whether in breach or performance of the contract, shall be binding on the firm.
11. In the event of failure to supply the item/ material as agreed upon by the bidder, such item/ material will be purchased elsewhere without notice to the bidder on the account and at the

risk of the bidder. Bidder shall be liable for any loss which the Government may sustain on that account but the bidder shall not be entitled to any gain on purchase made against default.

12. Authentic documents regarding genuineness of the item/ material to be produced in respect of each supply.
13. If the bidder is failed to supply the items/material according to the specification and/or as approved of the respective tender, the E.M.D / S.D may be forfeited and the selected firm may be blacklisted.
14. The tender shall comprise of- (i) Technical Bid & (ii) Financial Bid. The Technical Bid will be opened first and if it is found technically suitable and/or feasible, only then the Financial Bid will be considered. Otherwise the entire Bids (Technical, Financial and Earnest Money) will be treated as cancelled.

Technical Bids shall be evaluated by Technical Committee and the overall performance of the bidder comprising Technical & Financial evaluation shall be done by the Tender Committee constituted for that purpose which will be informed to the bidders who found eligible to participate in the tender.

15. The Commissioner of Police does not bind himself to accept the lowest or any tender, not to assign any reason for non-acceptance. He also reserves the right to divide the contract amount any number of bidders. The Commissioner of Police, Kolkata reserves the right to accept and/or reject any tender, all tenders or any part thereof, without assigning any reason thereto.
16. After completion of the process of selection, the selected firm expected to be asked to furnish Proforma Invoice for the respective item(s) for initiating procedural formalities for obtaining sanction of Govt. The Supply/Firm order may, however be placed only on receipt of sanction of fund from Govt.
17. The Commissioner of Police, Kolkata reserves the right to invoke and/or cancel the Supply/Firm Order, if situation so warrants or the terms and conditions are not complied with, without assigning any reason thereto.
18. As far as the tender procedure is concerned, there are several stages for sanctions and grounds for Blacklisting which are usually accepted -

1. At the stage of competitive bidding- on the ground of -

- i) Submitting false documents as far as the eligibility criteria are concerned,
- ii) Submission of bid which involves concealment /suppression of facts in the bids in order to influence the outcome of eligibility screening or any other stage of open bidding.
- iii) Unauthorized use of one's name or the name of any other firm for the purpose of bidding,
- iv) Withdrawal of a bid, or refusal to accept an award, or enter the contract with the Govt. without justifiable cause, after he had been adjudged as having submitted the lowest responsive bid,
- v) Refusal or failure to post the required performance security within the prescribed time, as indicated in the detailed tender notice.
- vi) Refusal to clarify in writing its bid during post qualification within the prescribed period as contained in the detailed tender notice from receipt of the request for clarification.
- vii) Any documented unsolicited attempt to unduly influence the outcome of bidding in his favour,
- viii) All other acts that tend to defeat the purpose of competitive bidding which is contrary to financial rules of the Government e.g. habitual withdrawing from bidding except a valid reasons, not complying with the requirements during bid evaluation.

2. At the stage of contract implementation - on the ground of -

- i) Failure on the part of the firm to supply items as per Supply Order due solely to his fault or negligence within the prescribed period as mentioned in the detailed tender notice.
- ii) Failure on the part of the firm/company to fully and faithfully comply with the contractual obligations without valid cause or failure to comply with any written lawful instruction of the procuring entity or its representative(s) pursuant to the implementation of the contract.
- iii) Assignment and sub-contracting of the contract or any part thereof
- iv) Unsatisfactory progress in the delivery of goods/items in case of procurement,
- v) Supply of inferior quality of goods, as may be provided in the contract or as per accepted sample/specimen of item(s).
- vi) Any other reason, which the procuring entity deems it logical to include in the contract, duly agreed by the selected bidder/firm.
- vii) Failure of supply within the stipulated period of time to be mentioned in the supply order.

19. **Disputes and Arbitration** – In case of any dispute or differences, breach and violation relating to the terms of this agreement, the said dispute or difference shall be referred to the sole arbitration of Commissioner of Police, Kolkata or any other person appointed by him. The award of the arbitrator shall be final and binding on both the parties. In the event of such arbitrator to whom the matter is originally referred to vacates his office on resignation or otherwise or refuses to do works or neglecting his work or being unable to act as arbitrator for any reason whatsoever, the Commissioner of Police, Kolkata shall appoint another person to act as arbitrator in the place of outgoing arbitrator and the person so appointed shall be entitled to proceed further with the reference from the stage at which it was left by the predecessor. The Bidder will have no objection in any such appointment that arbitrator so appointed is employee of Kolkata Police. The adjudication of such arbitrator shall be governed by the provision of the Arbitration and Conciliation Act, 1996, or any statutory modification or re-enactment thereof or any rules made thereof. The arbitration shall be held within the jurisdiction of Hon'ble High Court of Calcutta.

20. It should be noted that the firm/firms will be selected purely as “PROVISIONAL BASIS” and the forecast requirement may increase or decrease by any quantity.
21. The Bidder is desirable to have an office in West Bengal and service delivery centre at Kolkata. The Bidder should mention in detail their support infrastructure including address, contact phone no., fax no., e-mail ID etc. and modalities by which fast response to maintenance calls and minimum downtime will be ensured.
22. The Warranty period of the tendered items should be at least 1 year from the date of Acceptance of the supplied item and the Security Deposit must be valid upto the completion of stipulated Warranty period. Successful bidder is liable to make necessary repair of the supplied item at the cost to be provided by Kolkata Police during service life as mentioned in specification. An Undertaking in this regard should be submitted alongwith the bid document.

23. Terms of Payment :

The mode of payments to be made in consideration of the work to be performed by the bidder shall be as follows.

100% of the total cost – On completion of work.

24.

Sl. No.	Category Name	Sub-Category Description	Detail(s)
A.	Certificate(s)	Certificate(s)	GST Registration Certificate. PAN Card. P. Tax Enrolment Certificate/Challan with current

			validity (2016-17). Certificates Related to technical specification
B.	Company Detail (s)	Company Detail	Proprietorship Firm (Trade License) ; Partnership Firm :(Partnership Deed, Trade License) Ltd. Company:(Incorporation Certificate, Trade License) Society :(Society Registration Copy, Trade License) Power of Attorney.
C.	Credential	Credential	Similar nature of work done in any Govt. / Semi Govt Organization or PSU / Corporation or Local Bodies. Undertaking reg. Blacklisting

25. Bid opening Location - Office of the Commissioner of Police, Kolkata, 18 Lalbazar Street, Kolkata – 01.

26. Important Time Schedule - (date & time schedule)

Sl No.	Particulars	Date & time
1.	Date of uploading of N.I.T Documents online(publishing date)	08.01.2018 at 15.00 hours
2.	Documents download/sell start date	08 .01.2018 at 15.00 hours
3.	Documents Download/Sell End date (Extended up to)	19.01.2018 at 15.00 hours
4.	Bid submission closing date(Offline) (Extended up to)	19.01.2018 at 15.00 hours
5.	Last date of submission Earnest Money Deposit and Bid Documents (Offline) (Extended up to)	19.01.2018 at 15.00 hours
6.	Bid opening date	24.01.2018 at 15.00 hours

27. BILL OF MATERIALS

Sl. No.	Description of item	Qty	Unit	Estimated Rate	Amount
1	Removal of rubbish, earth etc. from the working site and disposal of the same beyond the compound, in conformity with the Municipal / Corporation Rules for such disposal, loading into truck and cleaning the site in all respect as per direction of Engineer in charge.	70.00	cum	166.00	
2	Plaster (to wall, floor, ceiling etc.) with sand and cement mortar including rounding off or chamfering corners as directed and raking out joints including throating, nosing and drip course, scaffolding/staging where necessary (Ground floor).[Excluding cost of chipping over concrete surface] (ii) With 1:4 cement mortar (a) 20 mm thick plaster	700.00	sqmtr	186.00	
3	Acrylic Distemper to interior wall, ceiling with a coat of solvent based interior grade acrylic primer (as per manufacturer's specification) including cleaning and smoothing of surface. Two Coats	2625.00	sqmtr	70.00	
4	Applying Interior grade Acrylic Primer of approved quality and brand on plastered or concrete surface old or new surface to receive Distemper/ Acrylic emulsion paint including scraping and preparing the surface thoroughly, complete as per manufacturer's specification and as per direction of the EIC. (In Ground Floor) (a) One Coat	2625.00	sqmtr	33.70	

	ii) Solvent based interior grade Acrylic Primer				
5	Removing old scales, blisters etc. of interior surface of walls, ceiling by scraping etc. and preparing smooth and even surface with rendering or cement mortar (1:2) (as necessary), to make the surface suitable for receiving distemper. (Payment against this item will be made only when this has been done on the specific direction of the Engineer-in-charge).	2625.00	sqmtr	10.17	
	Total Quoted Price (Without GST)				
	Total CGST Amount (@ Rs 6%)				
	Total SGST Amount (@ Rs 6%)				
	Total Quoted Price (With GST)				

Tender should be accompanied with the following documents

INSTRUCTION TO BIDDERS

I. General guidance Tendering -

Tenders must be submitted in two Sealed Covers

- i) One SEALED Cover should contain Commercial/ Financial bids only which should be properly superscribed **FINANCIAL BID (COVER-1)**
- ii) Another Cover (**COVER-2**) should Contain Technical along with other non-statutory papers including latest copies of Trade Licence, Professional tax Challan, Pan Card, Latest I.T Receipt, GST Registration(desirable), credential, undertaking regarding Blacklisting and other papers if required This Covers should be clearly superscribed **TECHNICAL BID** and sealed in one single sealed envelope. This instruction must be strictly followed otherwise tender may be cancelled & bid must be submitted in the Tender box kept in the office of the DC Wireless Branch, New wireless Building, 2nd Floor, 112, Ripon Street, Kolkata-700016.

Cover containing Documents latest copies of Trade Licence, Professional tax Challan, Pan Card, Latest Income Tax Return, GST Registration(desirable) credential and other papers if required will be opened first and if found in order, cover containing the rate/Financial bids will be opened. If there is any deficiency in the Documents the tender will summarily be rejected.

If any bidder fails to produce the original hard copies of the documents like Completion Certificates and any other documents on demand of the "Tender Evaluation Committee" within a specified time frame, it may be treated as submission of false documents by the bidder and action may be referred to the appropriate authority for prosecution as per relevant Act. **Tender shall be cancelled for non submission of relevant papers.**

Rejection of Bid -

The Commissioner of Police, Kolkata reserves the right to reject any / or all the tendered rates without assigning any reason and not to place any orders even after selection and is not liable to pay any cost that might have incurred by any bidder at the stage of bidding and also reserves the right to, divide the contract among any number of bidders', if required so and to place order for more or less than the quantity mentioned in the forecast requirement. The Commissioner of

Police, Kolkata does not bind himself to accept the lowest rate.

Award of Contract -

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter / Letter of Acceptance. The notification of award will constitute the formation of the Contract.

The Agreement in prescribed format will incorporate all agreements between the Tender Accepting Authority and the successful bidder. All the tender documents will be the part of the contract documents. After receipt of Letter of Acceptance, the successful bidder shall have to submit requisite copies of contract documents.

Sd/-
for Commissioner of Police,
Kolkata